

TIOGA COUNTY, NEW YORK

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney **607 687 8253** **607 223 7003** **www.TiogaCountyNY.com**



FINANCE, LEGAL AND SAFETY COMMITTEE

December 09, 2025

10:30 A.M.

ATTENDANCE:

Legislators: Chair Sauerbrey, Ciotoli, Monell, Standinger, Roberts, Flesher, Brown, Bunce, Aronstam

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer McFadden, Deputy Treasurer Chandler, Chief Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, Public Defender Cline, Assistant Public Defender Siata, ILS Administrator Graven

Guest(s): JoEllen Rose

APPROVAL OF THE MINUTES: Legislator Monell asked for a motion to approve November 12, 2025, minutes. Legislator Ciotoli made the motion seconded by Legislator Brown and was unanimously carried.

FINANCIAL: Safety's budget is tracking well. Legal's budget is tracking well except for the "Legal Fees" budget line.

OLD BUSINESS:

- Litigation and Claims: There have been no new claims submitted.
- Annual Compliance Training: The annual training courses are due at the end of this year for employees.
- PESH Walkthrough: Ms. Holbrook stated the Pesh walkthrough was completed last month and went well.

NEW BUSINESS:

- 56 Main Street Construction: Construction is ongoing and will continue throughout the beginning of next year.

PERSONNEL:

- 3rd Assistant County Attorney Vacancy and Assistant Public Defender Vacancies: There continues to be no interest in these positions.
- Public Defender Appointment: A resolution has been submitted to appoint Assistant Public Defender Siata to this position due to Public Defender Cline's retirement.

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RESOLUTIONS: AUTHORIZE THE APPOINTMENT OF PUBLIC DEFENDER; RECOGNITION OF THOMAS R. CLINE 12 YEARS OF DEDICATED SERVICE TO TIOGA COUNTY; ENTER INTO CONTRACT WITH CATAMOUNT CONSULTING FOR AUDIOGRAMS; AUTHORIZE APPOINTMENT OF CASE MANAGER (PART TIME) ASSIGNED COUNSEL OFFICE; AMEND EMPLOYEE HANDBOOK: SECTION II-ETHICS RULES: ADD SUBSECTION A. NEPOTISM POLICY; TRANSFER FUNDS AND MODIFY 2025 BUDGET FOR THE ILS FOURTH FAMILY DEFENSE GRANT were moved into full Legislative session without further questions.

PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: Legislator Monell adjourned the Finance, Legal and Safety Committee meeting at 11:13 A.M.

Respectfully submitted,

Christine Freyvogel

Paralegal to the County Attorney