

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation
December 3, 2024
2:30 PM

- **Approval of minutes** from October 8, 2024 and November 5, 2024 Public Safety Committee meeting
- **Financial**
 1. Expended 79% of 2024 budget. On track.
- **Old business**
 1. Staffing
 2. Training
 3. Probation fleet upgrade
 4. Atlas digital platform
 5. Halloween in downtown Owego
 6. Clean Slate Act
- **New business**
 1. Staffing
 2. Training
 3. Probation fleet upgrade
 4. Atlas digital platform
 5. Staff survey – Strategic Plan Goal
- **Personnel**
 1. One vacant Probation Officer I position
 2. One unfunded Probation Officer 1 position
- **Resolutions (0)**
- **Proclamations**
 1. None
- **Adjournment**

PUBLIC SAFETY MEETING

October 8, 2024

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, October 8, 2024, which started at 2:30 PM and ended at 3:11 PM.

Present:

| | |
|------------------------|---|
| Keith Flesher | Chair, Public Safety |
| William Standinger III | Legislator (Committee Member) <i>Arrived @3:05 PM</i> |
| Barb Roberts | Legislator (Committee Member) |
| Gary Howard | Sheriff, Sheriff's Office |
| Brian Cain | Director, Probation |
| Corinne Cornelius | Director, Office of Emergency Services |

GUESTS: Peter DeWind, County Attorney *(Arrived @ 2:33 PM)*
Cathy Haskell, Legislative Clerk
Jackson Bailey, County Administrator
Bob Williams, Asst. Coordinator, Office of Emergency Services
Rich Hallett, Undersheriff, Sheriff's Office
William Ellis, Deputy Director, Office of Emergency Services

ABSENT: Marte Sauerbrey Chair of the Legislator

APPROVAL OF MINUTES:

The *September 3, 2024* minutes was accepted with no corrections or changes

Motion by: Barb Roberts to accept the September 3, 2024 Minutes.

Second: William Standinger III

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES - Corinne Cornelius:

FINANCIAL:

- September YTD Report - Budget within

OLD BUSINESS:

- Radio Project - Final construction drawings being reviewed and permitting will be completed shortly. Equipment has been staged at existing tower locations.

Installing cables and antennas on the existing towers shortly. Both Carmichael and Popple Towers failed the structural assessments. Motorola is accessing what will need to be done to bring them into compliance. County Highway creating RFP to be completed at the Prospect Tower site, including a driveway, a new roof, and tree work; Corinne will get ahold of Gary Hammond regarding this.

- CAD Project – CAD is working well. Other fire departments are working to join, as well as more EMS agencies.
- EMS – no significant changes in county EMS coverage. The same issues continue to exist regarding manpower shortages.
- Emergency Management – They are beginning to have virtual meetings on Winter storms, as well as election security from NYS DHSES.
- Threat Assessment Team: Corinne completed and applied for the Master Trainer certification for the Threat Evaluation course. She was issued Master Trainer status and will host classes in the future to ensure all Tioga TAM team members have access to the training. Co. Legislator Keith Resher stated we should do a press release for Corinne's accomplishment completing this.
- FIRE – Fire Departments continue to be very busy. October is fire preventive month.
- Personnel – William Ellis began as Deputy Director on 9/23/2024. Corinne Corneluis, William Ellis, Bob Williams, and Deb Stubecki will all have access to work remotely as needed. If they do not work remotely on any set schedule, but can remote in if there is an emergency, or required.
- Strategic Plan – Corinne gave her quarterly update.

RESOLUTIONS:

- None

PROBATION – Brian Cain:

FINANCIAL:

- Budget on track for 2024

NEW BUSINESS:

- Staffing/Training – received the results of the June Civil Services exam. Three (3) people were on the list and only one of them is interested in the position, Jeremiah Warnimont, that was hired provisionally in July. He is currently at Probation Officer Fundamentals in Erie County and will be going to Peace Officer training in December/January.
- Discussed with Gary Hammond about Probation ordering another Dodge Durango to replace the aging 2028 Ford Escape. We will reach out for assistance from the Sheriff's Office in completing this order.
- Probation has received an influx of methamphetamine involved individuals to supervise which has resulted in an increase in the number of Probation warrants and

increase in the use of Electronic Monitoring. There are currently two Officers out for the next couple of months.

