# PUBLIC SAFETY MEETING

# April 6, 2021

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Hubbard Auditorium at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, April 6, 2021 at 2:30 PM.

# Present:

Dennis Mullen Dale Weston Edward Hollenbeck Sheriff Gary Howard Mike Simmons Joy Bennett	Chair, Public Safety Legislator ( <i>out</i> @ 3:00 PM) Legislator Sheriff's Office Director, Emergency Services Probation, Probation Supervisor
	•
Mike Simmons	Director, Emergency Services
Joy Bennett	Probation, Probation Supervisor
Bob Williams	Deputy Director, Emergency Services
Marte Sauerbrey	Chair, Legislature
William Standinger	Legislator

# Absent:

Brian Cain

Director, Probation

# APPROVAL OF MINUTES:

Legislator Mullun made a motion to approve the minutes of March 2, 2021; seconded by Legislator Standinger, and so carried.

# SHERIFF:

Sheriff Howard presented the following information to the committee. Reports are attached.

# Budget:

- Revenues are at \$66,552.95 which is 12% of the budget. Inmate Boarders are at \$28,804.74 through the end of February (2 months Revenue) 19% of budget. We now have 10 Federal inmates. There were 12 and we have lost a couple and may be losing a couple more.
- Expenditures are at \$2,162,783.27, which is 28% of the budget.

# Personnel Items:

- Civil one part time Civil Deputy position filled by Frank Lavore (works a few days a week). We are down one Civil Deputy.
- Corrections There are three Corrections Officers positions to be filled. There is one part-time Cook position to be filled. Rita Hollenbeck was hired as one of the Part Time cooks. Still waiting to hear on the two Corrections Officers who are awaiting Medical Retirement.
- Road Patrol There are no Deputies out on 207C medical leave or Light Duty. Bob Spallone is back to Full Duty after a MVA last year. There is one open Deputy position to be filled.
- E911 Emergency Communications Center open E911 Dispatcher positions. Hiring one and in the process of hiring another.

# Resolutions:

- <u>Authorize waiver of 90 day hiring delay for part-time Public Safety Dispatcher:</u> Steve DuVarney was the Part Time Dispatcher, he has resigned and we are now looking to hire Theresa Blaasch to save us on overtime costs.
- <u>Authorize 2021 Cooperative Agreements Law Dept/IT/DOH/MH & DSS:</u>

\*\*Committee agreed to move these resolutions forward

# Labor Issues:

• TC Law Enforcement Agency negotiations are ongoing.

# Litigation Issues:

• None to report.

# Other:

- <u>March 2021:</u> Average daily inmate population was 57.
- Black Creek Contract has been signed and sent in and will begin in the next few months.
- Researching our LiveScan (Fingerprints & photos of Inmates).
- RFP for Freezer/Cooler for the Jail went out again, there were no bids.

# **OFFICE of EMERGENCY MANAGEMENT**

Mike Simmons, OES Director, presented the following information to the committee. Report is attached.

# Budget:

• On track & Within Modified Budget.

# **Resolutions:**

• <u>D0-4 Modify 2021 Budget & Transfer Funds Statewide Interoperable Communications</u> <u>Formula Grant 2018:</u> Plan to use for radio project. The first phase has been completed. Next pahse will be about \$100,000.

\*\*Committee agreed to move these resolutions forward

# Monthly Meetings Attended:

• Zoom Meetings (Chiefs, EMS, EMO, S&R, HazMat) have been continuing.

# Grants:

- Senator's grant for Training Room (MPR) tables will be delivered sometime next week after carpets are shampooed.
- Current Grants still continue to be worked on. Working with the Sheriff to purchase a scanner (device) that gives a 3D picture of a crime scene.

# Other (Fire Services):

• State Fire Training is slowly returning and has picked back up. Still have COVID restrictions in place.

# Other (EMS):

• Four bids were received for the RFP we issued for a consultant to assess the current county emergency medical services and make suggestions how to create a sustainable EMS system for the county. Bids ranged from \$45,000 to \$75,000. We are currently working with Economic Development to see if grant money can be procured to pay for the grant.

# Other (Emergency Services):

- Communications and Radio System:
  - NYSTEC is continuing to prepare documents to present to the state to support our grant application. The Targeted Radio Grants have not been effected by State Budget cuts. One round of targeted grants has been released and the next round, which we hope to receive funding, is tentatively going to be released around July of this year.
  - We conducted a meeting with representatives from Motorola and NYSTEC and reviewed the design for the new radio system. The Motorola part of the project is 9.6 million dollars. The cost for the entire system, that will include the Motorola portion is estimated to be roughly 12.5 million dollars. We are in a good position to receive 6 million dollars from SICG funding in 2021. Funding for the remaining 6.5 million is unknown. Financing the entire system through Motorola as a lease is one option. SICG funding may be utilized to make lease payments.
  - The CAD System Moving forward with, went over probable tower sights where we don't have to buy or lease property.
  - Motorola is currently working to determine where we will need to build or develop tower sites to meet the requirements for radio coverage that we have established. A new system will need to operate at minimum of nine sites to provide the portable radio coverage that we need.

# PROBATION:

Joy Bennett, Probation Supervisor, presented the following information to the committee. Reports are attached.

# Budget:

• On Track.

