



# TIOGA COUNTY PROPERTY DEVELOPMENT CORPORATION

607.687.8260 | www.tiogacountyny.com | 56 Main St. Owego NY 13827

**Tioga County Property Development Corporation Meeting  
Special Phone Conference  
Audit Committee Minutes  
Tuesday, March 24, 2020  
12:00 p.m.  
Ronald E. Dougherty County Office Building  
Economic Development & Planning Conference Room #201  
56 Main Street, Owego, NY 13827**

1. Call to Order: Chair Kelsey called the meeting to order at 12:15 p.m. with three committee members participating via phone conference.
2. Attendance:
  - a. Committee Members: Ralph Kelsey (Chair), Patrick Ayres, and George Williams.
  - b. Board Members: Martha Sauerbrey, David Astorina, Patrick Ayres
  - c. Staff: Teresa Saraceno, Cathy Haskell
  - d. Excused:
  - e. Absent: Mike Baratta
  - f. Guests: None
3. **New Business -**
  - a. **Recommendation of 2019 Audit Report** - Audit Committee Chair, Ralph Kelsey reported he reviewed the audit and spoke with Ms. Saraceno earlier today regarding the management letter and the recommendations noted on the letter. In light of the recommendations, Mr. Kelsey reported Ms. Saraceno will work on responses to the Board. Mr. Kelsey congratulated Ms. Saraceno on successfully completing the first TCPDC Board audit noting that it went well.  
**Motion to recommend the 2019 Audit Report to the Tioga County Property Development Corporation (TCPDC) Board for approval.**  
**P. Ayres/G. Williams/Carried  
None Opposed  
Abstentions – None**
4. **Adjournment** – Mr. Ayers motioned to adjourn at 12:17 p.m.

Respectfully submitted,

*Cathy Haskell*

A PARTNER OF

TEAM TIOGA 