

TIOGA COUNTY, NEW YORK

Department of Public Works

477 State Route 96 Owego, NY 13827

• 607 687 0302 ☎ 607 687 4453 • www.TiogaCountyNY.gov

Gary Hammond, P.E. Commissioner Justin Ruggiero Deputy Commissioner



TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA February 5, 2026 9:00 am

- Minutes' approval for January 8, 2025 meeting
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
 - Municipal Truck Sale
- PERSONNEL
 - None
- RESOLUTIONS
 - Transfer Reserve Funds to Purchase Copier at Public Works Highway Garage
 - Award Bid for Courthouse and Cour Annex Roof Replacement and Exterior Rehabilitation Construction Project
 - Award Design and Construction Support Services Contract to Delta Engineers for a New Garage Door at 70 Delphine Street
 - Re-establish Prior Year 2025 Public Works Funds
 - Re-establish Prior Year 2025 Public Works Funds
- PROCLAMATIONS
 - None
- ADJOURNMENT

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TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, January 8, 2026
9:00 am

o ATTENDANCE

➢ Legislators

- Tracy Monell, Legislative Chair
- David Cantella, Public Works Committee Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Ray Bunce, Public Works Committee

➢ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Tammy Hummel, Secretary to the Commissioner
- Jason Anderson, Project Technician

➢ Guests

- Jackson Bailey, County Administrator
- Cathy Haskell, Legislative Clerk
- Jo Ellen Rose, District 2 Legislator
- Brian Melanson, WBNG Reporter

o APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for December 4th, 2025, meeting was made by Ron Ciotoli, seconded by Ray Bunce. All in favor. Motion carried.

o FINANCIAL

- YTD Budget Summary was shared with the committee.

o OLD BUSINESS

- None

o NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds
 - Snow removal was done at all buildings and walkways multiple times.
 - The work on the North Wing HVAC project at 56 Main Street continues.
 - The remodel of the Legislative Offices at 56 Main Street also continues.
 - Ceiling fans were replaced at the Highway garage.
 - The Dental van was moved from Tioga School to H.H.S.

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- The first and second floor hallways were painted at H.H.S. utilizing (ATI).
- Mr. Hammond reported on the Highway Department.
 - Snow removal operations on County roadways continues.
 - Patch paving is ongoing on the roads.
 - The Highway Department cut down trees with Tri-County Tree Service on West River Drive.
 - Tree trimming is ongoing on County roads.
 - The Highway Department hauled sand to mix with salt.
 - All the trucks have been washed.
- Mr. Hammond reported on the Buildings and Grounds Capital Projects.
 - The Court Annex/Clerks and Courthouse roof project had been posted online with a bid opening on Wednesday, January 7th, 2026. DPW is waiting on concurrence from the engineering firm to award the contract.
 - The Ronald E. Dougherty Office Building North Wing HVAC upgrade project is continuing with isolated ductwork concerns that will result in a change order. With the changes, the schedule is still projected to have minimal delays.
 - The Public Safety Building New Utility Roll-up Door design is complete.
 - The Car Wash Facility is still in the design phase. The engineering firm has submitted a proposal that exceeds expectations regarding cost.
- Mr. Hammond reported on the Highway Capital Projects.
 - Day Hollow Road Culvert is back in design phase due to the additional scope of work; right of way paperwork is still being signed.
 - Glenmary Drive by Thom Hollow Road is in final design phase.
 - Straits Corners Road over Pipe Creek is in preliminary design phase.
 - Brown Road Bridge over East Branch Owego Creek is in preliminary design phase.
 - Halsey Valley Road Culvert is in preliminary design phase.
- MISCELLANEOUS
 - Mr. Standinger mentioned that Probation is looking to acquire another vehicle so Mr. Hammond said he would contact them to discuss their needs.
 - A question was raised about bridge timelines and Mr. Hammond outlined a brief synopsis of the process and time expectations for bridge flagging, design and repair/construction for the edification of new Committee members and guests.
 - A concern was raised regarding speed limits in the county and Mr. Hammond reviewed the process of getting a speed limit changed.

