



ADMINISTRATIVE SERVICES COMMITTEE – VETERANS AGENDA

December 5, 2023
1030 hours

- APPROVAL OF MINUTES:
 - November 7, 2023
- FINANCIAL:
 - 2023 Year-to-date Budget Report
- OLD BUSINESS:
 - Onward Ops (ETS) at Ft. Drum, November 13-15, met with 140 transitioning servicemembers, enrolled 37, filed 4 VAHC Registrations
 - Thanksgiving Grocery Giveaway – 48 families, 45 new contacts
 - Veterans Day event at State Capital, 120 attendees
 - Veterans Breakfast – Candor, 61 in attendance
 - Veterans Day at Owego VFW , 48 in attendance
- NEW BUSINESS:
 - YTD statistics
 - New ETS/Onward Ops Grant announcement will be December 8
 - Outreach for December/January:
 - Onward Ops/ETS – Ft. Drum 12/11 – 12/15, Meetings with 10 new counties (4 additional counties have asked to join)
 - Dwyer: Army/Navy Game Watch Party – 12/9, Gingerbread House/Cookie Decorating Class – 12/16, Christmas Grocery Giveaway – 12/21 in Newark Valley
 - Congressman Molinaro Veterans Advisory Committee – 12/4
 - Kiwanis Pearl Harbor presentation – 12/7
 - Spaghetti Dinner @ Owego Moose Lodge – 12/12
- PERSONNEL
 - NA
- RESOLUTIONS
 - L-40, Resolution to Exceed Per Event Food & Beverage Purchasing Guidelines

TIOGA COUNTY, NEW YORK

Veterans' Service Agency

1062 State Route 38 PO Box 84 Owego, NY 13827



Michael F. Middaugh Director ☎ 607 687 8228 📠 607 687 8226 🌐 www.TiogaCountyNY.com

- PROCLAMATIONS
 - N/A

- EXECUTIVE SESSION
 - N/A

- ADJOURNMENT



**Administrative Services Committee - Veterans Minutes
November 7, 2023
Start Time: 1050 hours**

ATTENDANCE:

- Legislators: Standinger, Ciotoli, Brown, Committee Chair Mullen
- Staff: Michael Middaugh, Director

APPROVAL OF MINUTES:

- Motion to accept October 5, 2023 Committee minutes made by Legislator Brown, seconded by Legislator Ciotoli, all in favor

FINANCIAL:

- 2023 Year-to-date budget report was reviewed

OLD BUSINESS:

- Onward Ops (ETS) October, enrolled 27 servicemembers
- Veterans Trust Fund, still being discussed by County Attorney and Treasurer
- Submitted new grant for Onward Ops- ETS, decision will be rendered by NYS OMH on December 8, 2023
- Kristine Gardner (Schuyler County) from our Onward Ops Team attended NYS OMH Conference
- Mike & Sue attended the Dwyer Conference in Albany with another 144 attendees from across the state

○ **NEW BUSINESS:**

- YTD agency statistics
- Outreach for November/ December: Onward Ops @ Ft. Drum 11/13-11/15, Dwyer Grocery Giveaway 11/9, Wreath Making 11/26, MHFA training 11/29-11/30 in Owego and 12/2 in Watkins Glen, Army/Navy Game Watch Party 12/9
- Participating in Veterans Day events in Candor & Owego 11/11
- Conducting tabling and speaking at Veterans Day event at State Capital in Albany 11/8

PERSONNEL:

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- N/A

RESOLUTIONS/PROCLAMATIONS:

- Approved Resolution K-07, Transfer Funds & 2023 Budget Modification
- Approved Resolution K-63, Exceed Per Event Food & Beverage Purchasing

PROCLAMATIONS

- N/A

EXECUTIVE SESSION:

- N/A

ADJOURNMENT:

