

ADMINISTRATIVE SERVICES COMMITTEE MINUTES

TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

October 8th, 2024

ATTENDANCE:

LEGISLATORS: Committee Chair Mullen, Legislator Ciotoli, Legislator Standinger, Legislator Brown

EX-OFFICIO:

STAFF: County Administrator Bailey, Legislative Clerk Haskell

GUESTS: N/A

APPROVAL OF MINUTES: Motion to approve September 3rd, 2024, committee meeting minutes. Motion made by Legislator Brown, seconded by Legislator Ciotoli; motion carries unanimously.

FINANCIAL:

- Reviewed Real Property budget YTD and September revenue/expense. Noted significant revenue due to charges for running and printing School tax rolls and bills.
- Discussed amending Real Property administrative fee schedule. Noted reasons for updates needed. Draft resolution to be reviewed by County Administrator with the intent to present for approval in November.

OLD BUSINESS:

- 8-year review of the Northern Tioga Ag District (Newark Valley, Berkshire, Richford) – Initial mailing sent out to property owners in the Ag district, those with Ag exemption that are not in the Ag district, and a list of additional parcels identified as being Ag use parcels.

NEW BUSINESS:

- Correction of errors – noted that there are fewer applications for corrected tax roll this year as compared to last.
- Briefly discussed Strategic Plan. Noted that one task is complete, remainder in progress.

PERSONNEL:

- County Director to NYSACDRPTS conference 21-23 October.

RESOLUTIONS/PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: 11:13 AM

Steven B Palinosky, CCD, Director, Tioga County Real Property Tax Services