

**Tioga County Local Development Corporation
Board of Directors
March 5, 2025**

I. Call to Order and Introductions President, Brittany Woodburn called the meeting to order at 8:45

II. Attendance

1. LDC Board Members: Jon Ward, Brielle Woods, Marcia Kiechle, Jason Harris, Keith Flesher, Beth Johnson
2. Ex Officio Board Member: Rebecca Maffei
3. Guest: Loreen Maley
4. Excused: Christina Di Stefano
5. Absent: Joan Case

III. Consent Agenda

- A. Approval of Annual and January Meeting Minutes with the change that J. Ward abstained from the Official Depository being Tioga State Bank
- B. Tourism Office Activity Report- Reviewed
- C. Governance Committee Report-
Audit Committee Report-Approval to track out time through an online time tracker. (J. Ward, J. Harris)

Aye- 6 Abstain- 0
Nay- 0 Carried

- D. Finance Committee Report-The Finance and Governance will be meeting at 8:45 monthly, and the LDC will begin after the meeting at 9 am.

- E. Approval of the Consent Agenda (J. Ward, J. Harris)

Aye- 6 Abstain- 0
Nay- 0 Carried

IV. Financial Report

- A. Motion to approve the transfer of \$14,000 from savings to checking to pay monthly bills (J. Ward, J. Harris)

Aye- 6 Abstain- 0
Nay- 0 Carried

- B. Motion to approve Financial Reports- (J. Ward, J. Harris)

Aye- 6 Abstain- 0
Nay- 0 Carried

- C. Motion to approve the transfer of \$108,000 from savings to the DRI grant to pay to pay DRI bills . (J. Ward, B. Johnson)

Aye- 6 Abstain- 0
Nay- 0 Carried

V. New Business-

VII. Old Business-

VI. Adjournment- Motion to adjourn meeting at 10:00 am (J. Harris, J. Ward)