


<p>Agenda</p> 	<p style="text-align: center;">TIOGA COUNTY LEGISLATURE</p> <p style="text-align: right;">8/13/2019 12:00 PM EDWARD D. HUBBARD AUDITORIUM Ronald E. Dougherty County Office Building 56 Main Street Owego NY 13827</p>	
<p>Meeting called by:</p>	<p>Chair Martha Sauerbrey</p>	
<p>Type of meeting:</p>	<p>8th Regular</p>	
<p>Attendees:</p>	<p>Legislator Balliet Legislator Hollenbeck Legislator Monell Legislator Mullen Legislator Roberts Legislator Sauerbrey Legislator Standinger Legislator Sullivan Legislator Weston</p>	
<p>Agenda topics</p>		
<p>Invocation Pledge of Allegiance Recognition Resolutions (2) Proclamation (1) Privilege of the Floor</p>	<p>Chair/Legislator Sauerbrey Chair/Legislator Sauerbrey Recognition Mary McKee, Social Services Recognition Mary Hogan ITCS Dept Immunization Awareness Month</p>	

<p>Approval of Minutes</p> <p>Petitions, Communications & Notices</p> <p>Appointments/Reappointments</p> <p>Reports Standing Committees</p>	<p>July 9, 2019</p>	
<p>RESOLUTIONS:</p>	<ol style="list-style-type: none"> 1. SEQRA Consideration for New York State Office of Parks, Recreation and Historic Preservation 2019-2020 Snowmobile Trails Grant-In-Aid Program, Phase II Application 2. Recommend Member to the Susquehanna Heritage Area Commission 3. Appoint Member Board of Ethics 4. Transfer of Funds Budget Modification Mental Hygiene 5. Transfer of Funds Budget Modification District Attorney 6. Transfer of Funds Budget Modification District Attorney 7. Appropriation of Funds and Amend 2019 Budget Social Services 8. Amend 2019 Budget and Appropriate Funds Public Works 9. Amend Capital Budget and Transfer Funds for HHS Boiler – Public Works 10. Amend Capital Budget and Transfer Funds for Material Spreader – Public Works 11. Amend Capital Budget and Transfer Funds for Bucket Loaders – Public Works 12. Fund Construction Costs for Fiber-Optic Data Connection at Waverly Site, Request Contingency Funds, and Modify 2019 Budget 13. Approve Funding 2019 Summer Youth Employment Program Funding 14. Authorize Johnson Controls for Air Handler Upgrades at PSB 15. Authorize the Sale of County Owned Property Located in the Village of Owego to the Village of Owego 16. Authorize the Sale of County Owned Property Located in the Village of Owego to the St. Paul's Episcopal Church 17. Authorize the Sale of County Owned Property Located in the Town of Spencer to FLT Holding, LLC 18. Authorize the Sale of County Owned Property Located in the Village of Owego to Elvira Garcia Lozada, Jaqueline Garcia & Daniel Garcia 19. Contract for IT Consultant Services from Former Employee 20. Create and Fill Position PT Deputy Sheriff - Sheriff's Office 21. Create and Fill Seasonal Social Welfare Examiner Position and Seasonal Office Specialist I Positions for the HEAP Program 	

	Department of Social Services 22. Authorize Non-Union Salary (Legislative Office)
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REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -19 RECOGNIZE MARY RODDY MCKEE'S
33 YEARS OF DEDICATED SERVICE
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Mary began her career with the Tioga County Department of Social Services as a Social Welfare Examiner in August 1986 in what was then named the Income Maintenance Unit. In September 1992, Mary was promoted to Employment Specialist. Mary helped develop and enhance the roles of the Employment Specialists as the Employment Unit merged to become part of the Agency's Department of Employment and Transitional Supports; and

WHEREAS: Mary Roddy McKee has been a dedicated and loyal employee in the performance of her duties; and

WHEREAS: Mary Roddy McKee has shown the highest levels of reliability, trust, loyalty and competence in the performance of her duties; and

WHEREAS: Mary Roddy McKee will retire on August 24, 2019; now therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Mary Roddy McKee for her thirty-three years of dedicated and loyal service to the Tioga County Department of Social Services and its most vulnerable citizens; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this loyal, dedicated and outstanding employee, Mary Roddy McKee.

