

FINANCE, LEGAL AND SAFETY

March 15, 2022

ATTENDANCE:

Legislators: Hollenbeck, Monell, Ciotoli, Weston, Standing, Roberts, Brown, and Mullen

Staff: Legislative Clerk Haskell, Treasurer McFadden, Deputy Treasurer Chandler, Chief Accountant Jerzak, County Attorney DeWind, Safety Officer Thorpe, (Secretary to the County Attorney Freyvogel-minutes)

Guests: None

APPROVAL OF MINUTES:

Legislator Monell asked for a motion to approve February's minutes. Legislator Mullen made the motion to approve, seconded by Legislator Weston and unanimously carried by all Legislators.

FINANCIALS:

Budgets for Legal and Safety are tracking well and on point for the year.

OLD BUSINESS:

None

NEW BUSINESS:

The Loss Control Meeting was recently held and a brief overview of incidents was provided to the Legislators. Theft of catalytic converters are rising, however steps have been taken to mitigate future loss such as the installation of new cameras, and painting and stamping converters.

The Employee Handbook, Section X: Building and Vehicle Procedures, has been updated. The County will now be requiring all employees to take a one (1) hour driver safety course instead of the previous three (3) hour course. The accident reporting format has been revised and the prohibition of vaping and marijuana use in County vehicles has been included. All employees will be required to set up an account with NYMIR University to access trainings. However, a benefit of migrating the County trainings to NYMIR is employees will be able to complete them on personal devices. Chief Accountant Jerzak

asked if it had been decided what the threshold for incident damages, regarding the liability fund, was and if that was included in the new policy. County Attorney DeWind stated departments would be responsible for charges under five hundred dollars (\$500), any amount above this would be paid out of the liability fund. This information will be included in the revamped Incident Reporting Form and Directions that his office is currently working on.

Safety Officer Thorpe stated the Department of Public Works has just completed Storm Water training, bi-weekly safety meetings, with forklift training occurring in the next two (2) weeks.

Tioga Tobacco Asset Securitization Corporation annual meeting is scheduled for June. Revenues from tobacco products have been reduced leading to TTASC becoming a long term project for the County.

The 2019 In Rems are moving forward due to the eviction moratorium being lifted, however "investors" are inserting themselves in this process.

Annual Policy Review Attestations are in process with forty-six percent (46%) of County employees already completing their attestations.

Juvenile delinquent cases have seen a dramatic increase this year with eight (8) new cases in the last two (2) months alone. Legislator Standinger asked for an overview of what sort of crimes are being committed, which County Attorney DeWind provided.

County Attorney DeWind met with Smith Brothers last week to discuss the 2022 insurance policies and the County's progress on Two-Factor Authentication.

Executive Order 202.1, the virtual Open Meeting Law, will expire in two (2) days unless Governor Hochul signs an extension. This would require all meetings to take place in person instead of virtually.

PERSONNEL:
None

RESOLUTIONS/PROCLAMATIONS:

Appoint Members to the Board of Ethics: The resolution was briefly discussed and was moved into full Legislative session without further questions.

Authorize Execution of Cooperative Agreements between the Law Department, ITCS, Sheriff, Public Health, DSS, and Mental Hygiene: The resolution was moved into full Legislative session without further questions.

Amend Employee Handbook; Section X: The resolution was moved into full Legislative session without further questions.

EXECUTIVE SESSION:

None

ADJOURMENT:

Legislator Monell adjourned the committee meeting at 11:30 a.m.