

Agenda



TIOGA COUNTY LEGISLATURE

3/10/2026

12:00 PM

EDWARD D. HUBBARD AUDITORIUM

Ronald E. Dougherty County Office Building

56 Main Street

Owego NY 13827

Meeting called by:

Chair Tracy Monell

Type of meeting:

3rd Regular

Attendees:

- Legislator Aronstam
- Legislator Brown
- Legislator Bunce
- Legislator Cantella
- Legislator Ciotoli
- Legislator Flesher
- Legislator Monell
- Legislator Rose
- Legislator Standinger

Agenda topics

Invocation
Pledge of Allegiance

Legislator Cantella
Legislator Cantella

Moment of Silence

- Darrel French, Retired DPW Employee
- Joan Hickey, Retired Social Services Employee

STATE OF THE COUNTY ADDRESS

- Legislative Chair Monell

2025 COUNTY REPORT

- County Administrator Bailey

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| <p>Proclamation</p> <p>Privilege of the Floor</p> <p>Approval of Minutes</p> <p>Petitions, Communications & Notices</p> <p>Appointments/Reappointments</p> <p>Reports Standing Committees</p> | <ul style="list-style-type: none"> • Public Health Week (April 6-12, 2026) <p>February 10 and 19, 2026</p> | |
| <p>RESOLUTIONS</p> | <ol style="list-style-type: none"> 1. Appoint Member to Board of Ethics 2. Appoint Member to the Broome-Tioga Workforce Development Board 3. Appoint Member to the Southern Tier East Regional Planning Development Board 4. Appoint Members to Alternatives to Incarceration Advisory Board 5. Appoint Member to Critical Incident Stress Debriefing Team – Emergency Services 6. Appoint Member to Critical Incident Stress Debriefing Team – Emergency Services 7. Acceptance of the Application for Vincent Cochi to the Tioga County Haz-Mat Team 8. Resolution Reappointing Member to the Community Services Board 9. Authorize 2026 Request for Inclusion of Lands in the Owego Nichols Agricultural District #2 10. Amend Resolution No. 76-26; Article 7 Settlement and Court Order – Town of Candor 11. Authorize Contract with Liberty Resources - Social Services 12. Authorize Contract with Liberty Resources – Social Services 13. Authorize Contract with Catholic Charities for Boys of Courage – Social Services | |

14. Resolution to Approve a Sole Source Contract and Maintenance Agreement between the Tioga County Probation Department and Catalis Courts & Land Records, LLC f/k/a Automon, LLC to Provide Software and Maintenance of the Caseload Explorer Product
15. Authorize Agreement Addendum with New York State Information Technology Services for Endpoint Detection and Response Software
16. Amend Resolution No. 321-25; Extend Contract CBH Medical for Jail Medical and Mental Health Services – Sheriff's Office
17. Award Construction Administration Services Contract to C&S Companies for Courthouse and Court Annex Roof Replacement Project
18. Authorizing the Chief Information Officer to Execute and Implement Updated Shared Service Agreements
19. Authorize Acceptance of Emergency Services IP Network Readiness Grant (ESINET) and Appropriation of Funds – Office of Emergency Services
20. Accepting the State and Local Cybersecurity Grant Program (SLCGP) Shared Services Grant for Multi-Factor Authentication (MFA) Hardware Tokens
21. Authorize Public Works to Submit Grant Application for NYS WQIP Program and Authorize Legislative Chair, County Administrator, or Other Authorized Officer Signature on Grant Related Documents
22. Authorization to Apply for Grants for Traffic Safety Program – Public Health
23. Authorize Increase in Administering Mortgage Tax by the Tioga County Clerk as Approved by New York State Department of Taxation and Finance
24. Requesting Tioga County Veterans' Service Agency be Allowed to Exceed Food & Beverage Purchase Guidelines

25. State Aid Casino Revenue Reserve Allocation
26. Authorize Reclassification of Funds in the 2026 Budget Hurrell Haring Grant A1174 and the ILS Grant A1173
27. Transfer Reserve Funds to Purchase Copier for Legislative Office at 56 Main Street, Owego, NY
28. Amend 2026 Capital Budget and Transfer Funds for Woodchipper
29. Amend Resolution No. 344-25; Resolution to Declare Workday Status for Elected and Appointed Officials
30. Authorize Out of Title Pay – Probation Department
31. Appoint Part-Time Assistant Public Defender – Public Defender's Office
32. Create and Fill One Full-Time Senior Clinical Social Worker (Jail) Position – Mental Hygiene
33. Authorizing the Creation of an IT Specialist Position in the Information Technology and Communication Services Department
34. Authorize Appointment of Part-Time Speech Language Pathologist – Public Health
35. Authorize Appointment of Director of Weights and Measures I – Public Health
36. Authorize Per-Election Stipends for Certain Election Inspector Duties
37. Amend Resolution No. 193-18, as Amended by Resolution No. 45-23, as Amended by Resolution No. 255-23, as Amended by Resolution No. 296-23, as Amended by Resolution No. 366-23, as Amended by Resolution No. 148-24 Adoption of Tioga County Title VI Plan, Environmental Justice Plan, Limited English Proficiency Plan, Data Collection Plan, ADA Transition Plan, and Employee Training Plan

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: The health and well-being of Tioga County residents are safeguarded daily by the dedicated efforts of public health professionals, whether dining out at restaurants, accessing clean water, or learning how to prevent illnesses or chronic diseases; and

WHEREAS: We all have a role to play in advancing public health. By fostering community connections, preparing for climate-related challenges, promoting equity, and speaking out on issues that impact our collective health; and

WHEREAS: A healthier Tioga County is within reach when individuals take personal responsibility to improve their well-being, such as avoiding tobacco, staying current on vaccinations, engaging in regular physical activity, and choosing nutritious foods; and

WHEREAS: National Public Health Week highlights the achievements of public health and the challenges that remain. Tioga County Public Health supports our community through vaccination efforts, services for children with developmental needs, safe housing initiatives, environmental health enforcement, dental care for underserved families, and child passenger safety education; therefore

THE TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the week of April 6 –12, 2026 as

PUBLIC HEALTH WEEK

And urges residents to participate in Public Health efforts through advocacy, education, and collaboration by working together to build a safer, healthier, and more resilient Tioga County.