REFERRED TO: INFORMATION TECHNOLOGY COMMITTEE

RESOLUTION NO. -19 RESOLUTION RECOGNIZING
MARY HOGAN'S 20 YEARS OF DEDICATED
SERVICE TO TIOGA COUNTY

WHEREAS: Mary Hogan was hired on August 17, 1998 as a Computer Programmer; and

WHEREAS: Mary Hogan has been a valuable employee to the Information Technology and Communication Services department, thereby earning the respect of her colleagues and peers throughout Tioga County; and

WHEREAS: Mary Hogan will retire from Tioga County on August 19, 2019; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Mary Hogan for her 20 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Mary Hogan.

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: August is National Immunization Awareness Month with immunizations representing one of the greatest public health accomplishments of the 20th century; and

WHEREAS: Vaccines provide parents a safe, proven means to protect their children from serious communicable diseases by following the recommended immunization schedule – giving their child the vaccines they need, when they need them; and

WHEREAS: Child care facilities, preschool programs, schools and colleges are prone to outbreaks of infectious diseases due to poor hand washing, not covering coughs, and other factors such as interacting in crowded environments; and

WHEREAS: When a child becomes sick with a disease such as whooping cough or the flu, they may miss several days of school while recovering and a parent may have to miss work or other important obligations; and

WHEREAS: Vaccines are an important part of a healthy pregnancy and a mother can pass some protection on to her baby. Women should be up to date on their vaccinations before becoming pregnant and should receive vaccines against both flu and whooping cough during pregnancy; and

WHEREAS: All adults should be vaccinated to protect their health. Even healthy adults can become seriously ill and pass diseases on to others. Everyone should have their vaccination needs assessed by their primary care provider; and

WHEREAS: Tioga County Public Health encourages everyone to be immunized; therefore

The TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of August 2019 as:

IMMUNIZATION AWARENESS MONTH

and urges the citizens of our County to educate themselves on the recommended vaccines for themselves and their children to prevent the spread of contagious communicable diseases.

REFERRED TO: ECONOMIC DEVELOPMENT & PLANNING
COMMITTEE

RESOLUTION NO. -19 SEQRA CONSIDERATION FOR NEW YORK STATE
OFFICE OF PARKS, RECREATION AND HISTORIC
PRESERVATION 2019-2020 SNOWMOBILE TRAILS
GRANT-IN-AID PROGRAM, PHASE II APPLICATION

WHEREAS: All new or modified snowmobile trails must have a SEQRA Determination approved; and

WHEREAS: The trail changes for upgrades/reroutes to both segments of S27A and C2, for the Spencer Van-Etten Snowmobile Club, as presented to NYSOPRHP are an Unlisted Action requiring Tioga County to consider the environmental significance of these changes; and

WHEREAS: A Short Form Environmental Assessment Form has been prepared for review by the Tioga County Legislature; now therefore be it

RESOLVED: That the Tioga County Legislature does hereby declare itself to be the Lead Agency and that it will undertake an uncoordinated review of the project; and be it further

RESOLVED: That the Tioga County Legislature has reviewed the Short Form Environmental Assessment Form, including the impact assessment, and has determined, based on the information and analysis set forth therein that the proposed action WILL NOT result in any significant adverse environmental impacts; and be it further

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair to execute the Impact Assessment and the Determination of Significance of the Short Form Environmental Assessment Form as a Notice of Determination of Non-Significance (a Negative Declaration) in a manner consistent with this determination.

REFERRED TO: ED&P LEGISLATIVE COMMITTEE

RESOLUTION NO. -19 RECOMMEND MEMBER TO THE SUSQUEHANNA
HERITAGE AREA COMMISSION

WHEREAS: Per resolution 25-16, the Tioga County Legislature resolved that the Economic Development and Planning Committee recommend designees for the Municipal Representative and also the Advisory Board Member on the Susquehanna Heritage Area (SHA) Commission for the term of office of the County Legislative Chair who appoints said persons; and

WHEREAS: Currently Rebecca Maffei, Tioga County Tourism Director, and Brittany Woodburn, Deputy Director of Economic Development and Planning, have been serving as the two (2) SHA Commission members; and

WHEREAS: Brittany Woodburn is no longer able to serve as a Commission member; and

WHEREAS: Abbey Hendrickson has recently been hired as the Community Development Specialist in the Economic Development and Planning Department and is willing to serve; therefore be it

RESOLVED: That the Economic Development and Planning Committee recommend Rebecca Maffei, the Tioga County Tourism Director, continue to serve as the Municipal Representative and Abbey Hendrickson, Community Development Specialist, serve as the Advisory Board member on the Susquehanna Heritage Area Commission for the term of office of the County Legislative Chair who appoints said person.

