



FINANCE, LEGAL & SAFETY COMMITTEE

February 11, 2025

10:30 A.M.

ATTENDANCE:

Legislators: Chair Sauerbrey, Ciotoli, Monell, Flesher, Roberts, Brown, Standinger, Mullen and Bunce

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer McFadden, Safety Officer Holbrook Personnel Officer Parke, Chief Accountant Schurter, County Administrator Bailey

Guests: Jo Ellen Rose

• APPROVAL OF MINUTES:

- Legislator Monell asked for a motion to approve January 14, 2025, minutes. Legislator Brown made the motion, seconded by Legislator Mullen and was unanimously carried.

• FINANCIAL:

- Legal and Safety: Legal and Safety's budgets are tracking well. Mr. DeWind will continue to monitor the Legal Fees line.

• OLD BUSINESS:

- Litigation: There are no new claims. Nothing to report on existing cases.
- In Rem: Mr. Humes is currently working on this years' processing with two hundred nine (209) parcels remaining delinquent. This office continues to have a small number of claims for surplus from previous foreclosure auctions.
- CDL Pre and Post Trip Inspection Training: The State Police provided guidance and training for Public Works employees as to what expectations are regarding pre and post trip inspections.
- Starting in 2022 municipal vehicles are now allowed to have green lights on snowplows. Green lights have been shown to enhance visibility, making it easier for drivers to see snowplow trucks. A County snowplow truck has added green lights along with the amber lights that were currently on the vehicle. New York State is in the process of adding green lights to all their snowplow trucks.

- The Highway Department recently attended NYSEG's live wire training and found the training useful.
- Annual Training: There are two employees who still need to complete their annual training.
- NEW BUSINESS:
  - Annual Policy Review/Attestation and Statement of Financial Disclosure for Schedule A Employees: The Annual Policy Review and Attestation is due March 31, 2025, for all employees with the Statement of Financial Disclosure due May 15, 2025, for Schedule A employees.
- PERSONNEL:
  - The new Paralegal started at DSS Legal office yesterday. Mr. DeWind is currently exploring how the recently vacated 3<sup>rd</sup> Assistant County Attorney position will be structured going forward. In addition to Termination of Parental Rights work this position was handling some of the large volume of Child support court cases. The DSS Legal positions are budgeted through the Department of Social Services (DSS) and will be involved in any modifications.
- RESOLUTIONS:
  - AUTHORIZE APPOINTMENT OF 2<sup>ND</sup> AND 4<sup>TH</sup> ASSISTANT DISTRICT ATTORNEY DISTRICT ATTORNEY'S OFFICE was moved into full Legislative Session without further questions.
- PROCLAMATIONS
  - N/A
  - EXECUTIVE SESSION N/A
- ADJOURNMENT:
  - Legislator Monell adjourned the Legal & Safety Committee at 10:57 A.M.

Respectfully submitted,

*Christine Freyvogel*

Paralegal to the County Attorney