- Probation participated in the Veteran's Office Ruck Run activities in Waverly Glen Park. We will be participating in the Halloween festivities at the end of October in downtown Owego.
- Decision Points - working on getting this into the schools.
- Juvenile Delinquency Services - There were five (5) JD Appearance Tickets. Two (2) for Petit Larceny; two (2) for Assault, and one (1) for Threat of Mass Harm. YTD 31 plus additional 3 making the total 33 JD Appearance Tickets.
- ATI Programs - Electronic Monitoring - seven (7) individuals being monitored via Alco Tag and GPS electronic monitoring system. Pre-Trial Release (PTR) - 33 people being supervised via the PTR.
- Court Ordered Investigations - 42 actives; Supervision - 176 cases; and Violation of Probation petitions - 14 defendants/respondents.
- Strategic Plan - Brian gave his quarterly update.

PERSONNEL:

- One vacant Probation Officer 1 position
- One unfunded Probation Officer 1 position

RESOLUTIONS:

- Resolution to accept the STSJP Reimbursement from the State for Services provided to youth in Tioga County

*** Committee agreed to move these resolutions forward*

SHERIFF - Gary Howard:

FINANCIAL:

- Revenues are \$396,131.62, which is 74% of the budget. Expenditures are \$9,487,445.98 which is 81% of the budget. Inmate boarders are at \$138,828.08 which is 93% of the budget.

OLD BUSINESS:

- Update on Labor Issues - TCLEA (Law Enforcement Union) Contracts language being finalized.
- Update on litigation issues - still on going.

NEW BUSINESS:

- Average daily inmate population for the month of September 2024 was 48.
- Average of 5 Federal inmates (136 days) and 8 board-ins (251 days) for the month.
- Jail camera replacement project - still ongoing

- Next Gen 911 – planning phase
- E911 dispatch center upgrades completed
- New Building/garage project – roof completed; siding started. 99% of this project is completed
- No Shave November - \$25.00 to participate – union to match. If they want to continue after the end of November until January 1st, they need to pay an extra \$15.00.
- Undersheriff Hallett stated that Campville Fire Department is going to start to charge the inmate transportation to the hospital. The Sheriff's Office did not budget for this as part of the Jail Account. The first quarter of 2025 looks like when this will start.
- Overtime – with the trial going, hospital duties for inmates, and being in the court with the inmate on trial, looking for ways to ease up personnel with overtime to allow management to help. It was mentioned that Legislators need to do this change. It was discussed that Sheriff's Office bring this up at the full legislature workshop this Thursday.

PERSONNEL:

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 5 open Correction Officers position; 1 open part-time cook; no Correction Officer on light duty; 1 Corrections Officer is on military deployment; Road Patrol – 2 open Deputies positions; no Deputies on light duty; E911 Emergency Communications Center – 2 open full-time; hired 1 E911 persons today; and all positions filled for Records and Administration.

RESOLUTION:

- Authorize Contract with Lexis Nexis – Public Safety
- Authorize 2024-2025 Contracts with SADD School Associates - STOP DWI
- Authorize the Submission of the 2024-2025 NYS STOP DWI High Visibility Engagement Campaign Application - STOP DWI
- Resolution Recognizing Shawn Kemmerly's 27 Years of Dedicated Service to Tioga County

***Committee agreed to move this resolution forward*

Respectfully submitted,

Kristen Kallin
Secretary to the Director of Probation—October 8, 2024

PUBLIC SAFETY MEETING

November 5, 2024

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, November 5, 2024 at 2:30 PM.