# Issues:

- Probation will use the Village of Waverly Police Department conference room and will be at the office between the hours of 9:00 am to 5:00 pm. allowing residents of Western Tioga County better access to Probation services.
- Supervisor Joy Bennett is working part time reviewing and updating our Policies and Procedures. The goal is to have them in an electronic format.
- Staff Meeting are being held at the Sheriff's Office to allow for social distancing
- COVID Vaccinations: Probation Officers fall under lb provisions. To date, 70% of probation staff are either partially or fully vaccinated.

# Juvenile Delinguency Services:

- March 2021- we received two JD tickets.
- To date there are 6 JDATs.
- We have six youth currently in juvenile sex offender treatment.

# Other:

- ATI Plan was submitted to the State on 2/25/21 which was approved and executed.
- No Electric Monitoring units are in use at this time.
- No WWP crew since 3/1/20.
- 22 active investigations for Criminal, Family & Surrogate Courts.
- There have been 223 cases ordered by Tioga County courts & Family Court which includes of JD Diversion cases
- Currently we have 29 defendants and respondents with violation petitions pending against them.

# Personnel Items:

• One unfunded PO position remains open.

# ADJOURNED:

Meeting was adjourned at 3:08 PM.

Respectfully Submitted,

# Donna Gilligan

Donna Gilligan Accounting Associate III – Payroll Tioga County Sheriff's Office 4/6/21

# ATTACHMENTS:

# **SHERIFF**

### **Personnel Issues:**

- Civil Office
  - a) One part time Civil Deputy position filled by Frank Lavore.

#### • Corrections Division

- a) There is currently (3) open Corrections Officers positions.
- b) There is (1) part-time Cook position that remains open.
- c) We have two (2) Corrections Officers awaiting Medical Retirement.

#### Road Patrol

- a) We have no Deputies out on 207C medical leave.
- b) There are no Deputies currently on light duty.
- c) We have (1) open Deputy position.
- E911 Emergency Communications Center
  - a) There are currently (2) open E911 Dispatcher positions.

#### Administration

a. All positions are filled.

#### Labor Issues:

**1.** T.C.L.E.A. negotiations are ongoing.

#### **Litigation Issues:**

None at this time.

#### **Budget:**

1. Revenues are at \$66,552.95 which is 12% of the budget. Expenditures are at \$2,162,783.27, which is 28% of the budget. Inmate Boarders are at \$28,804.74 through the end of February which is 19% of the budget.

#### **Current Projects:**

- 1. Working on Black Creek upgrades, contract has been signed and upgrades will be scheduled.
- 2. Still researching information for the Live Scan upgrade.

3. RFP issued for the Jail refrigerator and freezer replacement project with no bids received, the RFP is being re-issued.

#### Miscellaneous:

Average daily inmate population for the month of March 2021 was 57.

# **Resolutions:**

- 1) Authorize waiver of 90 day hiring delay for part-time Public Safety Dispatcher.
- 2) Authorize 2021 cooperative agreements.



FOR 2021 12							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund	APPRUP	WD121M12	BODGET	TTD ACTUAL	ENCOMBRANCES	BUDGET	USE/COL
A3020 Public Safety Communication E							
A3020 411400 Emg 911   A3020 433310 Sa 911   A3020 510010 Salary Ft   A3020 510020 SALARY PT   A3020 510030 Salary ot   A3020 510050 Salary ot   A3020 520090 Computer   A3020 520130 Equipnocar   A3020 540500 Other   A3020 540500 Other   A3020 540500 Software   A3020 540600 Software   A3020 540600 Software   A3020 584080 Software   A3020 584088 Work Comp   A3020 584088 Work Comp   A3020 584588 Life Ins   A3020 585588 Disab Ins   A3020 585588 Disab Ins   A3020 588988 Eap	$\begin{array}{c} -170,000\\ -80,000\\ 443,748\\ 0\\ 28,000\\ 0\\ 500\\ 444\\ 0\\ 200\\ 0\\ 33,989\\ 29,000\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\$	$\begin{smallmatrix}&&&0\\&&-1,000\\&&&&0\\&&&0\\&&&0\\&&&0\\&&&0\\&&&0\\&&&$	$\begin{array}{c} -170,000\\ -80,000\\ 442,748\\ 1,000\\ 28,000\\ 500\\ 444\\ 0\\ 200\\ 29,000\\ 29,000\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\$	$\begin{array}{c} -14,622.58\\ ,00\\ 90,552,75\\ 69.60\\ 9,443.21\\ 2,524.71\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .0$	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	$\begin{array}{c} -155,377.42\\ -80,000.00\\ 352,192.25\\ 930.40\\ 18,856.79\\ -2,524.71\\ 500.00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .11,262.63\\ -7,607.90\\ -2,682.48\\ .00\\ .00\\ .00\\ .00\\ .11,262.63\\ .7,607.90\\ -2,682.48\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .0$	$\begin{array}{c} 8.6\%^{*}\\ .0\%^{*}\\ 20.5\%\\ 7.0\%\\ 32.7\%\\ 100.0\%^{*}\\ .0\%\\ .0\%\\ .0\%\\ .0\%\\ .0\%\\ .0\%\\ 100.0\%^{*}\\ 10.0\%^{*}\\ 10.0\%^{*$
A3110 Sheriff	U U	, in the second s	Ŭ	51.50		51.50	10010/0
A3110 412703 Security A3110 415100 Sheriff Fe A3110 425450 Licenses A3110 425950 Patrol Inc A3110 426250 Forfeit Cp A3110 426250 Forf Cp Rs A3110 427010 Rf Of Py E A3110 433190 VESTS A3110 433470 15 SLETPP A3110 433480 16SLETPP A3110 43390 Sa Buckle A3110 43390 Sa Buckle A3110 43395 Child Pas A3110 43395 Child Pas	-30,000 -80,000 -35,000 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 -297 -2,139 0 0 -14,580 0 0 0 0 0	-30,000 -80,000 -35,000 -297 -2,139 0 0 -14,580 0 0 0 0 0 0 0 0 0 0	-10,186.57 -12,824.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	-30,000.00 -69,813.43 -22,176.00 -297.10 -2,139.12 -00 00 -00 -00 -14,580.00 -00 00 -00	.0%* 12.7%* 36.6%* .0%** .0%* .0%* .0%* .0%* .0%* .0%* .0%* .0%* .0%*