REFERRED TO: LEGISLATIVE WORKSESSION
RESOLUTION NO. -19 APPOINT MEMBER
BOARD OF ETHICS

WHEREAS: There is a vacancy on the Board of Ethics due to the resignation of Gwen Kania; and

WHEREAS: Ron Ciotoli, Town of Owego resident, has agreed to serve on the Board of Ethics; therefore be it

RESOLVED: That Ron Ciotoli be hereby appointed to the Board of Ethics for a retroactive term beginning April 1, 2019 to March 31, 2022.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 TRANSFER OF FUNDS
BUDGET MODIFICATION
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene (TCMH) is required to pay a portion of the costs for the treatment of Tioga County residents that have been assigned Criminal Psychiatric services by the NYS Court system; and

WHEREAS: TCMH has received notice that Tioga County residents were assigned these services, along with the required payment amount; and

WHEREAS: TCMH has determined the amount of additional funding needed for these already incurred mandated expenses within its own budget, yet this will require a budget modification and transfer of funds; and

WHEREAS: Transfer of funds requires Legislative approval; therefore be it

RESOLVED: That the Mental Hygiene budget be modified and funds be transferred as follows:

From: A4310 510010 Full Time	\$18,045.32
To: A4390 540590 Criminal Psychiatric: Services Rendered	\$18,045.32

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. - 19 TRANSFER OF FUNDS
BUDGET MODIFICATION
DISTRICT ATTORNEY

WHEREAS: The District Attorney's Office has a need to provide a printer for the office of the newly hired investigator and a TV for the new conference room; and

WHEREAS: Amending of Budget and Transfer of Funds requires Legislative approval; therefore be it

RESOLVED: That the District Attorney's budget be modified and the following sums be transferred from within the District Attorney's budget to cover the costs of said office furnishings.

From: A1165 540720 Trial Costs \$377.73

To: A1165 520200 Office Equipment \$377.73

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19 TRANSFER OF FUNDS
BUDGET MODIFICATION
DISTRICT ATTORNEY

WHEREAS: The District Attorney's Office has a need for a new TV for use in the grand jury room and county court as the current one has been broken; and

WHEREAS: Amending of Budget and Transfer of Funds requires Legislative approval; therefore be it

RESOLVED: That the District Attorney's budget be modified and the following sums be transferred from within the District Attorney's budget to cover the costs of said TV:

From: A1165 540720 Trial Costs \$450.00

To: A1165 520020 Audio Visual Equipment \$450.00

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 APPROPRIATION OF FUNDS AND AMEND
2019 BUDGET
SOCIAL SERVICES

WHEREAS: Additional funding has been awarded to Tioga County Department of Social Services from the Office of Children and Family Services to help support, recruit and retain current and prospective foster families, including kinship caregivers through the Family First Transition Fund; and

WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows and the 2019 Budget be amended as follows:

From: A6010.436100 State Aid: Administration	\$ 30,000
To: A6010.540487 Program Expense	\$ 30,000

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 AMEND 2019 BUDGET AND APPROPRIATE
FUNDS PUBLIC WORKS

WHEREAS: The Commissioner of Public Works applied for and was awarded \$250,000 in program funding under a New York State Program administered by the New York State Department of Transportation for a bridge project, Halsey Valley Road, PIN 9755.00; and

WHEREAS: The Tioga County Legislature authorized the acceptance of this award per resolution 195-19; and

WHEREAS: The County of Tioga desires to advance this project; and

WHEREAS: Budget Amendments require Legislative approval; therefore be it

RESOLVED: That the 2019 budget be modified and funds be appropriated to the following accounts:

Expense Accounts:

H5110 540002 H1905	Halsey Valley Road PIN 9755.00	\$250,000
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Revenue Accounts:

H5110 435020 H1905	State Aid Halsey Valley Rd	\$250,000
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REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 AMEND CAPITAL BUDGET AND TRANSFER
FUNDS FOR HHS BOILER – PUBLIC WORKS

WHEREAS: The Commissioner of Public Works has budgeted for the purchase of a replacement boiler at the Health & Human Services Building for \$15,000.00; and

WHEREAS: The Commissioner of Public Works received proposals for the purchase of the boiler which came in higher than anticipated; and

WHEREAS: Funds in HVAC – Air Conditioner Components are available; and

WHEREAS: Legislative approval is needed to amend 2019 Capital Budget and transfer funds; therefore be it

RESOLVED: That the Tioga County Legislature authorize the following transfer of funds and amend the Capital Budget:

From: H1621.521010 HVAC – Air Conditioner Components \$ 5,000.00

To: H1621.520929 Boiler - HHS \$ 5,000.00

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 AMEND CAPITAL BUDGET AND TRANSFER FUNDS
FOR MATERIAL SPREADER – PUBLIC WORKS

WHEREAS: Public Works has a need for a material spreader; and

WHEREAS: The balance remaining in H5130.521130 Equipment (not car) is insufficient to cover the cost of the material spreader; and

WHEREAS: Funds in H5130.521061 Mechanic Truck are available; and

WHEREAS: Legislative approval is needed to amend 2019 Capital Budget and transfer funds; therefore be it

RESOLVED: That the Tioga County Legislature authorize the following transfer of funds and amend the Capital Budget:

From: H5130.521061	Mechanic Truck	\$ 3,500.00
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To: H5130.521130	Equipment (not car)	\$ 3,500.00
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REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 AMEND CAPITAL BUDGET AND TRANSFER FUNDS
FOR BUCKET LOADERS – PUBLIC WORKS

WHEREAS: Public Works owns a 2012 Caterpillar 938 Loader which is utilized to load salt into tandem trucks and a 2005 Hyundai Loader; and

WHEREAS: The front end and loader buckets are showing significant corrosion; and

WHEREAS: The service life of the loaders will be prolonged if the units are sand blasted and painted; and

WHEREAS: Funds in H5130.521061 Mechanic Truck are available; and

WHEREAS: Legislative approval is needed to amend 2019 Capital Budget and transfer funds; therefore be it

RESOLVED: That the Tioga County Legislature authorize the following transfer of funds and amend the Capital Budget:

From: H5130.521061	Mechanic Truck	\$11,500.00
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To: H5130.521920	Bucket Loader	\$11,500.00
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REFERRED TO:

INFORMATION TECHNOLOGY
HEALTH & HUMAN SERVICES

RESOLUTION NO. –19

FUND CONSTRUCTION COSTS FOR FIBER-
OPTIC DATA CONNECTION AT WAVERLY
SITE, REQUEST CONTINGENCY FUNDS, AND
MODIFY 2019 BUDGET

WHEREAS: The Tioga County Legislature recognizes the importance of County Infrastructure; and

WHEREAS: The Waverly Mental Hygiene clinic site at 80 William Donnelly Parkway in Waverly currently has data services that are inadequate for effective and efficient usage; and

WHEREAS: The Information Technology department has conducted an evaluation of available options; and

WHEREAS: The data services provider Empire Access has provided a proposal to construct a fiber-optic connection between Waverly and the 56 Main Street building; and

WHEREAS: Empire Access's proposal has an installation cost of \$5,000 that requires funding; and

WHEREAS: The CIO has discussed this solution with the Mental Hygiene leadership and all agree it is a significant upgrade of service that enables the clinic location to participate in planned tele-medicine initiatives and enables the ITCS department to more reliably manage the computers and phones at that location; and

WHEREAS: Legislative approval is need to use contingency funds and modify the 2019 budget; therefore be it

RESOLVED: That the ITCS Director be authorized to approve the contract with Empire Access for a fiber-optic line at a cost of \$375 per month and \$5,000 installation cost; and be it further

RESOLVED: That the following funds be transferred and the 2019 budget be modified as follows:

