

**REPORT
MAY 2020 COMMITTEE MEETING
TIOGA COUNTY CLERK**

SUBMITTALS

March financial report for Clerk and DMV.
Status of revenue for DMV and Clerk's Office.
April production report (page 3) for DMV.
Resolution E03 - Semi-Annual Mortgage Tax Distribution
Resolution E11 - revenue to correct DMV sales tax shortfall

REPORT

The Clerk's Office continues to operate in split shifts as we have done since March 18th. The office is still closed to the public. The drop box in the lobby of the Court Annex has been working very well. It is utilized by the local title companies and attorney's offices for deed and mortgage recordings. It is also used by car dealers and the general public for DMV transactions. Per their Supervisor, the court security officers are not allowed to touch the envelopes at all. Despite that, we have worked out a system where my staff are the only ones that handle our work. Which I prefer anyway. Our office is still unable to perform passport application acceptance and that will continue until we are able to allow the public back into our office. The courts are still only accepting filings in certain essential case types. Two Judges in NYC contracted COVID-19 and passed away and several court employees in NYC have also contracted the disease so I don't see the courts opening back up any time soon.

The DMV is of course still closed per the Governor's executive order. At this time, the Principal Motor Vehicle License Clerk and 2 cashiers work on Mondays and the DMV Supervisor and the other 2 cashiers work on Thursdays to return phone calls and process work that comes in the mail, through the Clerk's Office, and from dealerships. Because our DMV is processing work in this way, we have been fortunate enough to pick up a few of the smaller dealers in the area that haven't been able to get any assistance from the Broome or Chemung DMV offices.

The full staff of both offices will report to work on May 18th but the offices will remain closed to the public. I have updated the Motor Vehicle web page to reflect that staff will be in the office and able to take phone calls on May 18th. This will be much easier for the public to get answers to their questions about registrations and license plates.

Respectfully submitted,

**Andrea Klett
Tioga County Clerk**