

ETHICS BOARD

Vice Chair Charles Davis, Jenny Ceccherelli, Cliff Balliet Jr., Wendy Neild, Thomas Hall, John Hitchings
Thomas Mullen



ETHICS BOARD

June 22, 2023

4:00 P.M.

- APPROVAL OF MINUTES: June 9, 2022

- OLD BUSINESS:
 - None

- NEW BUSINESS:
 - Introduction of new Board members
 - Election of Chair and Vice Chair
 - Review Annual Policy Review Attestations
 - Review Statement of Financial Disclosures

- ADJOURNMENT:

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June 9, 2022

6:30pm

ATTENDANCE:

Board Members: Chair Joan Case, Vice Chair Charles Davis, Jenny Ceccherelli, Thomas Mullen, John Hitchings, Cliff Balliet Jr. in person, and Peter Fitch via Zoom

Staff: County Attorney DeWind, (Secretary to County Attorney Freyvogel-minutes)

Guests: None

The Ethics Board meeting was called to order by Chair Case at 6:31pm. Chair Case asked each board member to introduce themselves. New Board member Tom Mullen was sworn in and completed his Oath of Office.

APPROVAL OF MINUTES: A motion was made by Jenny Ceccherelli to approve the December 28 2021 minutes, was seconded by Cliff Balliet Jr. and was unanimously approved by the Board and carried.

OLD BUSINESS: None

NEW BUSINESS: County Attorney DeWind explained what the Ethics Boards does and how the annual attestations and financial statements are usually reviewed for completion at this meeting by the Ethics Board with letters sent to delinquent filers. However, since COVID Secretary Freyvogel has been reviewing the documents and contacting board members regarding errors and completion. County Attorney asked the Ethics Board if they would prefer to review the forms themselves or if it was acceptable for Secretary Freyvogel to continue her review. The Board unanimously agreed Secretary Freyvogel will continue to monitor the forms for compliance. County Attorney DeWind went over the Ethics policy and what steps the Ethics Board can take if Board members refuse to complete the required forms. Currently there are nine (9) Tioga County Board members who have not completed their annual statement of financial disclosure or annual policy review attestation.

County Attorney DeWind stated he has a county employee who potentially will need to be referred to the Ethics Board for an Advisory Review. County Attorney DeWind briefly

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described the situation, verified the Ethics Board had all received a printed copy of Tioga County's Ethics Policy, and noted what sections would pertain to this situation. County Attorney DeWind stated he would write a narrative detailing the situation in more detail for the Board asking the Board if they feel a hearing is needed.

County Attorney DeWind asked the Board if they would like to discuss terms and the nomination of officers today or would they like to continue as is and schedule the meeting in June. Terms for all the board members and when they expire was discussed. Ms. Ceccherelli nominated Chair Case as Chair and Vice Chair Davis as Vice Chair to continue until March 2023. John Hitchings seconded this motion with all Board members unanimously approving.

ADJOURNMENT: Chair Case asked for a motion to adjourn the meeting at 7pm. Vice Chair Davis made the motion to adjourn, which was seconded by Mr. Hitchings and unanimously approved by all members.

Respectfully submitted,

Christine Freyrogel