Present:

| | |
|---------------------|-------------------------------------|
| Keith Flesher | Chair, Public Safety |
| Marte Sauerbrey | Chair, Legislator |
| Bob Williams | Coroner |
| William Standinger | Legislator |
| Brian Cain | Director, Probation |
| Corinne Cornelius | Director, Emergency Services |
| William Ellis | Deputy Director, Emergency Services |
| Sheriff Gary Howard | Sheriff's Office |

Guest:

| | |
|----------------|----------------------|
| Jackson Bailey | County Administrator |
| Pete DeWind | County Attorney |
| Cathy Haskell | Legislative Clerk |

Absent:

| | |
|--------------|------------|
| Barb Roberts | Legislator |
|--------------|------------|

APPROVAL OF MINUTES:

Approval of October 8, 2024 minutes: *Minutes will be carried over to the December 3rd meeting due to lack of quorum.*

PROBATION – Brian Cain:

FINANCIAL:

- Expenditures are at 72.5% of the budget.

NEW BUSINESS:

- Staffing – one unfilled Probation Officer position.
- Training – newest officer completed Fundamentals of Probation training in October. Probation Departments in the Southern Tier are being encouraged to develop their own training academy. Two officers are volunteering to do this. Once a Probation Officer is hired, they must be trained in 6 months. SOGIE training has been completed so we can turn on new features.
- SUV – hope to purchase by the end of November.
- Atlas digital platform – is an evidenced based program. We used this in paper form for years. Would like to propose a 3-year contract. Can get reimbursement thru raise the age.
- Village of Owego Halloween – staff participated in and had a blast.
- Clean Slate Act – 11/16/24 the law goes into effect. Office of Court Administration has 3 years from 11/16 to figure out how they are going to do it. Will be meeting with the County Attorney to discuss further. This will affect thousands of records.
- Waverly Office Space – Mental Hygiene is getting ready to move into their new building. Probation currently uses office space at Waverly Police Department. Would like to find some professional space in the new building, however, there may be no space available now as others are utilizing it.

- Juveniles – there were 2 in October; 34 as of today.
- Electronic Monitoring – continues to remain steady. Weekend Work Program (WWP) is dwindling.
- 30 People at Pre-Trial; Court Ordered Investigations were 47; Supervision 177 cases; Violation of Probation 17 petitions.

PERSONNEL:

- One vacant Probation Officer I position exists.
- One unfunded Probation Office position exists.

RESOLUTIONS:

- **Resolution To Approve a Contract between the Tioga Co. Probation Dept. and the Family & Children’s Counseling Services to Provide Adult & Juvenile Sexual Offender Assessment and Treatment Services in the Journey Project**
A resolution was presented to contract with the Family and Children’s Society at \$123,840 annually.
- **Resolution To Contract with National Test Systems for Instant Urine Tests and Lab Testing**
A resolution was presented to contract with National Test Systems from November 1, 2024 through October 31, 2027.

(Resolutions will be discussed at Workshop as there is no quorum)

OFFICE of EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Radio Project – gave update on the project. Motorola is looking at breaking ground in December.
- Carmichael & Popple failed structural assessments.
- RFP with Prospect Tower – Highway is assisting with creating an RFP for a driveway, new roof and tree work.
- PA State Police had a shelter we could use at Roundtop which is a tremendous cost savings. We cancelled the order for the Ballou Rd. shelter.
- Motorola was onsite October 30th. Pre-construction meeting will be scheduled.
- CAD is working well. Other fire departments are joining, as well as EMS agencies.

EMERGENCY MANAGEMENT:

- Grants workshop – Will and Corinne both attended the workshop in Syracuse on October 10th.
- Attended Regional Onondaga Fire Coordinators meeting on October 25th. An all-terrain rescue vehicle (Sherp) demo was given. It is available for a demo if we are interested.
- TAM team is beginning to meet more. Bob Williams and Jordan Zelesnikar attended the summit.

FIRE:

- Fire Depts have been very busy. Small brush fires – 23 acres in Berkshire; 6.3 acres in Halsey Valley yesterday. A burn ban was issued last week. Tompkins had a huge fire.
- Will & Corinne will be attending regional fire meeting Wednesday thru Friday.
- Looking at having a training at PSB on caring for the Amish.
- Open House in Spring – would like to do one for responders and families. There would be some vendors, NYSEG and the Health Department could attend, as well as have food trucks. This way responders could see what we do and bring their families. Would like to do this on a Saturday in the

Spring. Director Cornelius asked if that would be permissible; Chair Sauerbrey didn't see a reason why it could not be done.