REFERRED TO:

LEGISLATIVE WORKSESSION
LEGAL/FINANCE COMMITTEE

RESOLUTION NO. -26

APPOINT MEMBER TO BOARD OF ETHICS

WHEREAS: Tioga County Ethics Policy, Section II, Subsection VI (B) – Ethics Board Membership states members who have served two full three-year terms may not be reappointed for at least one year after the expiration of their last term; and

WHEREAS: The term of John Hitchings, on the Board of Ethics, will expire on March 31, 2026; and

WHEREAS: Joan Case has expressed an interest and willingness to serve on the Board of Ethics; therefore be it

RESOLVED: That Joan Case, Chair of the Legislature nomination, is hereby appointed to the Board of Ethics for a term of April 1, 2026 through March 31, 2029.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. - 26

APPOINT MEMBER TO THE
BROOME-TIOGA WORKFORCE DEVELOPMENT
BOARD

WHEREAS: Shawn Yetter, representing the Public Sector on the Broome-Tioga Workforce Development Board has resigned, effective 12/31/25; and

WHEREAS: Elizabeth Myers has expressed her desire to serve on the Broome-Tioga Workforce Development Board representing the Public Sector for a three-year term; and

WHEREAS: The Broome-Tioga Workforce Development Board is desirous of Elizabeth Myers to fill said vacancy; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoint Elizabeth Myers to fill Shawn Yetter's three-year term on the Broome-Tioga Workforce Development Board effective January 1, 2026 through December 31, 2028.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. - 26 APPOINT MEMBER TO THE
SOUTHERN TIER EAST REGIONAL PLANNING
DEVELOPMENT BOARD

WHEREAS: Elaine Jardine served on the Southern Tier East Regional Planning Development Board (STERPDB) for the term of her employment as Tioga County Planning Director; and

WHEREAS: Elaine Jardine has retired from her position as Tioga County Planning Director leaving a vacancy on STERPDB effective February 28, 2026; and

WHEREAS: STERPDB is desirous of filling this vacancy; and

WHEREAS: Sara Zubalsky-Peer has been hired as the Tioga County Planning Director and has expressed a desire to fill the vacancy on STERPDB; therefore be it

RESOLVED: That the Tioga County Legislature appoint Sara Zubalsky-Peer to STERPDB effective March 10, 2026, for the term of her employment as Tioga County Planning Director.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26 APPOINT MEMBERS ALTERNATIVES TO
INCARCERATION ADVISORY BOARD

RESOLVED: That the following members be appointed to the Alternatives to Incarceration Advisory Board for the following terms:

| | TERM |
|--|----------------|
| Ex-Offender | 4/1/26-3/31/27 |
| Crime Victim | 4/1/26-3/31/27 |
| State Certified Provider of Alcohol and/or Substance Abuse Treatment | 4/1/26-3/31/27 |

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26 APPOINT MEMBER TO
CRITICAL INCIDENT STRESS DEBRIEFING TEAM
EMERGENCY SERVICES

WHEREAS: The Office of Emergency Services has a need for additional members to be appointed to the Critical Incident Stress Debriefing Team; and

WHEREAS: The Director of Emergency Services would like to appoint Kristen Carpenter to the Critical Incident Stress Debriefing Team; therefore be it

RESOLVED: That Kristen Carpenter be hereby appointed to the Critical Incident Stress Debriefing Team effective March 10, 2026.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26 APPOINT MEMBER TO
CRITICAL INCIDENT STRESS DEBRIEFING TEAM
EMERGENCY SERVICES

WHEREAS: The Office of Emergency Services has a need for additional members to be appointed to the Critical Incident Stress Debriefing Team; and

WHEREAS: Doreen Holbrook is a long serving team lead, having been on the team since 2003; and

WHEREAS: The Director of Emergency Services would like to recognize and appoint Doreen Holbrook to the Critical Incident Stress Debriefing Team; therefore be it

RESOLVED: That Doreen Holbrook be hereby appointed to the Critical Incident Stress Debriefing Team effective March 10, 2026.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26 ACCEPTANCE OF THE APPLICATION FOR
VINCENT COCHI TO THE
TIOGA COUNTY HAZ-MAT TEAM

WHEREAS: The Office of Emergency Services provides high quality Hazardous Materials Team support to the Fire Service in Tioga County and adjacent counties through the NYS Fire Mutual Aid Plan; and

WHEREAS: This service is provided by local, highly trained volunteers; and

WHEREAS: Vincent Cochi has applied for membership to the County Haz-Mat Team; and

WHEREAS: Vincent Cochi currently possesses training and skills needed by the Tioga County Haz-Mat Team to work at the Entry Level of the Team; therefore be it

RESOLVED: That Vincent Cochi be added to the Tioga County Haz-Mat Team roster, effective March 10, 2026.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
RESOLUTION NO. -26 RESOLUTION REAPPOINTING MEMBER TO
COMMUNITY SERVICES BOARD

WHEREAS: Carolyn Galatzan's appointment to the Community Services Board expired on December 31st, 2025; and

WHEREAS: The Community Services Board has recommended Carolyn Galatzan's reappointment; and

WHEREAS: Section Article 41.11 (d) of the Mental Hygiene Law allows counties to determine the length of term of Community Services Board members; therefore be it

RESOLVED: That Carolyn Galatzan be reappointed to the Community Services Board, for term starting January 1st, 2026 and ending December 31st, 2029.

REFERRED TO: ED&P COMMITTEE / AGRICULTURE COMMITTEE

RESOLUTION NO -26 AUTHORIZE 2026 REQUEST FOR INCLUSION OF LANDS IN THE OWEGO NICHOLS AGRICULTURAL DISTRICT #2

WHEREAS: In accordance with §303-B of the NYS Agricultural and Markets Law 25-AA, the Tioga County Planning Department has solicited agricultural landowners to request inclusion of lands in agricultural districts during the designated annual period of January 2 – January 31; and

WHEREAS: Tioga County Planning has received a request for inclusion of land consisting of six parcels totaling 270.6 acres in the Town of Owego and, therefore, within the Owego Nichols Agricultural District #2 and prepared the required report for this request; and

WHEREAS: Tioga County Planning has found this modification plan will not result in any significant adverse environmental impacts via completion of the New York State Agriculture & Markets SEQR Short Environmental Assessment Form for Agricultural Districts Modifications, which is consistent with the programmatic review of environmental effects of agricultural districting by the New York State Department of Agriculture & Markets; and

WHEREAS: The County Legislature declares itself to be Lead Agency for SEQR (State Environmental Quality Review) requirements for this purpose; and

