



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Wednesday, September 5, 2024
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Barbara Roberts, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator
- Peter DeWind, County Attorney

➤ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the August 8, 2024 meeting was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- Mr. Standinger inquired about the status of the acoustic panels for the courthouse. Mr. Hammond stated that this issue was revisited at our recent budget meeting with the NYS Court System. Peter DeWind, County Attorney, stated that he is working on an addendum which will clarify liability.

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Work continued on the new garage at PSB Building. The trusses are up and the plywood is on the walls and roof.
 - The car seat trailer was moved to Waverly PD.
 - Mowing operations are ongoing.
 - Moved several items from Probation and 56 Main Street to records storage at the A-Frame.



- Built a Dutch wall around a desk in I.T. for a new person.
- Mr. Hammond reported on the Highway Department.
 - Washing bridges to remove sand.
 - Patching operations were done on West Creek and West River Roads.
 - Ditching operations were done on Pennsylvania Avenue between Lillie Hill and S. Apalachin Roads. Our engineering technician discovered a collapsed culvert at the intersection of Card Road and Pennsylvania Avenue that will need to be replaced.
 - Replaced a driveway pipe and cleaned ditches on Ellis Creek Road.
 - Replaced several driveway pipes and cleaned ditches on Day Hollow Road.
 - Tree clean-up was done at various locations.
 - Mowing operations are ongoing.
 - Assisted the Town of Owego and moved an aluminum culvert on Valley Road.
- Mr. Hammond reported on the Capital Projects.
 - Buildings and Grounds
 - Court Annex/Clerks roof is in preliminary design phase with C&S Engineers.
 - Court Annex HVAC Project is under construction phase. Currently waiting for the rooftop unit.
 - The Chiller at the Public Safety Building still needs some control work done. Doc ran the wires and IT made the connections. We are now waiting for P&J to finish up.
 - The Public Safety Building boiler has not been installed yet. We have received a quote for 2 additional boilers and installation on all 3 boilers for next year.
 - Ronald E. Dougherty County Office Building South Wing HVAC project- Construction has not started yet.
 - Court Annex Probation HVAC Controls Project Construction has not started yet. Also waiting for new rooftop unit.
 - Highway
 - Harnick Road Bridge is in final design phase. Executed Funding Supplemental Agreement #2 has been received from NYSDOT. Due to the archaeological study, construction will not begin next year.
 - Glenmary Drive Culvert was re-opened on Friday. We used in-house personnel to stripe the pavement.
 - Day Hollow Road Culvert is under preliminary design. Mr. Hammond mentioned that after a review by Delta Engineers, the cost of this project is anticipated to go up since a larger culvert will need to be used to meet the federal aid requirements.

Department of Public Works

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Gary Hammond, P.E. Commissioner Justin Ruggiero Deputy Commissioner

- East Spencer Road Bridge is under preliminary design.
- Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
- Wilson Creek Road Paving was started. It should be finished soon.
- Hamilton Valley Road paving is expected to start next week. Coddington Road will start after Hamilton Valley Road is finished.
- Bridge Preventative Maintenance Phase X rebid has been awarded and the contract is in process.
- Taylor and Bodle Hill Roads and Day Hollow Spur has been held up. NYSDOT is asking for a good faith effort by the contractor to meet the DBE requirements.
- Construction
 - Waverly Mental Health offices are on schedule. Punch list items are on track for this week. Furniture should be moved in starting the 16th.

➤ MISCELLANEOUS

- Mr. Standinger mentioned that a new vehicle is being requested by Probation. Mr. Bailey added that it will be paid for by grant funds.
- Catholic Charities would like to close Halsey Valley Road for an event next year. The Committee gave their approval.
- Mrs. Sauerbrey mentioned that she had been approached about using the truck wash building as a space to make Christmas wreaths. The request was not granted.
- Mrs. Sauerbrey inquired if Public Works could use their equipment to move materials from the homeless encampment to discourage the homeless from returning. Mr. Hammond stated that since this is hazardous materials, he was not comfortable with our staff doing this without approval from the safety officer and a plan in place for disposal of materials removed.

➤ PERSONNEL

- None

➤ RESOLUTIONS

- Authorizing the Implementation and Funding Day Hollow, Taylor, Bodle Hill Pavement Rehabilitation PIN 9754.30
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)

➤ PROCLAMATIONS

- None

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➤ EXECUTIVE SESSION

- Mr. Hammond made a request to go into executive session related to a personnel matter. Mr. Ciotoli made a motion at 10:08 am, second by Mrs. Roberts. Mr. Ciotoli adjourned the executive session at 10:18 am.

➤ ADJOURNMENT

- The meeting was adjourned at 10:18 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond P.E.
Commissioner of Public Works