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Page 1



CCOUNTS FOR: General Fund	ORIGINAL APPROP     2,489,678     50,000     142,900     0     75,000     4,000     3,000     0     0     0     0     10,000     78,000     10,000     78,000     10,000     78,000     10,000     10,000     10,000     10,000     11,000     11,000     10,000     11,000     10,000     5,000     5,000     5,000     583,560     249,706     71,961     0     2,147     971,525	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
3110 510010 Salary Ft	2,489,678	-15,000	2,474,678	492,272.74	.00	1,982,405.26	19.9%
3110 510020 Salary Pt	50,000	0	50,000	1,577.25	.00	48,422.75	3.2%
3110 510030 Salary Ot	142,900	14,580	157,480	18,952.08	.00	138,527.92	12.0%
3110 510040 Work Comp	0	15,000	15,000	11,541.03	.00	3,458.97	76.9%
3110 510050 Salary Oth	75,000	0	75,000	12,539.14	.00	62,460.86	16.7%
SILO S20130 Equiphocar	4,000	0	4,000	499.15	.00	3,500.85	12.5%
3110 520191 Emerg Eq	3,000	0	3,000	.00	.00	3,000.00	.0%
3110 530300 Legal	0	ő	Ň	.00	.00	.00	.0%
3110 530330 SS other	ŏ	ŏ	ŏ	.00	.00	.00	.0%
3110 540000 Other	ŏ	ŏ	ŏ	.00	.00	.00	.0%
3110 540020 Ammunition	12,000	ŏ	12,000	.00	3,515.16	8,484.84	29.3%
3110 540070 Car Maint	48,040	0	48,040	2,816.93	3,454.20	41,768.87	13.1%
3110 540090 Clothing	28,000	0	28,000	2,910.50	6,681.46	18,408.04	34.3%
3110 540093 Build Mnt	10,000	0	10,000	5.78	4,882.57	5,111.65	48.9%
3110 540220 Auto Fuel	78,000	0	78,000	9,008.64	57,491.36	11,500.00	85.3%
3110 540280 Investigat	10,000	0	10,000	1,077.39	4,108.00	4,814.01	51.9%
110 540335 AE Expense	3,000	297	297	.00	.00	297 10	.0%
R110 540336 Asset Forf	ŏ	2.139	2.139	.00	.00	2,139,12	.0%
3110 540350 Off Eq Mnt	1.000	72	1.072	441.91	914.68	-284.68	126.6%*
3110 540420 Office Sup	15,000	0	15,000	2,405.55	190.18	12,404.27	17.3%
3110 540444 Permits	23,000	0	23,000	11,064.00	.00	11,936.00	48.1%
3110 540470 Physicals	11,000	0	11,000	135.00	6,500.00	4,365.00	60.3%
3110 540480 Postage	10,000	0	10,000	167.40	8,745.00	1,087.60	89.1%
3110 540485 Printpaper	8,000	-72	7,928	982.85	25.00	6,920.24	12.7%
3110 540510 Radio Rep	3,000	0	2 000	.00	450.00	1 550 00	.0%
3110 540620 Software	16 625	0	16 625	5 333 38	10 554 36	737 26	95 6%
3110 540620 Supplies	3,000	ő	3,000	5,555.58	10,334.30	3.000.00	93.0%
3110 540660 Telephone	10,000	ŏ	10,000	2,129,75	6,630,25	1,240,00	87.6%
3110 540680 Tires	11,924	Õ	11,924	.00	.00	11,924,00	.0%
3110 540731 Train St	5,000	0	5,000	.00	.00	5,000.00	.0%
3110 540733 Train Oth	5,000	0	5,000	1,445.84	1,206.84	2,347.32	53.1%
3110 581088 St Ret	583,560	0	583,560	133,961.51	.00	449,598.49	23.0%
3110 583088 Social Sec	249,706	0	249,706	46,439.17	.00	203,266.83	18.6%
3110 584588 USE Comp	71,961	0	/1,961	12,433.41	608.34	59,527.59	1/.3%
2110 585088 Unomp The	0	900	900	201.76	698.24	.00	100.0%
3110 585588 Disab Ths	2 147	ő	2 147	151 48	.00	1 995 52	7 1%
110 586088 Health Ths	971.520	ŏ	971,520	186.786.02	.00	784,733,98	19.2%
3110 588988 Eap	765	ŏ	765	144.50	.00	620.50	18.9%
3150 Jail							
3150 422640 Jail Oth	-150,000	0	-150,000	-28,804,74	.00	-121.195.26	19.2%*

