



Information Technology – Legislative Committee Meeting

07.02.24

- APPROVAL OF MINUTES
 - 06.04.24 IT Legislative Committee Meeting
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - Network Core Switch Project
 - VESTA
- NEW BUSINESS
 - 2025 ITCS Budget Process
 - Eagleview: Change Detection Delivery / Local Assessor Roll-out
- PERSONNEL
 - Network Administrator Position Posted
 - ITCS Department Remote Workers
- RESOLUTIONS
 - Nothing to Report
- PROCLAMATIONS
 - Nothing to Report
- ADJOURNMENT



INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

June 4th, 2024, at 9:30 am

ATTENDANCE:

- Legislators: Martha Sauerbrey, Jake Brown, Tracy Monell, Ron Ciotoli, and William Standinger
 - Staff: Jeremy Loveland, CIO and Brandon Clark Deputy Director
 - Guests: Cathy Haskell
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- APPROVAL OF MINUTES: Approval of May 7th, 2024, Information Technology Committee Minutes: Legislator Tracy Monell made the motion, seconded by Legislator Jake Brown to approve the May 7th, 2024, Information Technology Committee Minutes as written. Motion carried.
 - FINANCIAL
 - Review of budget status and financial news
 - OLD BUSINESS
 - Network Core Switch Project
 - An update on the status of implementation regarding the network equipment was provided. The project is on track for completion as planned.
 - Ticket Management System
 - A demonstration of the Ticket Management System (TMS) being developed was provided to the committee. Feedback was provided and will be incorporated into the development of the system in the future.
 - NEW BUSINESS
 - Dispatch VESTA and Diverse Paths
 - The ITCS Department is working diligently with the Emergency Management and Public Safety Departments on meeting the network requirements for the new dispatch communication system, VESTA. This

requires extensive collaboration among County Departments, third-party vendors and the contractor. Significant progress has been made and a plan for providing alternate and diverse communication paths to the alternate 911 location has been developed.

- Comprehensive Security Policy Updates

- The ITCS Department has been working on revising the comprehensive security policy to reflect the effort to align with NIST standards. Over the next several Legislative meetings updates will be requested for the Comprehensive Security Policy.

- PERSONNEL

- Vacant Network Administrator Position

- The ITCS Department currently has a vacant Network Administrator position.

- RESOLUTIONS/PROCLAMATIONS

- F29 – AUTHORIZATION TO FILL VACANT NETWORK ADMINISTRATOR POSITION WITHIN INFORMATION TECHNOLOGY AND COMMUNICATION SERVICES DEPARTMENT

- F30 – AMEND EMPLOYEE HANDBOOK; SECTION VIII: COMPREHENSIVE INFORMATION SECURITY POLICY

- ADJOURNMENT

- Legislator Brown motioned to adjourn at 9:57 a.m., seconded by Legislator Ciotoli.

Review of 2024 Budget and Financial News

A1680 – Year-to-Date Budget Report

FOR 2024 07									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
A	General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
A1680 Information Technology									
A1680	412702	Shared Services- I	-210,072	0	-210,072	-70,830.02	.00	-139,241.98	33.7%*
A1680	412707	Shared Services- E	-90,000	0	-90,000	-.07	.00	-89,999.93	.0%*
A1680	422280	Data Processing/Pr	0	0	0	-1,157.85	.00	1,157.85	100.0%
A1680	424100	Rental Of County O	-5,000	0	-5,000	-6,100.08	.00	1,100.08	122.0%
A1680	427010	Refunds Of Prior Y	0	0	0	-1,590.00	.00	1,590.00	100.0%
A1680	510010	Full Time	562,076	0	562,076	223,099.87	.00	338,976.13	39.7%
A1680	540070	Car Maintenance	500	0	500	228.99	.00	271.01	45.8%
A1680	540140	Contracting Servic	28,880	0	28,880	16,520.09	350.00	12,009.91	58.4%
A1680	540140	M7674 Contracting S	0	141,723	141,723	45,678.00	7,305.00	88,739.92	37.4%
A1680	540180	Dues	50	0	50	50.00	.00	.00	100.0%
A1680	540220	Automobile Fuel	800	0	800	206.81	.00	593.19	25.9%
A1680	540320	Leased/Service Equ	5,500	5,000	10,500	-96.62	.00	10,596.62	-.9%
A1680	540350	Office Equip Maint	25,000	-5,000	20,000	19,553.08	.00	446.92	97.8%
A1680	540420	Office Supplies	1,500	0	1,500	.00	.00	1,500.00	.0%
A1680	540485	Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A1680	540620	Software Expense	207,340	0	207,340	65,596.39	.00	141,744.10	31.6%
A1680	540640	Supplies (Not offi	4,500	0	4,500	1,967.60	.00	2,532.40	43.7%
A1680	540640	SSG21 supplies (Not	2,500	0	2,500	.00	.00	2,500.00	.0%
A1680	540660	Telephone	72,500	0	72,500	28,722.37	134.00	43,643.63	39.8%
A1680	540661	Telephone Maintena	24,500	0	24,500	21,910.05	.00	2,589.95	89.4%
A1680	540733	Training/All Other	5,000	0	5,000	2,480.00	.00	2,520.00	49.6%
A1680	581088	State Retirement F	15,932	21,762	37,694	25,884.93	.00	11,808.73	68.7%
A1680	583088	Social Security Fr	39,959	-6,962	32,997	17,910.54	.00	15,086.57	54.3%
A1680	584088	Workers Compensati	0	8,673	8,673	4,412.16	.00	4,261.32	50.9%
A1680	585588	Disability Insuran	0	460	460	250.56	.00	209.10	54.5%
A1680	586088	Health Insurance F	22,536	65,550	88,086	55,634.12	.00	32,451.48	63.2%
A1680	588988	Eap Fringe	0	114	114	58.56	.00	55.50	51.3%
TOTAL Information Technology			715,001	231,320	946,321	450,389.48	7,789.00	488,142.50	48.4%
TOTAL General Fund			715,001	231,320	946,321	450,389.48	7,789.00	488,142.50	48.4%
TOTAL REVENUES			-305,072	0	-305,072	-79,678.02	.00	-225,393.98	
TOTAL EXPENSES			1,020,073	231,320	1,251,393	530,067.50	7,789.00	713,536.48	

FOR 2024 07									
		ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
		APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL	
GRAND TOTAL			715,001	231,320	946,321	450,389.48	7,789.00	488,142.50	48.4%

H1680 – Year-to-Date Capital Budget Report

FOR 2024 07							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
H Capital Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
H1680 Information Technology							
H1680 520620 Software Expense	142,313	175,309	317,621	145,503.83	68,846.00	103,271.30	67.5%
H1680 520620 M7674 Software Expe	0	39,251	39,251	.00	.00	39,250.67	.0%
H1680 521090 Computer	102,000	0	102,000	48,828.97	16,616.09	36,554.94	64.2%
TOTAL Information Technology	244,313	214,559	458,872	194,332.80	85,462.09	179,076.91	61.0%
TOTAL Capital Fund	244,313	214,559	458,872	194,332.80	85,462.09	179,076.91	61.0%
TOTAL EXPENSES	244,313	214,559	458,872	194,332.80	85,462.09	179,076.91	

FOR 2024 07							
	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
GRAND TOTAL	244,313	214,559	458,872	194,332.80	85,462.09	179,076.91	61.0%