WHEREAS: The Tioga County Agricultural and Farmland Protection Board has reviewed said report and determined that the land to be included consists of viable agricultural land and its inclusion will serve the public interest by helping to maintain a viable agricultural industry within the District and therefore recommends to the Tioga County Legislature to approve this inclusion of land; and

WHEREAS: The Tioga County Legislature has held the required public hearing and no opposition was heard; therefore be it

RESOLVED: That the Tioga County Legislature makes a SEQR Negative Declaration and authorizes the 2026 request for inclusion of land listed in said report into the Owego Nichols Agricultural District #2; and be it further

RESOLVED: That the Tioga County Legislature directs the Tioga County Planning Department to submit said report to the Commissioner of NYS Department of Agriculture and Markets for final certification; and be it further

RESOLVED: That it is the intent of this county legislative body, upon approval by the Commissioner of NYS Department of Agriculture & Markets, to make this inclusion to the Owego Nichols Agricultural District #2 effective immediately.

REFERRED TO: FINANCE/LEGAL COMMITTEE
ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -26 AMEND RESOLUTION NO. 76-26;
ARTICLE 7 SETTLEMENT AND COURT ORDER
TOWN OF CANDOR

WHEREAS: Resolution No. 76-26 was adopted on February 10, 2026, outlining actions to be taken in compliance with a court order regarding a settlement agreement of an Article 7 petition in the Town of Candor; and

WHEREAS: The resolution directed that a refund be issued for an incorrect amount of \$7,370.64, and the correct refund amount is \$7,300.81; and

WHEREAS: The resolution also directed that a corrected tax bill be issued to the property owners for the 2026 Town & County taxes, but the property owners paid their original 2026 Town & County tax bill in full before a corrected bill could be issued, necessitating the conversion of the tax bill reduction of \$7,370.64 to a refund of the same amount; therefore be it

RESOLVED: That the initial refund, without interest, for the correct amount of \$7,300.81, be paid by check and made payable to "Hinman, Howard, & Kattell, as attorneys" per the court order; and be it further

RESOLVED: That an additional refund, without interest, for the amount of \$7,370.64, be paid by check and made payable to "Hinman, Howard, & Kattell, as attorneys" per the court order; and be it further

RESOLVED: That the accounts of the Tioga County Treasurer's Office be corrected as necessary to reflect the changes in this amendment.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26

AUTHORIZE CONTRACT WITH LIBERTY RESOURCES
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Liberty Resources for the Co-location and Collaboration of Behavioral Health and Child Protective Services; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2026 through December 31, 2026; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Liberty Resources contract for Co-location and Collaboration of Behavioral Health and Child Protective Services not to exceed \$80,500 for the contract term of January 1, 2026 through December 31, 2026.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26

AUTHORIZE CONTRACT WITH LIBERTY RESOURCES
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Liberty Resources for Multi-systemic Therapy Services; and

WHEREAS: The Department of Social Services wishes to renew the contract for April 1, 2026 through March 31, 2027 in an amount not to exceed \$319,260; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Liberty Resources contract for Multi-systemic Therapy Services not to exceed \$319,260 for the contract term of April 1, 2026 through March 31, 2027; and be it further .

RESOLVED: That available funds on 12/31/26 of the original \$319,260 be carried forward into the New Year.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26

AUTHORIZE CONTRACT WITH
CATHOLIC CHARITIES FOR BOYS OF COURAGE
SOCIAL SERVICES

WHEREAS: The Commissioner of Social Services of Tioga County is charged with the responsibility of the administration of all child welfare services in the County of Tioga pursuant to section 395 et seq. of Social Services law; and

WHEREAS: The Department of Social Services wishes to contract with the Catholic Charities for Boys of Courage OMH group home for the period January 15, 2026 through December 31, 2026, at the rates not to exceed \$1,180.00 per month to retain housing and program services and \$219.00 per month for personal needs; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Catholic Charities for Boys of Courage contract for the contract term of January 15, 2026 through December 31, 2026.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26 RESOLUTION TO APPROVE A SOLE SOURCE CONTRACT AND MAINTENANCE AGREEMENT BETWEEN THE TIOGA COUNTY PROBATION DEPARTMENT AND CATALIS COURTS & LAND RECORDS, LLC f/k/a AUTOMON, LLC TO PROVIDE SOFTWARE AND MAINTENANCE OF THE CASELOAD EXPLORER PRODUCT

WHEREAS: The Tioga County Legislature has approved contracts between Tioga County Probation Department and Catalis Court & Land Records, LLC f/k/a AutoMon, LLC since 2008; and

WHEREAS: Catalis Court & Land Records, LLC f/k/a AutoMon, LLC has changed their contract status with New York State, therefore the Tioga County Legislature is approving that the Probation Department can contract with Catalis Courts & Land Records, LLC f/k/a AutoMon, LLC as a sole source provider of Caseload Explorer, a software program that meets the qualifications of 9 NYCRR 345, which mandates Probation Departments to use a software program that automatically sends Presentence Investigation completed in the software program to the DCJS PSI Repository in Albany, NY. Caseload Explorer software is the only software in New York State that meets this criteria; and

WHEREAS: Catalis Courts & Land Records, LLC f/k/a AutoMon, LLC has submitted their yearly Maintenance Agreement to Tioga County Probation which consists of the base charge of \$5,563.23, plus a fee of \$302.43 per user. Probation has 17 registered users of the software, so the total cost for basic software maintenance for contract period of 3/25/2026 to 3/24/2027 is \$10,704.54; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Catalis Courts & Land Records, LLC f/k/a Automon, LLC contract as a sole source provider for software and maintenance costs in 2025 and 2026 and anticipated 5% increase for 2027 for Caseload Explorer and Ce Assessments in the amount of \$10,704.54; and be it further

RESOLVED: That the contract shall remain in force for a term of 12 consecutive months (year 2026) with one annual extension. This will increase the cost by 5% as per the contract stated 4. Payment 4.1.2. and schedule A: Statement of Work 1. Term of Agreement.