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Page 2

# (1) TIOGA COUNTY, NEW YORK

#### Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021 12							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A   General Fund     A3150   422650   Jail Inm F     A3150   427010   Rf of Py E     A3150   427010   Rf of Py E     A3150   43920   Fa Jail     A3150   43920   Fa Jail     A3150   510010   Salary Ft     A3150   510020   Salary Ft     A3150   510030   Salary Ott     A3150   510040   Work Comp     A3150   510040   Bocks     A3150   540040   Bocks     A3150   540040   Bocks     A3150   540040   Cott Svs     A3150   540030   Bedding     A3150   540140   Cont Svs     A3150   540210   Garbage     A3150   540620   Software     A3150   540640   Supplies     A3150   540640   Supplies     A3150   540640   Supplies     A3150   540848   Work Comp     A3150   580	$\begin{array}{c} -1,000\\ 0\\ -5,000\\ 0\\ 2,501,003\\ 18,000\\ 138,000\\ 20,000\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\$	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	$\begin{array}{c} -1,000\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\ 0\\$	$\begin{array}{c} -115.06\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ $	$\begin{array}{c} .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00$	$\begin{array}{r} -884.94\\ .00\\ -5,000.00\\ .00\\ 2,034,268.91\\ 14,026.80\\ 99,121.03\\ .00\\ 17,769.57\\ 500.00\\ .00\\ 8,000.00\\ 12,014.70\\ .280.12\\ .280.12\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .0$	11.5%* .0% .0% .0% 22.1% 28.2% .0% 11.2% .0% .0% .0% .0% 42.3% 72.0% 100.0% .0% 53.6% 88.9% 100.1%* 19.5% .0% 22.5% 19.4% 100.0% .0% 22.5% 19.4% 100.0% .0% .0% .0% .0% .0% .0% .0%
A3151 Jail - Alternatives Program	720	0	720	100.43	.00	303.37	22.1%
A3151 510010 Salary Ft A3151 510030 Salary Ot A3151 510030 Salary Oth A3151 S81088 St Ret A3151 583088 Social Sec A3151 584088 Work Comp A3151 584588 Life Ins A3151 584588 Unemp Ins	35,342 0 6,646 2,704 717 0 0	0 0 0 0 0 0	35,342 0 6,646 2,704 717 0 0	7,361.58 .00 .00 1,468.57 592.30 158.25 .00 .00	.00 .00 .00 .00 .00 .00 .00	27,980.82 .00 5,177.72 2,111.39 558.39 .00 .00	20.8% .0% .22.1% 21.9% 22.1% .0% .0%

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Page

3

# 🗊 TIOGA COUNTY, NEW YORK

FOR 2021 12							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3151 585588 Disab Ins A3151 586088 Health Ins A3151 588988 Eap	0 16,565 9	0 0 0	16,565 9	.00 3,617.00 1.89	.00 .00 .00	.00 12,947.54 7.11	.0% 21.8% 21.0%



FOR 2021 12								
ACCOUNTS FOR: H Capita	al Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
H3020 Public Sa	afety Communication E							
н3020 520990 в	911Backup Aot Assign	0	0	0	.00	.00 .00	.00	.0% .0%
H3110 Sheriff								
H3110 520130 E H3110 520620 S	-G16-1363 Gquipnocar Software Car/Truck	0 0 114,000	0 0 64,041	0 0 178,041	.00 .00 .00 .00	.00 .00 .00 113,999.72	.00 .00 .00 64,040.90	.0% .0% .0% 64.0%
H3150 Jail								
H3150 520255 S H3150 520620 S H3150 521000 N	Equipnocar Secur Equ Software Kot Assign Car/Truck	20,000 312,430 34,000 0	0 0 0 0	20,000 312,430 34,000 0	.00 .00 .00 .00	.00 .00 .00 .00 .00	20,000.00 312,430.00 34,000.00 .00	.0% .0% .0% .0%



FOR 2021 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	10,659,324	68,264	10,727,588	2,095,896.28	905,206.91	7,726,484.41	28.0%
**	END OF REPORT	- Generat	ed by Rockwe	ll, Diane **			

April 6, 2021

REFERRED TO:

PUBLIC SAFETY COMMITTEE PERSONNEL COMMITTEE

RESOLUTION NO. -21

AUTHORIZE WAIVER 90-DAY HIRING DELAY PART-TIME PUBLIC SAFETY DISPATCHER SHERIFF'S OFFICE

WHEREAS: Resolution 195-20 implemented the 90-day hiring delay for vacancies; and

WHEREAS: Effective March 30, 2021, a part-time Public Safety Dispatcher position became vacant due to a resignation; and

WHEREAS: In order to maintain adequate staffing levels for the Communications Division, the Sheriff has an immediate need to backfill said position; therefore be it

RESOLVED: That the Sheriff is hereby granted a waiver from the 90-day hiring delay and is authorized to backfill the vacant, part-time Public Safety Dispatcher position effective April 24, 2021.