From: A1990 540715 Contingency \$5,000.00

TO: A1680 540140 Contracting Services \$5,000.00

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -19 APPROVE FUNDING
2019 SUMMER YOUTH EMPLOYMENT
PROGRAM FUNDING

WHEREAS: Additional funding has been awarded to Tioga County Department of Social Services from the Office of Temporary and Disability Assistance for Summer Youth Employment Programs; and

WHEREAS: The plan submitted for expenditure of these funds has been approved; and

WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6010.446100 Federal Aid: Administration	\$116,095
To: A6010.540140 Contractual	\$ 109,576
A6010.540487 Program Expense	\$ 6,519

REFERRED TO: PUBLIC WORKS

RESOLUTION NO. -19 AUTHORIZE JOHNSON CONTROLS FOR
AIR HANDLER UPGRADES AT PSB

WHEREAS: The Air Handling Unit at the Public Safety Building needs to be upgraded; and

WHEREAS: The Commissioner of Public Works budgeted for this project; and

WHEREAS: The Commissioner of Public Works received a proposal from Johnson Controls as follows:

Retrofit pneumatic controls and failing DX controllers on AHU 1-4, &5 \$49,977.99

Therefore be it

RESOLVED: That the Tioga County Legislature authorizes the hiring of Johnson Controls for the Air Handling Unit Upgrades at the Public Safety Building not to exceed \$49,977.99 to be paid out of Account H1620.520913.

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19

AUTHORIZE THE SALE OF COUNTY OWNED
PROPERTY LOCATED IN THE VILLAGE OF
OWEGO TO THE VILLAGE OF OWEGO

WHEREAS: Property located in the Village of Owego transferred to Tioga County, identified as Tax Map number 117.20-2-9, parcel number 1416 owes 2017, 2018 and 2019 taxes and is past the last date of redemption; and

WHEREAS: The County has been approached by the Village of Owego, who has made an offer to purchase the property for \$1.00 "as is", thereby keeping the flood prone property forever green; therefore be it

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$1.00 and recording costs of \$185.00, a Quit Claim Deed conveying the property transferred to Tioga County, located in the Village of Owego, identified on the Village of Owego Tax Map as number 117.20-2-9, parcel number 1416, to the Village of Owego or assigns.

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19

AUTHORIZE THE SALE OF COUNTY OWNED PROPERTY LOCATED IN THE VILLAGE OF OWEGO TO THE ST. PAUL'S EPISCOPAL CHURCH

WHEREAS: Property located in the Village of Owego transferred to Tioga County, identified as Tax Map number 128.08-1-21, parcel number 512 owes 2017, 2018 and 2019 taxes and is past the last date of redemption; and

WHEREAS: The County has been approached by the Village of Owego, who has made an offer to purchase the property for \$1,000 "as is"; therefore be it

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$1,000 and recording costs of \$185.00, a Quit Claim Deed conveying the property transferred to Tioga County, located in the Village of Owego, identified on the Village of Owego Tax Map as number 128.08-1-21, parcel number 512, to St. Paul's Episcopal Church or assigns.

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19

AUTHORIZE THE SALE OF COUNTY OWNED
PROPERTY LOCATED IN THE TOWN OF
SPENCER TO FLT HOLDING, LLC

WHEREAS: Properties located in the Town of Spencer transferred to Tioga County, identified as Tax Map number 69.00-2-11, parcel number 765 owes 2017, 2018 and 2019 taxes and is past the last date of redemption; and

WHEREAS: The County has been approached by FLT Holding, LLC who has made an offer to purchase back their property for \$15,000 "as is", thereby placing the properties back on the tax rolls; therefore be it

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$15,000 and recording costs of \$310.00, a Quit Claim Deed conveying the properties transferred to Tioga County, located in the Town of Spencer, identified on the Town of Spencer Tax Map as number 69.00-2-11 parcel number 765 to FLT Holding, LLC or assigns.