REFERRED TO:

ITCS COMMITTEE

RESOLUTION NO. -26

AUTHORIZE AGREEMENT ADDENDUM WITH
NEW YORK STATE INFORMATION TECHNOLOGY
SERVICES FOR ENDPOINT DETECTION AND RESPONSE
SOFTWARE

WHEREAS: New York State Information Technology Services has partnered with the New York State Division of Homeland Security and Emergency Services and the City of New York Joint Security Operations Center (JSOC) in a JSOC Initiative; and

WHEREAS: This initiative provides for Participating Entities to receive Endpoint Detection and Response software at no cost; and

WHEREAS: The initial term of this agreement shall be for a period of (3) years and will be automatically renewed for additional (12) month terms based upon approval of funding in the NYS budget and approval of the NYS Office of the State Comptroller; and

WHEREAS: The Endpoint Detection and Response software vendor provided in the initiative is CrowdStrike; and

WHEREAS: The CrowdStrike Endpoint Detection and Response software can be run in parallel with existing cyber security software employed by Tioga County; and

WHEREAS: The Tioga County Legislature authorized the agreement with New York State Information Technology Services for this endpoint detection and response software via Resolution No. 66-23; and

WHEREAS: New York State Information Technology Services has provided an addendum which presents the dollar value associated with the provisioned EDR software to Tioga County which is \$93,125.28 which is provided at no cost to the County; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Intergovernmental Agreement for the Provision of Endpoint Protection Response Services Addendum Number 1 between Tioga County and New York State Information Technology Services and New York State Division of Homeland Security and Emergency Services at no cost to the County for a period of three (3) years and automatically renewed for additional twelve (12) month terms based upon approval of the NYS budget and NYS Office of the State Comptroller.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AMEND RESOLUTION NO. 321-25;
EXTEND CONTRACT CBH MEDICAL FOR
JAIL MEDICAL AND MENTAL HEALTH SERVICES
SHERIFF'S OFFICE

WHEREAS: Resolution No. 515-23 authorized the execution of an agreement for medical and mental health services for inmates at the Tioga County Jail with the option to renew for three additional one-year terms; and

WHEREAS: Resolution No. 321-25 authorized the extension of a one-year agreement for medical and mental health services for inmates at the Tioga County Jail for one additional year, effective January 1, 2026, at a cost not to exceed \$910,345; and

WHEREAS: The Sheriff's Office would like to amend this contract with CBH effective April 1, 2026 as follows:

1. Reduce CBH Medical staffing obligations by eliminating the 40-hour per week social worker position.
2. CBH Medical will reduce the monthly billing for services in the amount of \$74,475.79 over the remaining nine months of the contract resulting in a reduction of \$8,275.09 per month.

Therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to execute an amendment to reduce the CBH Medical contract in the amount of \$74,475.79 effective April 1, 2026 through December 31, 2026.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AWARD CONSTRUCTION ADMINISTRATION SERVICES
CONTRACT TO C&S COMPANIES FOR COURTHOUSE
AND COURT ANNEX ROOF REPLACEMENT PROJECT

WHEREAS: Tioga County has budgeted for the replacement of multiple roofs at the Courthouse and Court Annex as well as for the rehabilitation of the cupola at the Court Annex; and

WHEREAS: The Commissioner of Public Works received a proposal for construction administration services for this project from C&S Companies, Syracuse, NY; and

WHEREAS: The proposal for these services is \$12,400; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to execute the contract for construction administration services for the replacement of multiple roofs at the Courthouse and Court Annex and the rehabilitation of the cupola at the Court Annex to C&S Companies for \$12,400 to be paid out of the following account:

H1620 520914 Courthouse/Court Annex New Roof

REFERRED TO: ITCS COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZING THE CHIEF INFORMATION OFFICER TO
EXECUTE AND IMPLEMENT UPDATED
SHARED SERVICE AGREEMENTS

WHEREAS: Tioga County Information Technology & Communication Services (ITCS) has issued the 2026 ITCS Catalog of Services, outlining required core services and optional a la carte services for municipalities entering Shared Service agreements, including Cybersecurity, Network Support, Desktop Support, General Helpdesk Support, Server Management, Backup Support, Wireless Support, and associated group software licensing; and

WHEREAS: Tioga County ITCS has completed Municipality ITCS Risk Assessments utilizing a standardized rubric that evaluates governance, cybersecurity controls, infrastructure lifecycle, training, and cyber insurance compliance to determine risk readiness for participation in Shared Services; and

WHEREAS: The County has prepared the 2026 Master Service Agreement, defining the terms, responsibilities, cybersecurity requirements, billing standards, employee training responsibilities, and operational expectations for all participating municipalities under the Shared Services program; and

WHEREAS: The Catalog of Services, Risk Assessments, and Master Service Agreement together form the necessary framework for establishing and maintaining Shared Services partnerships for the 2026 term; and

WHEREAS: Authorization is required to permit the Chief Information Officer to move forward with the execution and administration of Shared Services under these governing documents; therefore be it

RESOLVED: the Tioga County Legislature hereby authorizes the Chief Information Officer to proceed with the execution, renewal, and administration of all Shared Service Agreements effective March 2026, utilizing the 2026 ITCS Catalog of Services, the completed Municipality ITCS Risk Assessments, and the 2026 Master Service Agreement as the guiding documents for service delivery and compliance; and be it further

RESOLVED: That once a municipality has signed the 2026 Catalog of Services and completed the required ITCS Risk Assessment, the Chief Information Officer shall submit a separate resolution to the Tioga County Legislature requesting approval of the Shared Service partnership prior to the final execution of any Master Service Agreement; and be it further

RESOLVED: That the Chief Information Officer is authorized to coordinate with municipalities to finalize service selections, ensure required cybersecurity training and cyber insurance documentation are fulfilled, and implement all compliance obligations as outlined in the Master Service Agreement; and be it further

RESOLVED: That the Chief Information Officer is authorized to initiate and oversee all required project phases described in the 2026 Catalog of Services, including site walkthroughs, project planning, and risk/governance review steps for onboarding municipalities or expanding services; and be it further

RESOLVED: That this resolution shall take effect immediately once approved.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE ACCEPTANCE OF EMERGENCY SERVICES IP NETWORK READINESS GRANT (ESINET) AND APPROPRIATION OF FUNDS OFFICE OF EMERGENCY SERVICES

WHEREAS: The Office of Emergency Services applied for and was awarded a grant of \$689,655 by the NYS Department of Homeland Security and Emergency Services (DHSES) with no local share to the County; and

WHEREAS: The funding will be utilized for the purpose of supporting the operation of fiber optic, cable-based emergency service IP networks; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the acceptance of this award and hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon review and approval of the County Attorney to execute the Emergency Services IP Network Readiness Grant (ESINET) for \$689,655; and be it further

RESOLVED: That the 2026 budget be appropriated as follows:

| | |
|--|-----------|
| FROM: A3360 433060 ESNET State Aid Homeland Security | \$689,655 |
| TO: A3360 540140 ESNET (Contracting Services) | \$344,828 |
| TO: A3360 520130 ESNET (Equipment – Not Car) | \$344,827 |

And be it further

RESOLVED: That appropriation be re-established for the remaining unspent balance as of year end until the project is completed.