1104 hours



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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A6510	427700	Other Unclassified	-6,000	-1,290.33	.00	-4,709.67	21.5%*
A6510	427700	DP22 Other Revenues	-100,000	-59,915.32	.00	-103,234.08	36.3%*
A6510	437100	State Aid-Veterans	-25,000	.00	.00	-25,000.00	.0%*
A6510	437100	ETSSP State Aid-VS	0	-15,000.00	.00	-15,000.00	50.0%*
A6510	510010	Full Time	139,823	68,995.88	.00	70,827.12	49.3%
A6510	510010	DP22 Fulltime-Dwyer	62,000	54,693.75	.00	7,306.25	88.2%
A6510	510020	Part Time/Temporar	18,445	16,942.71	.00	1,502.29	91.9%
A6510	520130	M7674 Equipment (No	0	1,704.94	.00	.00	100.0%
A6510	520210	M7674 Other Furnitu	0	3,912.05	.00	.00	100.0%
A6510	520621	M7674 Computer Equi	0	2,176.78	.00	.00	78.5%
A6510	540010	Advertising	0	2,772	.00	.00	80.6%
A6510	540010	M7674 Advertising-A	4,700	5,402.00	.00	1,298.00	58.4%
A6510	540070	Car Maintenance-VA	0	3,506.00	.00	2,494.00	61.1%
A6510	540180	Dues	500	305.46	.00	194.54	43.3%
A6510	540220	Automobile Fuel	600	260.00	.00	340.00	79.4%
A6510	540220	M7674 Automobile Fu	600	476.32	.00	123.68	28.9%
A6510	540360	Meal s/Food	0	289.24	.00	710.76	73.9%
A6510	540360	M7674 Meals/Food-AR	1,300	1,478.69	.00	521.31	48.6%
A6510	540420	Office Supplies	0	2,916.90	.00	3,083.10	46.6%
A6510	540420	M7674 Office Suppli	1,400	326.32	.00	373.68	20.7%
A6510	540480	Postage	0	75.81	.00	924.19	187.89
A6510	540485	Printing/Paper	400	82.89	.00	317.11	20.7%
A6510	540487	DP22 Program Expens	600	412.11	.00	187.89	56.9%
A6510	540487	ETSSP Program Expen	32,350	35,540.60	.00	26,899.52	29.2%
A6510	540620	Software Expense	0	13,534.06	.00	32,794.18	99.9%
A6510	540640	Supplies (Not Offi	200	2,376.95	.00	3.05	95.1%
A6510	540640	M7674 Supplies (Not	1,280	1,027.11	.00	52.89	39.8%
A6510	540660	Telephone	0	5,774.62	.00	8,741.78	70.5%
A6510	540731	Training/State Req	485	341.91	.00	143.09	51.0%
A6510	540731	M7674 Training/Stat	5,000	1,530.01	.00	1,469.99	.0%
A6510	540733	Training/All Other	0	.00	.00	1,000.00	.0%
A6510	540733	M7674 Training/All	4,000	398.00	.00	959.64	52.5%
A6510	581088	State Retirement F	0	1,060.36	.00	2,102.00	253.0%*
A6510	581088	DP22 State Retireme	2,744	6,941.85	.00	570.58	92.2%
A6510	583088	Social Security Fr	394	6,751.83	.00	250.00	96.4%
A6510	583088	DP22 Social Securiti	6,885	4,300.45	.00	363.84	92.2%
A6510	584088	Workers Compensati	3,673	2,962.59	.00	710.43	80.7%
A6510	584088	DP22 Workers Compem	1,441	1,738.53	.00	146.92	92.2%
A6510	585588	Disability Insuran	102	62.64	.00	39.22	61.5%
A6510	585588	DP22 Disability Ins	24	62.64	.00	5.22	92.3%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A6510 586088 Health Insurance F	25,721	0	25,721	24,314.88	.00	1,405.62	94.5%
A6510 586088 DP22 Health Insuran	8,904	17,842	26,746	24,688.32	.00	2,057.36	92.3%
A6510 588988 Eap Fringe	44	0	44	36.81	.00	6.87	84.3%
A6510 588988 DP22 EAP Fringe	6	18	24	21.75	.00	1.84	92.2%
TOTAL Veterans' Service	192,624	51,611	244,235	227,853.36	.00	16,381.37	93.3%
TOTAL General Fund	192,624	51,611	244,235	227,853.36	.00	16,381.37	93.3%
TOTAL REVENUES	-131,000	-95,149	-226,149	-76,205.65	.00	-149,943.75	
TOTAL EXPENSES	323,624	146,760	470,384	304,059.01	.00	166,325.12	