April 6, 2021

REFERRED TO:

LEGAL/FINANCE COMMITTEE INFORMATION TECHNOLOGY COMMITTEE PUBLIC SAFETY COMMITTEE HEALTH AND HUMAN SERVICES COMMITTEE

**RESOLUTION NO. -21** 

AUTHORIZE EXECUTION OF COOPERATIVE AGREEMENTS BETWEEN THE LAW DEPARTMENT, ITCS, SHERIFF, PUBLIC HEALTH, DSS, AND MENTAL HYGIENE

WHEREAS: Tioga County has implemented a Direct Charge Pilot Program that will maximize State reimbursement for legal and IT expenses while eliminating the administrative burden of charging all departments for those expenses; and

WHEREAS: The Law Department and ITCS will directly charge the Department of Social Services, Public Health and Mental Hygiene for its services and support pursuant to Cooperative Agreements; and

WHEREAS: The Sheriff's Department will directly charge the Department of Social Services for security services, escort, protection and transport services; and

WHEREAS: It may be necessary for the Budget Officer at year end to make budget increases to reflect the budgeted amounts in the cooperative agreements between ITCS and DSS, Public Health and Mental Hygiene and to reflect the budgeted amount in the cooperative agreement between the Sheriff and DSS; therefore be it

RESOLVED: That the Legislature authorizes and directs the Chair to execute Cooperative Agreements between the Law Department and DSS, Public Health and Mental Hygiene; and be it further

RESOLVED: That the Legislature authorizes and directs the Chair to execute Cooperative Agreements between the ITCS Department and DSS, Public Health and Mental Hygiene; and be it further

RESOLVED: That the Legislature authorizes and directs the Chair to execute a Cooperative Agreement between the Sheriff's Department and DSS; and be it further

RESOLVED: That the Cooperative Agreements between DSS and the Law Department, ITCS and Sheriff shall be submitted to the New York State Office of Temporary and Disability Assistance and the Office of Children and Family Services for approval; and be it further RESOLVED: That the Budget Officer is authorized to make estimated budget increases at year end from discretionary savings as needed to reflect the budgeted amounts in the ITCS cooperative agreements with DSS, PH, and MH as follows:

Account:	Am	ount (Increase):
Social Services A6010.530100	\$	23,301.68
Mental Hygiene A4309.530100	\$	19,064.71
Public Health A4011.530100	\$	13,910.28

# **OFFICE of EMERGENCY SERVICES**

Budget: Within Modified Budget - See attached spreadsheets

# **Resolutions:** D0-4 MODIFY 2021 BUDGET AND TRANSFER FUNDS STATEWIDE INTEROPERABLE COMMUNICATIONS FORMULA GRANT 2018

#### **Monthly Activity:**

- Monthly Meetings Attended Zoom Meetings – Chiefs, EMS, EMO, S&R, HazMat
- 2. Active Grants
  - a. SHSP18
  - b. SHSP19
  - c. SICG18
  - d. SICG19
  - e. HMEP19
  - f. Senator's grant for Training Room (MPR)
- 3. Fire Services
  - a. State Fire Training is slowly returning on a limited basis. Classes that involve skills sessions are still on hold.
- 4. EMS
  - a. Four bids were received for the RFP we issued for a consultant to assess the current county emergency medical services and make suggestions how to create a sustainable EMS system for the county. Bids ranged from \$45,000 to \$75,000. We are currently working with Economic Development to see if grant money can be procured to pay for the grant.
- 5. Communications and Radio System
  - a. Still experiencing problems with radio system. Tri-County Communications has responded several times to attempt to repair some problems.
  - b. NYSTEC is continuing to prepare documents to present to the state to support our grant application. The Targeted Radio Grants have not been effected by State Budget cuts. One round of targeted grants has been released and the next round, which we hope to receive funding, is tentatively going to be released around July of this year.
  - c. We conducted a meeting with representatives from Motorola and NYSTEC and reviewed the design for the new radio system. The Motorola part of the project is 9.6 million dollars.

SICG funding may be used to make lease payments.

d. Motorola is currently working to determine where we will need to build or utilize tower sites to meet the radio coverage requirements that we have developed. It still appears that a new system will need to utilize at least 9 sites to provide the portable radio coverage that we require.

The cost for the entire system, including the Motorola portion is currently estimeated to be

# TIOGA COUNTY, NEW YORK

FOR 2021 12							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3410 Fire							
A3410   Fire     A3410   415880   Fire     A3410   433060   Safiresh08     A3410   433060   Safiresh08     A3410   433060   Safiresh08     A3410   433060   Sa     A3410   433060   Sa     A3410   43005   Sa     A3410   510010   Salary     A3410   510010   Salary     A3410   510020   Salary     A3410   520020   Audio V     A3410   520030   Batteries     A3410   520030   Edupinocar     A3410   520130   Equipnocar     A3410   520130   DiredAlarm     A3410   530100   Data     Proc   A3410   540140     A3410   540040   <	$\begin{array}{c} -9,000\\ & 0\\ & 0\\ & 0\\ \\ 29,356\\ 4,000\\ 1,000\\ 1,000\\ & 0\\ 0\\ 0\\ & 0\\ & 0\\ & 0\\ & 0\\ & 0$	$\begin{smallmatrix}&&&&\\&&&&\\&&&&&\\&&&&&\\&&&&&&\\&&&&&&\\&&&&$	-9,000 -15,000 -8,000 0 29,356 4,000 1,000 1,000 4,000 4,000 4,500 4,500 0 0 0 0 0 0 0	$\begin{array}{c} -310.00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00$	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	$\begin{array}{c} -8,690.00\\ -0.00\\ -15,000.00\\ -8,000.00\\ 0.00\\ 25,702.70\\ 4,000.00\\ 500.00\\ 500.00\\ 6,142.33\\ -100\\ 00\\ 6,142.33\\ -100\\ 00\\ 1,000.00\\ 4,500.00\\ 12,000.00\\ -00\\ 00\\ 00\\ 00\\ -00\\ 00\\ 00\\ 00\\ 00$	3.4%* .0%* .0%* .0% .0% .0% .0% .0% .0% .0% .0% .0% .0%
A3410 540410 Nursing Sp A3410 540480 Postage A3410 540485 Printpaper A3410 540560 Repairs	1,500 350 300 1,500	480 0 140 0	1,980 350 440 1,500	480.00 .00 139.64 .00	.00 .00 .00 .00	1,500.00 350.00 300.00 1,500.00	24.2% .0% 31.8% .0%
A3410 540620 Software A3410 540630 Stat Sup	500	0 414	500 1,914	.00 513.86	.00	500.00 1,400.23	.0% 26.8%