REFERRED TO: ITCS COMMITTEE

RESOLUTION NO. -26 ACCEPTING THE STATE AND LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP) SHARED SERVICES GRANT FOR MULTI-FACTOR AUTHENTICATION (MFA) HARDWARE TOKENS

WHEREAS: The Tioga County Legislature previously adopted Resolution No. 386-25, titled "SLCGP Shared Services Grant (MFA)," in November 2025, authorizing participation in the State and Local Cybersecurity Grant Program (SLCGP) for Multi-Factor Authentication shared services; and

WHEREAS: The New York State Division of Homeland Security and Emergency Services (DHSES) has notified Tioga County by letter dated January 22, 2026, that its application for the Combined FY2022 & FY2023 State and Local Cybersecurity Grant Program (SLCGP) was approved, providing support for Multi-Factor Authentication (MFA) hardware tokens to enhance security of county information systems; and

WHEREAS: The project will be administered by the New York State Office of Information Technology Services (NYS OITS), which will coordinate with Tioga County regarding required documentation, implementation, and distribution of MFA hardware tokens; and

WHEREAS: Acceptance of this grant funding and participation in the shared service initiative will strengthen Tioga County's cybersecurity posture by introducing significantly stronger authentication measures for end users across county systems; therefore be it

RESOLVED: That the Tioga County Legislature hereby formally accepts the State and Local Cybersecurity Grant Program (SLCGP) Shared Services Grant for Multi-Factor Authentication hardware tokens as awarded by DHSES; and be it further

RESOLVED: That the Tioga County Legislature hereby authorizes the Chief Information Officer to coordinate with the New York State Office of Information Technology Services to complete all requirements, provide necessary information, and execute all actions needed to receive and deploy the MFA hardware tokens.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -26 AUTHORIZE PUBLIC WORKS TO SUBMIT GRANT APPLICATION FOR NYS WQIP PROGRAM AND AUTHORIZE LEGISLATIVE CHAIR, COUNTY ADMINISTRATOR, OR OTHER AUTHORIZED OFFICER SIGNATURE ON GRANT RELATED DOCUMENTS

WHEREAS: The Tioga County Department of Public Works intends to build a second salt shed storage building to increase the capacity of the covered salt/sand mixture storage pile; and

WHEREAS: The Water Quality Improvement Project (WQIP) program is administered by the New York State Department of Environmental Conservation (NYSDEC) and will make available to eligible local governments approximately \$75 million for such projects; and

WHEREAS: The WQIP program is designed to implement projects that improve water quality, enhance flood resiliency, promote flood risk reduction, or protect a drinking water source; and

WHEREAS: The Department of Public Works is proposing the submittal of an application under the WQIP program in an amount not to exceed \$200,000 to assist in the aforementioned project; and

WHEREAS: The proposed project is an eligible activity under the WQIP program because the Department of Public Works is eligible to apply for and receive such grant funds; and

WHEREAS: This grant source, administered by the NYSDEC requires a 25% local match; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes said grant application in an amount not to exceed \$200,000; and be it further

RESOLVED: That upon award, the Tioga County Legislature further authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to sign any and all WQIP program grant-related contracts and other paperwork in an amount not to exceed \$200,000 for the duration of the project.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZATION TO APPLY FOR GRANTS
FOR TRAFFIC SAFETY PROGRAM
PUBLIC HEALTH

WHEREAS: Tioga County Public Health (TCPH) operates a Traffic Safety Program;
and

WHEREAS: TCPH does not receive State Aid reimbursement for costs of the bike
helmets, so TCPH seeks other funding for them; and

WHEREAS: County Policy requires Legislative approval for grant applications; and

WHEREAS: Due to many of the grants having short windows of time between
announcement of funding and the deadline to submit, causing challenges in
getting authorization to apply, TCPH requests advance approval for applying for
funding opportunities for bike helmets and supplies; and

WHEREAS: TCPH will follow all other County policies regarding grant applications,
including no additional County cost for the grant (i.e. cash match) if awarded;
and

WHEREAS: If awarded any of the grants, TCPH will submit a resolution to amend
budget and appropriate the funds at that time; and

WHEREAS: The Tioga County Legislature supports TCPH in pursuing funding to
provide this program to Tioga County residents; therefore be it

RESOLVED: That Tioga County Public Health is authorized to submit funding
applications for bike helmets and supplies toward the Traffic Safety Program to the
following agencies in the future:

- Community Foundation for South Central New York
- Community Foundation for the Twin Tiers
- Floyd Hooker Foundation
- Walmart Spark Good Local Grants

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZE INCREASE IN ADMINISTERING
MORTGAGE TAX BY THE TIOGA COUNTY CLERK AS
APPROVED BY NEW YORK STATE
DEPARTMENT OF TAXATION AND FINANCE

WHEREAS: Section 262 (Article 11) of the New York State tax law mandates that recording officers are entitled to receive for the county all necessary expenses for the purpose of administration of the mortgage tax in their office and approved allowance by the New York State Department of Taxation and Finance; and

WHEREAS: The Tioga County Clerk has requested proper compensation that are reasonable and necessary allowances to cover county expenditures for collection, disbursements of the mortgage tax; and

WHEREAS: The Tioga County Clerk's office has submitted to the New York State Department of Taxation and Finance a mortgage expense request of \$164,454.24 per year; and

WHEREAS: The Tioga County Clerk has been authorized by New York State Department of Taxation and Finance to increase the mortgage expense to be \$164,454.24 for the period of April 1, 2026 – March 31, 2027; therefore be it

RESOLVED: That the County Clerk be authorized to collect or withhold from its disbursements in twelve (12) equal monthly installments of \$13,704.52 at a total annum amount of \$164,454.24 .