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -19

AUTHORIZE THE SALE OF COUNTY OWNED
PROPERTY LOCATED IN THE VILLAGE OF
OWEGO TO ELVIRA GARCIA LOZADA,
JAQUELINE GARCIA & DANIEL GARCIA

WHEREAS: Property located in the Village of Owego transferred to Tioga County, identified as Tax Map number 128.08-1-75, parcel number 573 owes 2017 taxes and is past the last date of redemption; and

WHEREAS: The County has been approached by Elvira Garcia Lozada, Jaqueline Garcia & Daniel Garcia who have made an offer to purchase back their property for \$3,100 "as is", thereby placing the property back on the tax rolls; therefore be it

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$3,100 and recording costs of \$185.00, a Quit Claim Deed conveying the property transferred to Tioga County, located in the Village of Owego, identified on the Village of Owego Tax Map as number 128.08-1-75 parcel number 573 to Elvira Garcia Lozada, Jaqueline Garcia & Daniel Garcia or assigns.

REFERRED TO:

INFORMATION TECHNOLOGY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19

CONTRACT FOR IT CONSULTANT SERVICES
FROM FORMER EMPLOYEE

WHEREAS: Legislative approval is required to contract for professional services from recently retired employees within Tioga County; and

WHEREAS: The Information Technology and Communication Services department has a need to utilize the expertise of the individual retiring from the Programmer position to finalize project migrating applications from the old AS400 computer system after the individual's retirement; and

WHEREAS: The Information Technology department has appropriately budgeted for contracted services in the approved 2019 budget; therefore be it

RESOLVED: That the Chief Information Officer be authorized to contract with Mary Hogan as an IT Consultant at an established rate of \$50.00 per hour from August 26, 2019 until project completion as determined by the CIO, but no later than June 1, 2020.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19 CREATE AND FILL POSITION
PT DEPUTY SHERIFF
SHERIFF'S OFFICE

WHEREAS: Legislative approval is required for the creation of new positions and position reclassifications; and

WHEREAS: It is necessary to hire an additional PT Deputy to fulfill the duties in the Civil Office, as the current PT Deputy will be assigned to the Spencer VanEtten School district as the School Resource Officer (SRO) effective September 1, 2019, and

WHEREAS: The Spencer VanEtten School district will reimburse the salary of the PT Deputy; and

WHEREAS: It will be necessary to increase the 2019 PT salary account A3110.510010 by \$12,000 and revenue account A3110.425950 by \$12,000; therefore be it

RESOLVED: That the Sheriff be authorized to create and fill one PT Deputy position, which will increase the PT headcount from 6 to 7 effective September 2019; and be it further

RESOLVED: That the 2019 budget expenditure account A3110.510010 and revenue account A3110.425950 be increased by \$12,000 effective September 2019.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19 CREATE AND FILL SEASONAL SOCIAL
WELFARE EXAMINER POSITION AND
SEASONAL OFFICE SPECIALIST I POSITIONS
FOR THE HEAP PROGRAM
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Home Energy Assistance Program (HEAP) will tentatively begin outreach in mid-August and be in full season on November 11, 2019; and

WHEREAS: The Social Services budget allows for the hiring of the following staff for the HEAP Program:

Two, full-time, seasonal Social Welfare Examiners for the period September 30, 2019 through February 28, 2020 at the starting salary of \$14.73 per hour, and

One, full-time seasonal Office Specialist I for the period October 15, 2019 through March 31, 2020 at the starting salary of \$12.22 per hour, and

Two, full-time, seasonal Office Specialist I for the period October 28, 2019 through February 28, 2020 at the starting salary of \$12.22 per hour, and

One, full-time, seasonal Office Specialist I for the period October 28, 2019 through January 31, 2020 at the starting salary of \$12.22 per hour; therefore, be it

RESOLVED: That the Department of Social Services be authorized to create and fill the seasonal HEAP positions listed above and where required, appoint from the appropriate eligible list.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. -19 AUTHORIZE NON-UNION SALARY
(LEGISLATIVE OFFICE)

WHEREAS: Legislative approval is required for all Non-Union salaries; and

WHEREAS: The Clerk to the Legislature position shall become vacant on September 14, 2019 due to a retirement; and

WHEREAS: The Legislature would like to promote Cathy Haskell, Deputy Clerk to the Legislature, into the Clerk to the Legislature position; therefore be it

RESOLVED: That Cathy Haskell shall be appointed Clerk to the Legislature effective September 14, 2019 at an annual salary of \$70,000.