FOR 2021 12							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES		PCT SE/COL
A3410 540640 Supplies A3410 540660 Telephone A3410 540731 Train St A3410 540733 Train Oth A3410 581088 St Ret A3410 583088 Social Sec A3410 584588 Life Ins A3410 585588 Unemp Ins A3410 585588 Disab Ins A3410 586088 Health Ins A3410 588988 Eap	1,500 6,200 2,500 7,587 2,247 4,900 0 0 0 0 0	0 0 8,478 0 0 0 0 0 0 0 0 0	1,500 6,200 0,978 7,587 2,247 4,900 0 0 0 0 0	.00 355.95 .00 8,504.15 1,750.92 323.83 847.62 .00 .00 .00 .00 .00	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	.00 2,474.00 5,836.08 23 1,923.17 4 4,052.38 17 .00 .00 .00 .00 .00	.0% .7% .5% .1% .4% .3% .0% .0% .0% .0% .0% .0%
A3640   Emergency Mgmt Office     A3640   433080   Sa 7990 Gr     A3640   435100   COV19 Sa Fema     A3640   436574   Hzd Mit Gt     A3640   443050   Fa Lempg     A3640   443050   EMPLT Fa Lempg     A3640   443050   EMP17 Fa Lempg     A3640   443050   EMP17 Fa Lempg     A3640   443050   EMP19 FA-EMPGI8     A3640   443050   EMP19 FA-EMPG     A3640   443050   Salary Ft     A3640   510020   Salary Pt     A3640   510030   Salary Oth     A3640   500300   Computer     A3640   500300   Computer     A3640   500300   Legal     A3640   540010   Advertisin     A3640   540010   Advertisin     A3640   540020   Clothing     A3640   540030   Clarmint     A3640   540040   Clarmint     A3640   540040   Clarmint <td>0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0</td> <td>0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0</td> <td>0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0</td> <td><math display="block">\begin{array}{c} . 00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .0</math></td> <td></td> <td>22,165.57 19 -169.34 100 .00 .00 .00 .00 .00 700.00 1,061.30 41 250.00 .00 .00</td> <td>.0% .0% .0% .0% .0% .0% .0% .0% .0% .0%</td>	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	$\begin{array}{c} . 00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .0$		22,165.57 19 -169.34 100 .00 .00 .00 .00 .00 700.00 1,061.30 41 250.00 .00 .00	.0% .0% .0% .0% .0% .0% .0% .0% .0% .0%

Report generated: 04/01/2021 12:47 User: RockwellD Program ID: glytdbud

Page

2



FOR 2021 12							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3640 540420 office sup A3640 540420 cov19 office sup A3640 540510 Radio Rep A3640 540520 cov19 office Sup A3640 540540 Remb A3640 540560 Repairs A3640 540640 cov19 supplies A3640 581088 St Ret A3640 581088 St Ret A3640 584088 work Comp A3640 585088 Unemp Ins A3640 585088 Disab Ins A3640 585088 Disab Ins A3640 585088 Disab Ins	400 0 400 0 3,000 500 7,664 2,450 0 68 25,613	0 0 0 81,337 0 1,360 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	400 0 400 0 400 81,337 3,000 1,860 0 7,664 2,450 0 68 25,613	$\begin{array}{c} .00\\ .00\\ 347.25\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .0$	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	400.00 52.75 .00 400.00 71,427.50 1,815.91 273.21 .00 5,761.48 1,939.32 .00 52.34 19,677.50	.0% .0% 86.8% .0% .0% 12.2% 39.5% 85.3% .0% 24.8% 20.8% .0% .0% 23.0% 23.2%
A3640 588988 Eap	30	0	30	6.06	.00	23.94	20.2%

Report generated: 04/01/2021 12:47 User: RockwellD Program ID: glytdbud

Page 3

# (1) TIOGA COUNTY, NEW YORK

FOR 2021 12								
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	GRAND TOTAL	261,250	98,698	359,948	58,988.38	17,085.75	283,874.02	21.1%
	**	END OF REPOR	T - Generated	by Rockwell	l. Diane **			

April 6, 2021

REFERRED TO:

PUBLIC SAFETY COMMITTEE FINANCE COMMITTEE

**RESOLUTION NO. -21** 

MODIFY 2021 BUDGET AND TRANSFER FUNDS STATEWIDE INTEROPERABLE COMMUNICATIONS FORMULA GRANT 2018 OFFICE OF EMERGENCY SERVICES

WHEREAS: Resolution # 44-19 awarded the Office of Emergency Services a 2018 Statewide Interoperable Communications Formula Grant in the amount of \$450,221; and

WHEREAS: The grant budget has been amended, therefore be it

RESOLVED: That the 2021 budget be modified and transfer of funds be made as below:

FROM: A3415.520230 IO18F Radio & Equipment \$150,000

TO: A3415.540140 IO18F Contracted Services \$150,000

# PROBATION

# **Budget Status:**

2021 Revenue Budget:

- ATI plan has been approved and executed for the 2020-2021 fiscal year.
- Collections: DWI Supervision fee- down 3% from anticipated amount
- \$20,348 in restitution collected during first quarter

# 2021 Budget: On target

#### **Issues:**

• Effective April 5, 2021, and contingent upon the installation of county computers at the Village of Waverly Municipal Building, Probation will have a Probation Officer stationed at the Village of Waverly Municipal Building Monday through Friday. Probation will use the Village of Waverly Police Department conference room and, for the most part, will be at the office between the hours of 9:00 am to 5:00 pm. The satellite office will allow residents of Western Tioga County more convenient access to probation services.

• The review and update of Policies and Procedures has begun. Part Time Supervisor Joy Bennett is spearheading this initiative with the assistance from others in the Department. It is anticipated the new Policies and Procedures will not only be more reflective of the current environment and resources but will also be in an electronic format.

• The Department resumed Staff Meetings with all Officers present at the same meeting. Previously, the Department was divided into two groups for staff meetings to maintain social distancing in the Probation Conference Room, In February, the staff meeting was moved off site to the Multipurpose Room at the Public Safety Building which can accommodate all Probation staff for one meeting. One of the secretarial staff stay at the Department during the meeting to cover the phones.

• Department staffing: All Probation staff are working in the office space full time.

a. All probationers are reporting in person for supervision unless they have a health concern. We continue to use CE Check-in software for all probationers with a valid email. Probationers who are health compromised will report via the software system only. Probation Officers are still out in the community making home checks on probationers.

COVID Vaccinations: Probation Officers fall under lb provisions. To date, 70% of

probation staff are either partially or fully vaccinated.

# Juvenile Delinquency Services:

March 2021- we received two JD tickets, one for a 14 year old youth charged with the misdemeanor level offense of Resisting Arrest. Despite the youth's previous refusal to work with any service provider, Probation initiated a Diversion with the youth instead of referring him immediately for petition. The Youth was referred to the Making Our Success Sustainable (M.O.S.S.) Program (ACBC Substance Affected youth program housed at the Tioga County Boy's and Girl's Club) and is responding in a positive fashion to the intervention. The youth joined the school football team and has started attending school.

The second 12 year old youth was charged with the misdemeanors; Endangering the Welfare of a Child and Criminal Mischief. Probation is working in conjunction with the Tioga County Department of Social Services and the M.O.S.S. Program to provide preventive and diversion services to address the youth's behaviors.

YTD: 4 JDATs received to date.

• E- Connect: 4 youth screened. Two determined to be a Level 3 risk (low) for suicide ideation, one Level 2 risk (medium), and one below threshold for mental health services.

• Alternative to Detention Programing: Probation contracts with Cayuga Counseling for our Juvenile Specialized Supervision Program (JSSP). The Program is currently servicing seven youth with a maximum capacity to serve eight youth. The Program continues to work with our youth at risk of either being placed in detention or in the custody of the Tioga County Department of Social Services.

• Decision Points- beginning the planning stages for a pilot program to be provided to at risk students in the Tioga Central School District in the Fall of 2021. Trained Probation Staff will provide the program in the school as part of an alternative to expulsion program the school runs.

• Probation continues to support and make referrals to ACBC as their Making Our Success Sustainable (M.0.5.5.) Program continues to grow. Probation currently has seven youth participating in the program.

• We have six youth currently in juvenile sex offender treatment.

**ATI Programs:** The Tioga County ATI Plan was submitted to the State on 2/25/21 and has been approved and executed. Tioga has also received a waiver for an additional year to operate the PTR program absent of a validated risk assessment tool. The initial waiver was granted last year and has been extended another year while jurisdictions search for an assessment tool that the state will approve.

- ★ Community Service No WWP crew since 3/1/20.
- ★ Pre-Trial Release Pre-Trial Release In 2020, Probation was given provisional approval to run Pre-Trial Release in Tioga County. The provisional level was due to our lack of an assessment tool that meets the stipulations of the law. As mentioned last year Probation does not have the funding to purchase and norm an assessment tool with a local university that meetings the statute's requirements.

Court Ordered Investigations: 22 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 223 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases) Violation of Probation petitions: 29 defendants/respondents have violation petitions pending against them in criminal & family court.