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -26 REQUESTING TIOGA COUNTY VETERANS' SERVICE AGENCY BE ALLOWED TO EXCEED FOOD & BEVERAGE PURCHASE GUIDELINES

WHEREAS: The Tioga County Veterans' Service Agency (TCVSA) conducts multiple community outreach events monthly and at these events provides food, beverages, and supplies to those in attendance as well as information on resources, benefits, and services available to veterans, military, and their families; and

WHEREAS: County Policy – Section III; Subsection H. Purchase of Food, Beverages, and Supplies limit expenses to \$150 per event; and

WHEREAS: The TCVSA will be holding the following events in March, with grant funds being used, that will exceed the \$150.00 per event limit, and requests to exceed the event limit must be made by resolution and require the approval of the County Legislature:

Women's Veterans Breakfast - \$1,000 (DWYER)
Vietnam Veterans' Memorial Event -\$1,000 (DWYER)

Therefore be it

RESOLVED: That the Tioga County Legislature allows the Tioga County Veterans' Service Agency to exceed the per event limit using grant funding as identified, Dwyer Program; noting that TCVSA will not exceed the total amount mentioned for each event above.

REFERRED TO: FINANCE/LEGAL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 STATE AID CASINO REVENUE
RESERVE ALLOCATION

WHEREAS: Resolution No. 234-22 authorized the Tioga County Legislature to annually determine the designated reserve fund or funds to allocate the funds received from State Aid Casino Revenue; and

WHEREAS: Tioga County received \$1,944,007.87 in the A1340 430160 State Aid Casino Revenue & Fees in 2025; and

WHEREAS: The Tioga County Legislature has agreed to fund the Capital Building Reserve-SAC with the total 2025 amount received in State Aid-Casino Revenue; therefore be it

RESOLVED: That the Tioga County Legislature authorizes an Interfund Transfer, Modification of the 2025 Budget, and the appropriation from the General Operating Fund to the Capital Operating Fund as follows:

| | | | |
|------------|--------------|---------------------------|----------------|
| TO: | A9950 593715 | TRANSFERS TO CAPITAL FUND | \$1,944,007.87 |
| TO: | H1340 450310 | INTERFUND TRANSFERS | \$1,944,007.87 |

And be it further

RESOLVED: That the SAC Building reserve be funded with Unrestricted Capital Fund Balance as follows:

| | | | |
|--------------|----------|----------------------|----------------|
| FROM: | H 390900 | FB UNRESTRICTED | \$1,944,007.87 |
| TO: | H 387810 | BUILDING RESERVE-SAC | \$1,944,007.87 |

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. - 26 AUTHORIZE RECLASSIFICATION OF FUNDS IN THE 2026 BUDGET HURRELL HARRING GRANT A1174 AND THE ILS GRANT A1173

WHEREAS: The Assigned Counsel Office completed its renovation and opening of the Assigned Counsel Resource Center; and

WHEREAS: Funds need to be reclassified in the Hurrell Haring A1174 and ILS A1173 2026 Grant budgets to bring them into balance with the NYS Budgets; therefore be it

RESOLVED: That the funds be reclassified and the 2026 Budgets amended as follows:

From: A1174 520250 AC Renovation \$ 44,283.19

To: A1174 540620 AC Software \$ 19,540.00
A1174 540550 AC Rent \$ 24,743.19

From: A1173 520200 AC Office Equipment \$ 3,061.00

To: A1173 540280 AC Investigations \$ 1,680.00
A1173 540420 AC Office Supplies \$ 1,381.00

REFERRED TO: ITCS COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 TRANSFER RESERVE FUNDS TO PURCHASE COPIER
FOR LEGISLATIVE OFFICE AT 56 MAIN STREET OWEGO
NY

WHEREAS: The Tioga County Legislative Office has determined there is a need for new copier in their offices at 56 Main Street Owego NY, 13827, due to failing hardware; and

WHEREAS: The ITCS Department conducted a review of three different vendors and determined that Xerox offered the best overall value and compatibility with the County's existing security toolsets, making it the most advantageous choice for continued operational integrity; and

WHEREAS: Xerox has provided a contract for the purchase of one Xerox C8245H2 copier with Office Finisher and punch, at a total cost of \$6,111 to purchase the unit outright, along with a 60-month maintenance contract that includes a minimum monthly maintenance payment of \$15.00 and per-copy monochrome cost of \$0.0056 and per-copy color cost of \$0.0506; and

WHEREAS: By purchasing this unit outright, the County will save \$2,530, compared to leasing; and

WHEREAS: This purchase is being made under a State or Local Government Negotiated Contract (Contract No. 0 72855000); and

WHEREAS: Amending the budget, appropriating Capital funds, and utilizing Capital Reserve funds require Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Tioga County Legislative Office to proceed with direct procurement and implementation of the new copiers and that the following funds be transferred and the 2026 budget be modified as follows:

| | | | |
|-------|--------------|--------------------------|-------------|
| FROM: | H 387805 | Capital Hardware Reserve | \$ 6,111.00 |
| TO: | H1010.521130 | Equipment (Not Car) | \$6,111.00 |

And be it further

RESOLVED: That any reimbursement received on the copier purchase will be transferred back into the Capital Hardware Reserve at the end of 2026.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -26 AMEND 2026 CAPITAL BUDGET AND
TRANSFER FUNDS FOR WOODCHIPPER

WHEREAS: The Commissioner of Public Works has budgeted \$60,000 for the purchase of one woodchipper within the 2026 Capital Budget; and

WHEREAS: The Tioga County Department of Public Works is authorized to procure mechanical equipment based on New York State Office of General Services pricing; and

WHEREAS: On January 12, 2026, the Commissioner of Public Works received a quote for the purchase of a single woodchipper, which was higher than the budgeted amount; and

WHEREAS: The Commissioner of Public Works has determined that of the two (2) material spreaders originally budgeted for 2026, only one (1) is operationally necessary at this time, and that the continued use of an existing spreader will adequately meet departmental needs without adversely impacting public works operations; and

WHEREAS: The purchase of a woodchipper remains an authorized capital purpose within the 2026 Capital Plan, and this resolution does not expand the scope of the approved capital project and results in no fiscal impact on the County, but reallocates the existing appropriations to fully fund the purchase; and

WHEREAS: Legislative approval is needed to authorize all Capital Expenses and Capital Budget Amendments and Transfers; therefore, be it

RESOLVED: That the Tioga County Legislature hereby authorizes the amendment of the 2026 Capital Budget and the transfer of funds as follows:

| | | |
|--------------------|-------------------|------------|
| From: H5130 521940 | Material Spreader | \$8,000.00 |
| To: H5130 521910 | Chipper | \$8,000.00 |

REFERRED TO:

PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26

AMEND RESOLUTION NO. 344-25;
RESOLUTION TO DECLARE WORKDAY STATUS
FOR ELECTED AND APPOINTED OFFICIALS

WHEREAS: Resolution Nos. 206-09, 127-16, 230-17, 30-18, 59-18, 308-19, 160-19, 229-22, 410-24, 465-24, 37-25, 196-25, 294-25 and 344-25 established a standard workday for elected and appointed officials for New York State and Local Employees' Retirement System reporting purposes; therefore be it

RESOLVED: That the County of Tioga, Location Code 10049, hereby amends Resolution No. 344-25 and establishes the following as the standard workday for the title below, for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System as follows:

Appointed Officials

Five-day work week, six-hour day:

Assistant EMS Coordinator PT

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26 AUTHORIZE OUT OF TITLE PAY
PROBATION DEPARTMENT

WHEREAS: Article 4 Section E of the current collective bargaining agreement allows for out-of-title pay if an employee performs the duties of a higher pay grade for more than 20 calendar days; and

WHEREAS: Chad Post, Probation Supervisor 1 (CSEA SG XVI), was forced to take an unexpected medical leave of absence as of November 5, 2025; and

WHEREAS: The medical leave of absence is undetermined; and

WHEREAS: At the request of the Probation Director, Heather Stanton, Senior Probation Officer/Probation Officer 2 (CSEA SG XIII) carried out the duties of the Probation Supervisor 1 from December 1, 2025, until she was promoted provisional on January 24, 2026; and

WHEREAS: Legislative approval is required to authorize the payment of out-of-title salary at the applicable higher pay grade; therefore be it

RESOLVED: That the Tioga County Legislature authorizes out-of-title pay for Heather Stanton reflective of a retroactive annual increase of \$10,781.00 for the duration from December 1, 2025, through December 31, 2025; and be it further

RESOLVED: That the Tioga County Legislature authorizes out-of-title pay for Heather Stanton reflective of a retroactive annual increase of \$11,158.00 for the duration from January 1, 2026, through January 23, 2026; and be it further

RESOLVED: The retroactive out-of-title pay will be reflected in 2026 payroll #6.

REFERRED TO: FINANCE, LEGAL AND SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26 APPOINT PART-TIME ASSISTANT PUBLIC DEFENDER
PUBLIC DEFENDER'S OFFICE

WHEREAS: Legislative approval is required for any appointments made to a Management/Confidential position; and

WHEREAS: The Legislature supports the reclassification of one full-time Assistant Public Defender position into two part-time Assistant Public Defender positions by Resolution No. 107-26 dated February 10, 2026; and

WHEREAS: The Public Defender has recruited and identified a satisfactory candidate to fill one of the positions; and

WHEREAS: Ms. Dina M. Foerster has approximately 2 years of relevant legal experience including extensive experience in every stage of representation of indigent criminal defendants and is well qualified by reason of substantial experience and judgment to fill the position; therefore be it

RESOLVED: That the Public Defender is hereby authorized to appoint Dina Foerster to the position of Part-Time Assistant Public Defender, with a start date of March 23, 2026, at an annual Management/Confidential salary of \$42,500.00; and be it further

RESOLVED: That in accordance with Tioga County's Civil Service Rules, Ms. Foerster shall serve a probationary period of eight to fifty-two weeks; and be it further

RESOLVED: That this resolution will be null and void if Ms. Foerster fails to pass the County mandated criminal background check; and be it further

RESOLVED: That this resolution will be null and void in the event that State grant funding for the position is no longer available.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 CREATE AND FILL ONE FULL-TIME
SENIOR CLINICAL SOCIAL WORKER (JAIL) POSITION
MENTAL HYGIENE

WHEREAS: Legislative approval is required for creation of new positions within Tioga County; and

WHEREAS: The Tioga County Sheriff currently has a contracted social worker to provide required mental health services in the Tioga County Jail; and

WHEREAS: The Tioga County Sheriff desires to replace the contracted mental health social worker position with a county social worker position; and

WHEREAS: The Department of Mental Hygiene is willing to partner with the Tioga County Sheriff to provide one full-time social worker to provide mental health services at the Tioga County Jail; and

WHEREAS: This new position would be funded from the Tioga County Jail's existing 2026 budget contract line previously budgeted to contract with CBH for the same position.

WHEREAS: Funding for this position shall be provided through an interdepartmental charge from the Tioga County Jail to the Department of Mental Hygiene, utilizing funds previously appropriated for contracted mental health services in the Jail's 2026 adopted budget; therefore be it

RESOLVED: That the Director of Community Services is hereby authorized to create one (1) permanent, full-time position of a Senior Clinical Social Worker (Jail) at a rate of \$72,362 (CSEA SG XVII) effective April 1, 2026; and be it further

RESOLVED: That the authorized full-time headcount within the Department of Mental Hygiene shall increase by one from 46 to 47; and be it further

RESOLVED: That this action represents a reallocation of existing appropriations and does not result in an increase to the County's total 2026 operating budget; and be it further

RESOLVED: That funding would be appropriated through an interdepartmental charge from the Department of Mental Hygiene to the Tioga County Sheriff budget line A3150 540370 Medical Expense; and be it further

RESOLVED: That the following amounts be appropriated in the 2026 budget:

| | | |
|--------------------|-------------------------------|-------------|
| From: A4310 422800 | Health Services – Other Gov't | \$74,475.79 |
| To: A4310 510010 | Full Time Salary | \$54,321.06 |
| A4310 581088 | State Retirement Fringe | \$ 3,648.33 |
| A4310 583088 | Social Security Fringe | \$ 4,155.56 |
| A4310 584088 | Workers Compensation Fringe | \$ 924.84 |
| A4310 585588 | Disability Insurance Fringe | \$ 51.05 |
| A4310 586088 | Health Insurance Fringe | \$11,362.94 |
| A4310 588988 | EAP Fringe | \$ 12.01 |

REFERRED TO: ITCS COMMITTEE
PERSONNEL COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -26 AUTHORIZING THE CREATION OF AN IT SPECIALIST
POSITION IN THE INFORMATION TECHNOLOGY AND
COMMUNICATION SERVICES DEPARTMENT

WHEREAS: The Information Technology and Communication Services (ITCS) Department plays a critical role in supporting Tioga County's technology infrastructure and in the delivery of shared services across multiple departments and partner agencies; and