PERSONNEL:

- William Ellis is doing well at learning his new duties and is proving to be an asset to the department.

RESOLUTIONS:

- **Acceptance of the Application for Kenneth Coleman to the Tioga County Haz-Mat Team**
A resolution was presented requesting authorization to add Kenneth Coleman to the Haz-Mat Team.
- **Appropriation of Funds Authorize Acceptance of the FY2023 Domestic Terrorism Prevention Grant**
A resolution was presented requesting authorization to accept this award and appropriate funds.
- **Authorize Acceptance of Emergency Management Planning Grant (EMP24) and Appropriation of Funds**
A resolution was presented requesting authorization to accept this award and appropriate funds.
- **Authorize Acceptance of 2024 Homeland Security Grant (SHS24) and Appropriation of Funds**
A resolution was presented requesting authorization to accept this award and appropriate funds.

(Resolutions will be discussed at Workshop as there is no quorum)

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$428,420.12 which is 80% of the budget. Expenditures are at \$10,434,062.78 which is 83% of budget. Inmate boarders are at \$155,795.07 which is 104% of the budget.

PERSONNEL:

- Update on Vacancies:
 - Civil:
 - One vacant part-time Civil Deputy position.
 - Corrections:
 - 3 Corrections Officer positions.
 - 1 part-time Cook position
 - 1 Corrections Officer is on light duty
 - 1 Corrections Officer is on military deployment (probably until May)
 - Road Patrol:
 - 2 vacant Deputy positions
 - No Deputies are on light duty
 - Communications:
 - 2 vacant E911 Dispatcher positions.
 - Records:
 - All positions are filled.
 - Administration:
 - All positions are filled.

NEW BUSINESS:

- Inmate population is 47.
- No contract with Road Patrol
- Garage is done – Buildings & Grounds did a great job.
- License Plate Reader – contract has been signed.

RESOLUTIONS:

- **Authorize Acceptance of 2025 NYS PTS Grant and Appropriation of Funds & Modify 2024 Budget**

A resolution was presented requesting authorization to accept the above grant and appropriate funds.

- **Authorize Acceptance of 2024-2025 NYS TOP-DWI High Visibility Engagement Grant and Appropriation of Funds**

A resolution was presented requesting authorization to accept the above grant and appropriate funds.

(Resolutions will be discussed at Workshop as there is no quorum)