Year-to-Year Outreach (these totals are separate from monthly stats)

*Outreach is conducted as a way to provide non-clinical peer-to-peer support through various mediums (# of events)

	2019 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	12	7	9	5	8	6	5	5	10	3	2	3	75
Attendees	400	60	187	117	201	242	118	150	312	204	71	67	2129
	2020 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	6	7	3	2	4	3	4	2	5	3	6	5	50
Attendees	124	134	59	69	84	237	201	208	389	285	204	181	2175
	2021 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	3	2	4	7	9	5	11	6	5	8	9	4	73
Attendees	105	37	248	151	237	264	306	228	499	517	390	94	3076
	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	8	8	5	8	13	18	18	19	14	13	10	8	142
Attendees	79	100	181	217	170	1169	887	796	1,280	697	688	283	6547
	2023 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	9	8	8	8	9	10	10	16	16	16	8		118
Attendees	341	264	283	726	426	752	691	714	766	1,680	683		7326

Year-to-Year Veteran Services Comparisons (Totals)

Totals	2019	2020	2021	2022	2023	2024	2025	2026	2027	Totals
Veterans	1076	1068	1285	1471	2663					7563
*Others	477	514	751	580	652					2974
New Vets	338	305	296	344	250					1533
**Services Provided	2,724	2,836	3,424	4,465	6,050					19499

Month-to-Month Veteran Services Comparisons by Year

* Others: Family Members/Agencies

** Services: Any type of assistance we provide to a veteran or family members

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2020													
Veterans	124	123	70	44	69	109	86	88	91	102	98	64	1068
*Others	64	42	26	25	29	80	42	40	37	50	46	33	514
New Vets	48	26	15	14	21	31	31	21	32	25	30	11	305
**Services Provided	318	280	189	119	176	287	231	236	290	285	244	181	2836
2021													
Veterans	103	82	93	77	95	135	121	114	109	130	129	97	1285
*Others	59	42	39	33	54	85	112	79	45	84	69	50	751
New Vets	24	14	15	21	20	31	34	15	20	29	39	34	296
**Services Provided	273	235	245	210	264	344	313	288	294	355	348	255	3424
2022													
Veterans	107	56	107	129	119	106	122	116	123	187	164	135	1471
*Others	47	29	52	74	43	42	35	46	43	49	53	67	580
New Vets	43	21	40	25	33	30	27	27	34	18	27	19	344
**Services Provided	296	146	281	392	346	303	357	431	405	586	478	444	4465
2023													
Veterans	189	151	236	262	288	244	307	248	232	306	200		2663
*Others	54	48	50	79	56	96	76	85	47	36	25		652
New Vets	28	15	18	16	28	22	24	34	24	20	21		250
**Services Provided	564	426	417	406	767	381	343	678	713	746	609		6050

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. L-40

REQUESTING TIOGA COUNTY VETERANS' SERVICE
AGENCY BE ALLOWED TO EXCEED FOOD &
BEVERAGE PURCHASE GUIDELINES

WHEREAS: The Tioga County Veterans Service Agency (TCVSA) conducts multiple community outreach events monthly and at these events provides food, beverages, and supplies to those in attendance as well as information on resources, benefits, and services available to veterans, military, and their families; and

WHEREAS: County Policy - Section III; Subsection H. Purchase of Food, Beverages, and Supplies limit expenses to \$150 per event; and

WHEREAS: The TCVSA will be holding the following events in December and January, with grant funds being used, that will exceed the \$150.00 per event limit, and requests to exceed the event limit must be made by resolution and require the approval of the County Legislature:

December 11-5, Onward Ops, ETS Grant - \$700.00

December 16, Gingerbread House & Cookie Decorating, Dwyer Grant -\$500.00

December 21, Grocery Giveaway, Dwyer Grant - \$1000.00

January 12, Spaghetti Dinner, MH Outreach Grant - \$1,000.00

Therefore be it;

RESOLVED: That the Tioga County Legislature allow the Tioga County Veterans' Service Agency to exceed the per event limit using grant funding as identified, noting that TCVSA will not exceed the total amount mentioned for each event above.