WHEREAS: The increasing demand for secure, reliable, and efficient technology solutions requires additional technical expertise to maintain and expand systems essential to county operations and intergovernmental collaborations; and

WHEREAS: The Chief Information Officer has identified the need to establish a new IT Specialist position to strengthen departmental capacity, enhance the County's cybersecurity posture, and ensure continuity of services for Tioga County and its shared service partners; and

WHEREAS: Legislative approval is required to authorize the creation of any new position within Tioga County government; now therefore be it

WHEREAS: Funding for the IT Specialist position will be made available through the defunding of the Network Administrator position; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the creation of IT Specialist position within the Information Technology and Communication Services Department; and be it further

RESOLVED: That the Chief Information Officer is hereby authorized to recruit IT Specialist position within the Management/Confidential annual salary range of \$50,487 to \$60,487, effective March 15, 2026.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26 AUTHORIZE APPOINTMENT OF PART-TIME
SPEECH LANGUAGE PATHOLOGIST
PUBLIC HEALTH

WHEREAS: Legislative approval is required for any appointment to any position not covered by a collective bargaining agreement or part of the management/confidential listing; and

WHEREAS: Resolution No. 141-23 authorized the creation of the part-time Speech Language Pathologist; and

WHEREAS: The Public Health Director has identified a candidate who is qualified and willing to accept the appointment for said title; therefore be it

RESOLVED: That Jennifer Lazarou be appointed to the title of Speech Language Pathologist on a part-time basis (up to 17 hours per week) at an hourly rate of \$47.02, effective March 11, 2026.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 AUTHORIZE APPOINTMENT OF
DIRECTOR OF WEIGHTS AND MEASURES I
PUBLIC HEALTH

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: Resolution No. 108-26 authorized the creation of the full-time Director of Weights and Measures I; and

WHEREAS: The Public Health Director has identified a candidate who is qualified and willing to accept the appointment for said title; therefore be it

RESOLVED: That the Public Health Director is hereby authorized to provisionally appoint Tristan Reigelman to the position of Director of Weights & Measures I, pending successful completion of civil service examination requirements at an annual Management/Confidential salary of \$46,719 effective March 23, 2026; and be it further

RESOLVED: That this resolution will be null and void if Mr. Reigelman fails to pass the County mandated criminal background check.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -26 AUTHORIZE PER-ELECTION STIPENDS FOR CERTAIN
ELECTION INSPECTOR DUTIES

WHEREAS: The Tioga County Board of Elections has historically paid additional stipends to election inspectors for taking on roles or responsibilities beyond that of a basic election inspector; and

WHEREAS: The Board of Elections would like to continue this standard practice indefinitely; and

WHEREAS: Authority rests with the County Legislature to prescribe the salaries of election inspectors; and

WHEREAS: These stipends are already planned for in the Budget and do not require additional appropriations; therefore be it

RESOLVED: That election inspectors who assume responsibility for the positions or duties listed below shall be paid, per election worked, an additional stipend of the respective amounts herein provided, until such amounts shall be further modified by resolution:

| | |
|--|---------|
| Poll Site Chair (3-district poll site): | \$40.00 |
| Poll Site Chair (1- or 2-district poll site): | \$30.00 |
| Machine Inspector: | \$25.00 |
| Return of Election Materials to BOE on Election Night: | \$18.00 |

REFERRED TO: PERSONNEL COMMITTEE
LEGISLATIVE WORKSESSION
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AMEND RESOLUTION NO. 193-18, AS AMENDED BY
RESOLUTION NO. 45-23; AS AMENDED BY
RESOLUTION NO. 255-23 AS AMENDED BY
RESOLUTION NO. 296-23 AS AMENDED BY
RESOLUTION NO. 366-23 AS AMENDED BY
RESOLUTION NO. 148-24
ADOPTION OF TIOGA COUNTY TITLE VI PLAN,
ENVIRONMENTAL JUSTICE PLAN, LIMITED ENGLISH
PROFICIENCY PLAN, DATA COLLECTION PLAN,
ADA TRANSITION PLAN AND EMPLOYEE TRAINING
PLAN

WHEREAS: The Tioga County Legislature adopted the Tioga County Title VI Plan, Environmental Justice Plan, Limited English Proficiency Plan, Data Collection Plan, ADA Transition Plan, and Employee Training Plan by way of Resolution No. 193-18 on August 17, 2018, and amended the Plan by way of Resolution No. 45-23 on January 10, 2023, and Resolution No. 255-23 on June 13, 2023, and Resolution No. 296-23 on July 11, 2023 and Resolution No. 366-23 on September 12, 2023, and Resolution No. 148-24 on April 09, 2024; and

WHEREAS: Tioga County's Title VI Plan requires an annual review of Title VI for necessary updated data, documentation, including demographic data mapping of ethnicity by area; and

WHEREAS: The Title VI Plan, Title VI Data Collection and Analysis Policy, the Tioga County Public Participation Plan, the Limited English Proficiency (LEP) Plan, and Attachment 7 Americans with Disabilities (ADA) Transition Plan warrants revisions and updated information; therefore be it

RESOLVED: That this resolution shall amend Resolution No. 193-18, as amended by Resolution No. 45-23, as amended by Resolution No. 255-23, as amended by Resolution No. 296-23, as amended by Resolution No. 366-23, as amended by Resolution No. 148-24 only for the following revisions to the Tioga County Title VI Plan:

- Title VI Plan-Reporting: "Transportation" the Deputy Commissioner of the Department of Social Services replaced with the Director of Administrative Services Department of Social Services.
- Title VI Data Collection and Analysis Policy: "Department" changed to "Tioga County", information on the Statistical Data and Analysis chart

corrected, Appendix A definitions updated, and additional local resources added to Appendix B.

- Attachment 3-Authorizing Resolutions: Resolution No. 366-23 and Resolution No. 148-24 added.
- Tioga County Public Participation Plan: Public Outreach Activities limited English proficiency (LEP) numbers adjusted to the American Community Survey (ACS) Data 2020-2024 for Tioga County.
- Limited English Proficiency (LEP) Plan: "Meaningful Access Four-Factor Analysis" data adjusted to the American Community Survey (ACS) Data 2020-2024 for Tioga County.
- Attachment 7 Americans with Disabilities (ADA) Transition Plan: ADA Coordinator Doreen Holbrook and her contact information added to "ADA Coordinator(s)".

And be it further

RESOLVED: That the remainder of the Tioga County Title VI Plan remains unchanged.