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- PERSONNEL

- None

- RESOLUTIONS

- Approve Change Order for 56 Main Street North Wing HVAC Construction Project
 - Ray Bunce (aye), Ron Ciotoli (aye), William Standinger (aye), David Cantella (aye)
 - Authorizing the Implementation and Funding of the costs of a Transportation Project, which may be Eligible for Federal-Aid and/or State-Aid or Reimbursement for Bridge NY Funds
 - Ray Bunce (aye), Ron Ciotoli (aye), William Standinger (aye), David Cantella (aye)
 - Approve Second Change Order for 56 Main Street North Wing HVAC Construction Project
 - Ray Bunce (aye), Ron Ciotoli (aye), William Standinger (aye), David Cantella (aye)

- PROCLAMATIONS

- None

- EXECUTIVE SESSION

- A request to enter an executive session regarding personnel was made by Mr. Tracy Monell. A motion to enter an executive session was made by Mr. Ciotoli at 9:37 am and seconded by Mr. Bunce. A motion to adjourn the executive session was made by Mr. Ciotoli at 9:42 am and seconded by Mr. Bunce.

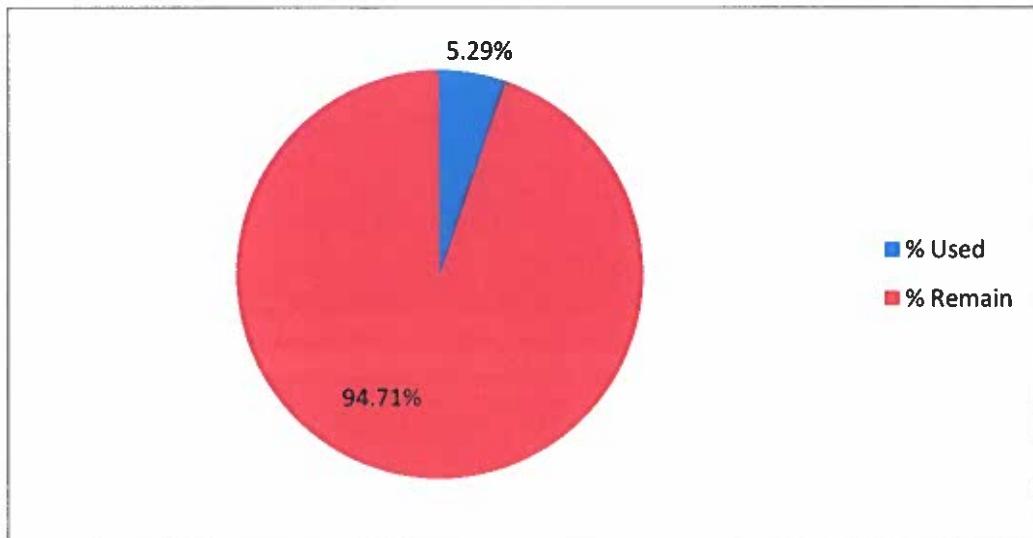
- ADJOURNMENT

- The meeting was adjourned at 9:42 am.

Respectfully submitted,

Gary Hammond, P.E.
Commissioner of Public Works

January 30 2026 Budget Summary



		% Used	% Remain
A1490	PW Admin	6.70%	93.30%
A1620	Building & Grounds	11.51%	88.49%
A1621	Buildings HHS	19.24%	80.76%
D5110	Maint. Roads & Bridges	9.58%	90.42%
DM5130	Road Machinery	11.06%	88.94%
H1620	Capital B&G	0.00%	100.00%
H1621	Capital HHS Building	0.00%	100.00%
H5110	Capital Roads & Bridges	0.00%	100.00%
H5130	Capital Equipment	0.00%	100.00%
Overall		5.29%	94.71%

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE
ITCS COMMITTEE

RESOLUTION NO. -26 TRANSFER RESERVE FUNDS TO PURCHASE
COPIER AT PUBLIC WORKS HIGHWAY GARAGE
(477 NY-RT 96)

WHEREAS: The Department of Public Works has determined there is a need for a new copier in the administrative office at 477 NY-RT 96 in Owego due to the existing copier nearing the end of service life; and