ADJOURNMENT: Meeting was adjourned at 3:05 PM

Respectfully Submitted,

Diane Rockwell

Diane Rockwell
Secretary to the Sheriff
11/5/24



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 II

| ACCOUNTS FOR: | General Fund | ORIGINAL APPROP | TRANSFERS/ADJUSTMENTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|------------------------|---------------------|-----------------|-----------------------|----------------|-------------|--------------|------------------|-------------|
| A3140 Probation | | | | | | | | |
| A3140 415600 | Adoption Investiga | -600 | 0 | -600 | -300.00 | .00 | -300.00 | 50.0%* |
| A3140 415800 | Restitution Surcha | -2,000 | 0 | -2,000 | -4,618.21 | .00 | 2,618.21 | 230.9%* |
| A3140 415810 | Probation - DWI Su | -16,000 | 0 | -16,000 | -8,485.00 | .00 | -7,515.00 | 53.0%* |
| A3140 415811 | DWI-Probation Sala | -5,000 | 0 | -5,000 | -5,000.00 | .00 | .00 | 100.0%* |
| A3140 433100 | State Aid-Probatio | -105,205 | 0 | -105,205 | -78,904.01 | .00 | -26,300.99 | 75.0%* |
| A3140 433100 | CPS01 State Aid-Pro | 0 | -120,000 | -120,000 | -120,000.00 | .00 | .00 | 100.0%* |
| A3140 433160 | State Aid-Enhanced | -18,566 | 0 | -18,566 | -13,924.24 | .00 | -4,641.76 | 75.0%* |
| A3140 433170 | Ignition Interlock | -3,678 | 0 | -3,678 | -3,618.00 | .00 | -60.00 | 98.4%* |
| A3140 433180 | State Aid- STSJP | -7,000 | 0 | -7,000 | -6,010.06 | .00 | -989.94 | 85.9%* |
| A3140 433182 | RTA State Aid -Rais | -16,920 | 0 | -16,920 | -1,367.64 | .00 | -15,552.36 | 8.1%* |
| A3140 510010 | Full Time | 811,803 | 0 | 811,803 | 631,133.78 | .00 | 180,668.78 | 77.7%* |
| A3140 510020 | Part Time/Temporar | 25,000 | 0 | 25,000 | 17,463.63 | .00 | 7,536.37 | 69.9%* |
| A3140 510030 | Overtime Pay Only | 5,000 | 0 | 5,000 | 1,454.36 | .00 | 3,545.64 | 29.1%* |
| A3140 510040 | Workers Compensati | 0 | 0 | 0 | 1,41.91 | .00 | -141.91 | 100.0%* |
| A3140 510050 | All other(On Call, | 0 | 0 | 0 | 1,430.23 | .00 | -1,430.23 | 100.0%* |
| A3140 520060 | CPS01 Car/Truck- | 0 | 45,000 | 45,000 | 39,927.80 | .00 | 5,072.20 | 88.7%* |
| A3140 520070 | Chairs | 400 | 0 | 400 | .00 | .00 | 400.00 | 67.4%* |
| A3140 520090 | CPS01 Computer-CPS | 0 | 23,525 | 23,525 | 623.56 | .00 | 301.44 | 96.0%* |
| A3140 520200 | Office Equipment | 1,500 | 0 | 1,500 | 22,269.00 | .00 | 922.87 | 88.7%* |
| A3140 520215 | Personal Protectiv | 4,500 | 0 | 4,500 | 1,596.95 | .00 | 2,903.05 | 52.0%* |
| A3140 540070 | Car Maintenance | 1,600 | -164 | 4,336 | 2,252.98 | .00 | 2,082.93 | 28.0%* |
| A3140 540080 | Clinic Supplies | 4,250 | -340 | 1,260 | 352.37 | .00 | 907.63 | 36.8%* |
| A3140 540140 | CPS01 Contracting S | 1,300 | 5,400 | 5,400 | 1,140.25 | .00 | 4,259.75 | 21.1%* |
| A3140 540180 | Dues | 2,200 | -210 | 1,090 | 1,090.00 | .00 | .00 | 100.0%* |
| A3140 540220 | Automobile Fuel | 0 | 600 | 2,800 | 2,086.88 | .00 | 713.12 | 74.5%* |
| A3140 540220 | CPS01 Automobile Fu | 0 | 2,166 | 2,166 | 2,092.69 | .00 | 2,073.24 | 4.3%* |
| A3140 540220 | RTA Automobile Fuel | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0%* |
| A3140 540320 | Leased/Service Equ | 2,800 | 0 | 2,800 | 1,940.26 | 105.23 | 754.51 | 73.1%* |
| A3140 540340 | Literature | 1,000 | 0 | 1,000 | 899.58 | .00 | 100.42 | 90.0%* |
| A3140 540360 | Meals/Food | 500 | 0 | 500 | 498.00 | .00 | 2.00 | 99.6%* |
| A3140 540390 | Mileage Expense | 100 | 414 | 514 | 263.32 | .00 | 250.68 | 51.2%* |
| A3140 540480 | Postage | 1,000 | 600 | 1,600 | 1,180.53 | .00 | 419.47 | 73.8%* |
| A3140 540487 | CPS01 Program Expen | 19,506 | 15,000 | 34,506 | .00 | .00 | 34,505.77 | .0%* |
| A3140 540590 | Services Rendorse | 6,621 | -560 | 6,060 | 1,642.07 | .00 | 4,418.39 | 27.1%* |
| A3140 540620 | Software Expense | 9,710 | 268 | 9,978 | 9,709.33 | .00 | 48.00 | 91.0%* |
| A3140 540630 | Stationery Supplie | 6,000 | 1,682 | 7,682 | 5,581.08 | .00 | 2,100.92 | 72.7%* |
| A3140 540660 | Telephone | 2,052 | 647 | 2,699 | 1,266.96 | .00 | 1,432.18 | 46.9%* |
| A3140 540660 | CPS01 Telephone (Se | 0 | 28,985 | 28,985 | 2,915.43 | .00 | 26,069.63 | 10.1%* |
| A3140 540660 | RTA Telephone-RTA | 1,440 | 0 | 1,440 | 227.94 | .00 | 1,212.42 | 15.8%* |