# Personnel:

One unfunded PO position

# **Resolutions:**

No resolutions to present



FOR 2021 13		1			a na sa n		
ACCOUNTS FOR: AGeneral Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVATLABLE BUDGET	PCT USE/COL
A3140 Probation							
A3140 415600 Adoption Investiga A3140 415800 Restitution Surcha A3140 415810 Probation - DWI Su A3140 415811 DWI-Probation Sala A3140 433100 State Aid-Enbatio A3140 433160 State Aid-Enbatio A3140 433160 State Aid-Enbatio A3140 433180 State Aid-Enbatio A3140 433180 State Aid-Enbatio A3140 433180 State Aid-Enbatio A3140 433180 State Aid-STSJP A3140 510020 Part Time/Temporar A3140 510020 Part Time/Temporar A3140 520200 Office Equipment A3140 520200 Office Equipment A3140 520200 Office Equipment A3140 520200 Office Supplies A3140 540080 Clinic Supplies A3140 540140 RTA contracting Ser A3140 540140 RTA contracting Ser A3140 540320 Leased/Service Equ A3140 540320 Leased/Service Equ A3140 540340 Literature A3140 540320 Office Supplies A3140 540420 Covig Office Suppli A3140 540420 covig Office Suppli A3140 540420 Services Rendered A3140 540500 Services Rendered A3140 540600 Telephone A3140 540600 Talephone A3140 540600 Talephone A3140 540731 Training/State Req A3140 540731 Training/State Req A3140 540788 State Retirement F A3140 54088 Social Security Fr A3140 54088 State Retirement F A3140 54088 State Retirement F A3140 540588 Disability Insuran A3140 58088 Scal Security Fr A3140 58088 Scal Security Fr A3140 58088 State Retirement F A3140 58088 State Retirement F A3140 58088 Scal Security Fr A3140 58088 Scal Security Fr	3,300 1,800 1,000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	-600 -2,000 -16,000 -14,800 -84,164 -14,853 -3,030 -9,522 -62,520 -790,221 26,340 2,650 4,500 4,500 2,650 4,250 4,250 2,650 4,250 2,650 4,250 2,650 1,800 1,800 1,265 2,000 2,550 4,200 2,000 1,265 9,000 7,578 2,005 1,440 10,000 110,422 1,575 2,052 1,440 10,000 110,422 1,134 3,16,574 251	$\begin{array}{c} & & & & & & & & & & & & & & & & & & &$	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	$\begin{array}{c} -60000\\ -1,546.64\\ -13,60000\\ -57,862.66\\ -10,211.39\\ -3,030.40\\ -9,521,71\\ -62,520.00\\ 624,200.03\\ 23,354.58\\ 4,750.01\\ 400.00\\ 2,500.00\\ 836.20\\ 2,217.04\\ 3,696.20\\ 2,217.04\\ 3,696.20\\ 2,217.04\\ 3,696.20\\ 2,217.04\\ 3,696.20\\ 2,217.04\\ 3,696.20\\ 1,279.00\\ 1,000.00\\ 100.00\\ 100.00\\ 100.00\\ 126.55\\ 124.48\\ 2,000.00\\ 1,115.10\\ 4,092.42\\ 4,611.20\\ 1,086.48\\ 9,200.00\\ 85,790.78\\ 48,314.08\\ 15,718.40\\ 880,79\\ 248,929.38\\ 194.94\\ \end{array}$	. 0%* 22: 7%* 15: 0%* 16: 0%* 16: 0%* 17: 0%* 11: 18: 0%* 22: 3%* 22: 3%* 23: 3%* 2
TOTAL Probation	1,262,010	1,628	1,263,638	251,779.05	3,663.80	1,008,195.45	20.2%

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Page 1



FOR 2021 13	and the second second						
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	RÉVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3142 Alternatives To Incarceration							
A3142 415150 Alternatives To In A3142 433120 State Aid-Alternat A3142 510010 Full Time A3142 540140 Contracting Servic A3142 540184 State Retirement F A3142 581088 State Retirement F A3142 584068 Workers Compensati A3142 585588 Disability Insuran A3142 586088 Health Insurance F A3142 588988 Eap Fringe	-100 -5,575 13,621 4,000 1,605 1,042 392 22 1,763 5	000000000000000000000000000000000000000	-100 -5,575 13,621 4,000 1,605 1,042 392 22 1,763 5	-55.00 2,508.43 193.80 526.38 211.92 88.59 4.94 749.13 1.06	.00 .00 .00 .00 .00 .00 .00 .00	-45.00 -5,575.20 11,112.57 3,806.20 1,078.62 830.10 303.41 17.06 1,013.87 3.74	55.0%* .0%* 4.8% 32.8% 20.3% 22.6% 42.5% 42.5% 22.1%
TOTAL Alternatives To Incarceration	16,775	0	16,775	4,229.25	.00	12,545.37	25.2%
A3146 Sex Offender Program							
A3146 540140 Contracting Servic	123,840	0	123,840	30,960.00	.00	92,880.00	25.0%
TOTAL Sex Offender Program	123,840	0	123,840	30,960.00	.00	92,880.00	25.0%
TOTAL General Fund	1,402,625	1,628	1,404,253	286,968.30	3,663.80	1,113,620.82	20.7%
TOTAL REVENUES TOTAL EXPENSES	-210,364 1,612,989	0 1,628	-210,364 1,614,617	-45,851.11 332,819.41	.00 3,663.80	-164,513.00 1,278,133.82	



FOR 2021 13									
		ORIGINAE APPROP	TRANERS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
	GRAND TOTAL	1,402,625	1,628	1,404,253	286,968.30	3,663.80	1,113,620.82	20.7%	
** END OF REPORT - Generated by Cain, Brian **									