



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES  
Wednesday, July 3, 2024  
9:00 am

- ATTENDANCE
  - Legislators
    - Marté Sauerbrey, Legislative Chair
    - William Standinger, Public Works Committee
    - Ron Ciotoli, Public Works Committee
    - Barbara Roberts, Public Works Committee
  - Staff
    - Gary Hammond, Commissioner
    - Justin Ruggiero, Deputy Commissioner
    - Barbara Cushman, Secretary to the Commissioner
  - Guests
    - Cathy Haskell, Legislative Clerk
    - Jackson Bailey, County Administrator
  - Absent
    - Peter DeWind, County Attorney
- APPROVAL OF MINUTES
  - A motion to approve the minutes as submitted for the March 7, 2024, April 4, 2024, May 9, 2024, and June 6, 2024 meetings was made by Mr. Ciotoli, 2<sup>nd</sup> by Mrs. Roberts. All in favor. Motion carried.
- FINANCIAL
  - YTD Budget Summary was shared with the committee.
- OLD BUSINESS
  - We are submitting a resolution to award the Carrier RTU unit at the Court Annex to Postler & Jaeckle Corporation, Endicott, NY.
  - Mr. Ciotoli mentioned that Acting Regional Director Andy Stiles had inquired about the status of Belva Lockwood Lane. Mrs. Saurbrey stated that a meeting needs to be scheduled.
- NEW BUSINESS
  - Mr. Hammond reported on Buildings and Grounds.
    - Work is progressing on the new garage at the Public Safety Building.

# Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 [www.TiogaCountyNY.com](http://www.TiogaCountyNY.com)

Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Mowing operations are ongoing. We mowed Carmichael Tower. Due to the slopes of the towers, we are looking into getting a brush hog for the front of the compact track loader for safety reasons.
  - Some bulletin boards were installed for Mental Health.
  - The flower beds were weeded, and the bushes trimmed at the Court House. Mr. Hammond stated that the master gardeners' program had originally agreed to maintain the courthouse and court annex in addition to the county office building. It was decided that a meeting needs to be scheduled with CCE to update the agreement.
  - The car seat trailer was transported to Spencer. They are in the process of obtaining a new vehicle with a trailer hitch so that they can move the trailer in the future.
  - The dental van was transported twice.
  - 70 Delphine Street garage bays were cleaned and set up for the government expo on June 21<sup>st</sup>.
  - New entrance doors were installed at the Courthouse.
  - We are working with Postler & Jaeckle on the new HVAC project at the Court Annex.
  - Electrical was installed for the new 911 dispatch area.
- Mr. Hammond reported on the Highway Department.
- A pipe was installed on Hamilton Valley Road.
  - We replaced a catch basin on Pennsylvania Avenue.
  - Patching operations are ongoing.
  - Tree trimming and chipping brush at various locations.
  - Ditching operations on Hamilton Valley and Coddington Roads and Pennsylvania Avenue.
  - Mowing operations are ongoing.
  - Cleaned up storm damage debris.
  - Paving on Sulphur Springs Road.
- Capital Projects.
- Court Annex/Clerks building roof is in design phase with C&S Engineers.
  - Court Annex HVAC Project is under construction phase.
  - The chiller at the Public Safety Building is installed and running. Some controls still need to be installed.
  - The Public Safety Building boiler will be installed in house.
  - Ronald E. Dougherty County Office Building South Wing HVAC project- Construction Contract has been sent to P&J for execution.
  - Court Annex Probation HVAC Controls Project- Construction Contract has been sent to P&J for execution.

# Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 [www.TiogaCountyNY.com](http://www.TiogaCountyNY.com)

Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Waverly Mental Health offices are on track. The parking lot will be done internally.
- Harnick Road Bridge is in final design phase. Funding Supplemental Agreement #2 has been sent to NYSDOT for execution.
- Glenmary Drive Culvert construction is expected to begin July 9<sup>th</sup> and expected to be finished before school starts.
- Day Hollow Road Culvert is under preliminary design.
- East Spencer Road Bridge is under preliminary design.
- Glenmary Drive by Thorn Hollow Road we have the executed design contract from Barton & Loguidice and the executed design funding agreement from NYSDOT. This project is now in preliminary design phase.
- Wilson Creek Road Paving bids have been opened. A resolution to award the bid is enclosed.
- We have a Tandem Truck bid out.
- Hamilton Valley Road pavement overlay is out to bid.
- Coddington Road pavement overlay is out to bid.
- Bridge Preventative Maintenance Phase 10 is out to bid.
- Taylor and Bodle Hill Roads and Day Hollow Spur paving project is out to bid.
  
- MISCELLANEOUS
  - Mrs. Sauerbrey mentioned that the civil war statue needs to be pressure washed. Mr. Hammond stated that he would investigate getting that done for the Village of Owego. The Committee agreed.
  - Mr. Ruggiero prepared our new MS4 Stormwater Management Plan which will need to be adopted by the legislature.
  
- PERSONNEL
  - None
  
- RESOLUTIONS
  - Amend Budget and Transfer Funds 56 Main Street South Wing HVAC
    - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
  - Award Bid for Wilson Creek Road Pavement Overlay
    - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
  - Amend Resolution 82-24
    - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
  - Award 20 Court Street Carrier RTU Construction Proposal
    - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
  
- PROCLAMATIONS
  - None

TIOGA COUNTY, NEW YORK

## Department of Public Works

477 State Route 96 Owego, NY 13827



☎ 607 687 0302 📠 607 687 4453 🌐 [www.TiogaCountyNY.com](http://www.TiogaCountyNY.com)

Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- EXECUTIVE SESSION
  - None
  
- ADJOURNMENT
  - The meeting was adjourned at 9:50 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gary Hammond".

Gary Hammond, P.E.  
Commissioner of Public Works