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

| ACCOUNTS FOR: | ORIGINAL APPROP. | TRANSFRS/ADJSTM'TS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|--|------------------|--------------------|------------------|---------------------|------------------|-------------------|---------------|
| A General Fund | | | | | | | |
| A3140 540731 Training/State Req | 30,095 | -5,014 | 25,081 | 14,706.05 | .00 | 10,374.95 | 58.6% |
| A3140 581088 State Retirement F | 18,362 | 80,712 | 99,074 | 87,846.49 | .00 | 11,227.25 | 88.7% |
| A3140 583088 Social Security Fr | 58,164 | -11,108 | 47,055 | 48,352.30 | .00 | -1,297.05 | 102.8%* |
| A3140 584088 Workers Compensati | 0 | 16,474 | 16,474 | 16,288.61 | .00 | 185.00 | 98.9% |
| A3140 585588 Disability Insuran | 0 | 858 | 858 | 865.70 | .00 | -8.20 | 101.0%* |
| A3140 586088 Health Insurance F | 40,115 | 175,928 | 216,043 | 208,503.15 | .00 | 7,539.68 | 96.5% |
| A3140 588988 Eap Fringe | 0 | 217 | 217 | 216.13 | .00 | .44 | 99.8% |
| TOTAL Probation | 881,313 | 261,570 | 1,142,883 | 845,853.29 | 40,033.03 | 256,996.24 | 77.5% |
| A3142 Alternatives To Incarceration | | | | | | | |
| A3142 415150 Alternatives To In | -100 | 0 | -100 | -55.00 | .00 | -45.00 | 55.0%* |
| A3142 433120 State Aid-Alternat | -12,145 | 0 | -12,145 | -12,639.88 | .00 | 495.37 | 104.1% |
| A3142 510010 Full Time | 21,525 | 0 | 21,525 | 11,704.67 | .00 | 9,820.33 | 54.4% |
| A3142 510040 Workers Compensati | 0 | 0 | 0 | 30.78 | .00 | -30.78 | 100.0%* |
| A3142 540140 Contracting Servic | 3,500 | 2,000 | 5,500 | 3,500.00 | .00 | 2,000.00 | 63.6% |
| A3142 540140 HPCC Contracting Se | 0 | 2,000 | 2,000 | 241.25 | .00 | 1,758.75 | 12.1% |
| A3142 581088 State Retirement F | 950 | 1,812 | 2,762 | 1,950.85 | .00 | -139.29 | 107.7%* |
| A3142 583088 Social Security Fr | 0 | -115 | -115 | 884.48 | .00 | -49.59 | 105.9%* |
| A3142 584088 Workers Compensati | 0 | 339 | 339 | 327.79 | .00 | 10.73 | 96.8% |
| A3142 585588 Disability Insuran | 0 | 18 | 18 | 18.69 | .00 | -72.00 | 104.0%* |
| A3142 586088 Health Insurance F | 0 | 3,054 | 3,054 | 3,311.50 | .00 | -257.30 | 108.4%* |
| A3142 588988 Eap Fringe | 0 | 5 | 5 | 4.40 | .00 | .11 | 97.6% |
| TOTAL Alternatives To Incarceration | 13,730 | 9,112 | 22,842 | 9,279.53 | .00 | 13,562.61 | 40.6% |
| A3146 Sex Offender Program | | | | | | | |
| A3146 540140 Contracting Servic | 123,840 | 0 | 123,840 | 113,520.00 | 10,320.00 | .00 | 100.0% |
| TOTAL Sex Offender Program | 123,840 | 0 | 123,840 | 113,520.00 | 10,320.00 | .00 | 100.0% |
| TOTAL General Fund | 1,018,883 | 270,681 | 1,289,565 | 968,652.82 | 50,353.03 | 270,558.85 | 79.0% |
| TOTAL REVENUES | -187,214 | -120,000 | -307,214 | -254,922.04 | .00 | -52,291.47 | |
| TOTAL EXPENSES | 1,206,097 | 390,681 | 1,596,778 | 1,223,574.86 | 50,353.03 | 322,850.32 | |



Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

| | ORIGINAL APPROP | TRANSFERS/ ADJUSTMNTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|-------------|--------------------|--------------------------|-------------------|------------|--------------|---------------------|----------------|
| GRAND TOTAL | 1,018,883 | 270,681 | 1,289,565 | 968,652.82 | 50,353.03 | 270,558.85 | 79.0% |

** END OF REPORT - Generated by Cain, Brian **

Public Safety Committee Meeting
Probation Department Report
December 3, 2024

Budget Status:

2024 Revenue Budget:

- \$715 of DWI Supervision fee collected in November. \$9,140 collected in 2024
- \$490 in restitution and surcharge collected in November. \$97,147.64 collected to date in 2024

Current Business:

1. Staffing – There is currently one unfilled Probation Officer position. Information coming from the State regarding the HELPS Program in reference to Probation Officer series has vacillated. Initial guidance that the positions would be included appear to have been incorrect. Latest guidance is PO candidates still need to take the Civil Service Exam.
2. Training – Probation will be coordinating with the New York State Police Major Crimes unit who will be providing interviewing and interrogation training to Probation Officers. In addition, Probation Officers will be moving forward to complete their certification to qualify as trainers at the Fundamentals of Probation Practice Academy for the Southern Tier Region.
3. Probation has submitted a purchase order to purchase a new SUV for the Department and expect delivery in the near future. Discussion regarding a vehicle for the District Attorney's Office. Permission to expand Probation fleet from three to four vehicles and allow the District Attorney's Office full time use of the 2022 Ford Escape. Probation would keep the 2018 Ford Escape for local use and have two new Dodge Durangos. The situation has been reviewed with County Attorney DeWind and Public Works Director Gary Hammond who both approve of the proposal.
4. Atlas Digital Platform – proposed three-year contract. Discussed contract with County Attorney DeWind. It will require a resolution as the aggregate is greater than \$10,000 (approximately \$12,000) over three years. This Director will confirm the current Raise the Age Plan can be modified to pay for half of the contract. In addition to the use of Pre-Trial Release Grant funding, execution of the Contract should be a zero impact to the Probation budget while expanding Evidence based services to the community.
5. Probation Director has submitted a proposed staff survey for review and approval by the County Administrator Jackson Bailey. The survey has been on this Director's agenda as part of the County Strategic Plan Goals. It is anticipated the survey will be distributed to staff early in 2025.

6. Juvenile Delinquency Services:

November of 2024- There was one Juvenile Delinquency Appearance Ticket (JDAT) received for the month of November. A youth was issued an appearance ticket alleging they committed acts which would constitute the crime of Attempted Assault in the Third Degree, a Class B Misdemeanor if they were an adult.

YTD: 34 JDATs received to date.

- E-Connect: To date, – Thirty-two (32) youth have been screened in 2024. As a result of the E-Connect screenings, twenty-two (22) youth were found to be below threshold and not in need of an immediate mental health referral. One (1) youth was found to be level II and was referred for a mental health evaluation. Seven (7) youth were found to be level III and agreed to schedule an appointment at TCDMH. Two (2) youth were determined to be a level I which required immediate mental health intervention.
- There is one youth currently in juvenile sex offender treatment and two youth completing assessments.

ATI Programs:

- Electronic Monitoring – There are currently five individuals being monitored via the VCheck24 phone app, GPS electronic monitoring system, and AlcoTag systems.
- Community Service – WWP is currently suspended pending further court orders mandating defendants to complete community service hours on the WWP. WWP is also being used as a graduated sanction on Probation Violations.
- Pre-Trial Release – There are 34 people being supervised via the Pre-Trial Release program

Court Ordered Investigations: 36 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 175 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 12 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

One Vacant Probation Officer I position
One unfunded Probation Officer position

Resolutions: (0)