WHEREAS: ITCS can procure a Xerox™ C8245H2 model copier from Xerox™ directly at the New York State (NYS) contract purchase price of \$5,218.00; and

WHEREAS: Purchases through a valid NYS contract are exempt from the requirement to obtain three competitive quotes in accordance with applicable procurement regulations; and

WHEREAS: Amending of the budget, the appropriation of Capital funds, and utilization of Capital Reserve funds require Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Department of Public Works to proceed with direct procurement and implementation of a new copier, that the following funds be transferred, and that the 2026 budget be modified as follows:

FROM:	H387805	Capital Hardware Reserve	\$5,218.00
TO:	H1490.520200	Office Equipment	\$5,218.00

REFERRED TO: PUBLIC WORKS COMMITTEE
RESOLUTION NO. -26 AWARD BID FOR COURTHOUSE AND COURT
ANNEX ROOF REPLACEMENT AND EXTERIOR
REHABILITATION CONSTRUCTION PROJECT

WHEREAS: The Commissioner of Public Works budgeted for this project; and

WHEREAS: On January 7, 2026 the Department of Public Works received sealed bids from the following contractors:

Hale Contracting, Horseheads, NY **\$372,000.00**

Titan Roofing, Springfield, MA **\$609,900.00**

Therefore be it

RESOLVED: That the Tioga County Legislature award the bid to the low bidder, Hale Contracting, Horseheads, NY not to exceed \$372,000.00 to be paid out of the Courthouse/Court Annex New Roof Account H1620.520914.

REFERRED TO: PUBLIC WORKS COMMITTEE
RESOLUTION NO. -26 AWARD DESIGN AND CONSTRUCTION SUPPORT
SERVICES CONTRACT TO DELTA ENGINEERS FOR A
NEW GARAGE DOOR AT 70 DELPHINE STREET

WHEREAS: Tioga County has budgeted for numerous facility upgrades at the truck wash garage located at 70 Delphine Street; and

WHEREAS: Tioga County has been made aware of significant improvements needed to the infrastructure of the building by adding a garage door on the east side of the facility; and

WHEREAS: The Commissioner of Public Works received a proposal for design and construction support services for this project from Delta Engineers, Endwell, NY; and

WHEREAS: The proposal for these services is \$22,377; therefore be it

RESOLVED: That the Tioga County Legislature award the proposal for design and construction support services for the installation of a new garage door at 70 Delphine Street to Delta Engineers not to exceed \$22,377 to be paid out of the following account:

H1620.520994.M7674 Building Construction-ARPA

REFERRED TO:

FINANCE COMMITTEE
PUBLIC WORKS COMMITTEE

RESOLUTION NO. -26

RE-ESTABLISH PRIOR YEAR 2025
PUBLIC WORKS FUNDS

WHEREAS: Culvert pipe was encumbered and ordered in 2025 but will not be received until 2026; and

WHEREAS: Prior Year Public Works Funds need to be re-established in the amount encumbered as of year-end 2025 for purchase or completion in 2026; therefore be it

RESOLVED: That the following account and amount be re-established and the 2026 budget is amended:

D5110.540262	Metal Pipes/Culverts	\$92,042.24
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REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. B07-26 RE-ESTABLISH PRIOR YEAR 2025
PUBLIC WORKS FUNDS

WHEREAS: Prior Year Public Works Funds need to be re-established for the remaining unspent balance as of year-end 2025 for purchase or completion in 2026; therefore be it

RESOLVED: That the following account and amounts be re-established and the 2026 budget is amended:

<u>Capital Construction</u>		<u>Amount to Re-Establish</u>
H1620.520911	Renovations 56 Main Street	\$612,157.76
H1620.520927	Court Annex	\$343,013.63
H1620.520994.BG001	Truck Wash Building	\$286,110.98
H1620.521913	PSB Renovations	\$234,269.26
H1620.520926	HVAC Control System	\$143,011.54
H1620.521988	Courthouse Renovations	\$13,362.33

<u>Capital Equipment</u>		<u>Amount to Re-Establish</u>
H5130.521908	Tandem Trucks	\$187,507.20