

PUBLIC SAFETY COMMITTEE AGENDA

SHERIFF'S OFFICE

July 5, 2022

2:30 PM

- APPROVAL OF MINUTES – June 7, 2022
- FINANCIAL
 - June YTD Report
- OLD BUSINESS
 - Halt Act implementation complete
 - Spillman Implementation – updates
- NEW BUSINESS
 - Jail camera project
 - TruNarc training ongoing
 - MAT planning ongoing
- PERSONNEL
 - Update on Vacancies
- RESOLUTIONS
 - None
- PROCLAMATIONS
 - None
- ADJOURNMENT

PUBLIC SAFETY MEETING

June 7, 2022

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 7, 2022, which started at 2:31 PM and ended at 3:30 PM.

Present:

Dennis Mullen	Chair, Public Safety
William Standinger III	Legislator {Committee Member} (Arrived@ 2:41 PM)
Edward Hollenbeck	Legislator {Committee Member}
Barb Roberts	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Mike Simmons	Director, Office of Emergency Services
Bob Williams	Deputy Director, Office of Emergency Services (Arrived @ 2:40 PM)

GUESTS: Peter DeWine, County Attorney
Cathy Haskel, Legislative Clerk

APPROVAL OF MINUTES:

The May 3, 2022 minutes were accepted with no corrections or changes

Motion by: Ed Hollenbeck to accept the May 3, 2022 Minutes.

Second: Barb Roberts

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – Mike Simmons:

FINANCIAL:

- May YTD Report – Budget

OLD BUSINESS:

- Radio Project Report
- CAD Project – has been installed and went on line on May 10, 2022.

- EMS Study – The Center of Governmental Research (CGR) has released a draft copy of the study for review and comment. The report has been reviewed and the final report will be available this month.
Emergency Management – Towns of Spencer and Nichols are both in the process of developing their emergency plans. Town and Village of Spencer have completed a large portion of their plans.

NEW BUSINESS:

- EMPG22 and SHSP22 Grant Applications – Resolutions need to be approved before any such grant application is submitted. SHSP22 – grant of \$59,750
- CAD – since upgrade need to replace outdated laptops in Sheriff's cars as well as cell phone modems and antennas for the new system to work effectively. Cost approximately \$50,000.

PERSONNEL:

- The position of EMS Coordinator - not filled yet.

RESOLUTIONS:

- Authorize the Chair of the County Legislature to Enter Agreement to Join the Central New York Interoperable Communications Consortium
- Authorization to Apply for SHSP22 Grant
- Authorize to Apply for EMPG22 Grant
- Modify 2022 Budget and Appropriation of Funds Reserve for E911

PROBATION – Brian Cain:

FINANCIAL:

- Budget on track for 2022
- Payment of fee to have Automon host Caseload Explorer – moved \$3,910 from various budget lines to pay for the migration of Caseload Explore Tioga County server to Automon who will host the program going forward. The move is on hold but I have a phone conference with Automon for June 15th.

OLD BUSINESS:

- Staffing-hired Angela Zito as of June 6, 2022 as the Accounting Associate III. With the hiring of Angela, we are now fully staffed.
- Decision Points – met with administration at Newark Valley High School to start Decision Points in May and continue through the 2022-2023 school year. The school was not able to secure the releases from student's parents. Initial class will be scheduled for the Fall of 2022.

NEW BUSINESS:

- Stipend-Lisa and Kristen will have completed these additional duties for three months as of July 2022, it is respectfully requested that this be recognized in the form of a stipend for each individual.
- Significant supervision cases – One high risk and one high profile supervision cases.
- Collaborative meeting with TCADS/TCDMH – schedule a joint meeting between Probation and these agencies as staff has changed in each department.
- Speaking engagement – Rotary Club at the Elks on May 31, 2022 to about 20 people – some of the people I know as they used to work for Tioga County.
- Staffing – received a resignation letter from Probation Officer Roys. She will be resigning in two weeks. Her last day is June 16, 2022. Probation Officer position will be vacant until the test is given and an eligible list is available.
- Juvenile Delinquency-18 JD Appearance Tickets received to date.
- Collaboration with Veteran's Services – Veteran mentor program is in motion. Potential mentors to formally enroll in the program. Mentor applications will be reviewed and then those individuals notified as to the next step.

PERSONNEL:

- One unfunded Probation Officer position.

RESOLUTIONS:

- Approval to hire Angela Tio at the higher end of the salary range for an Accounting Associate III due to relevant experience and make it so retroactive to her hire date of June 6, 2022

EXECUTIVE SESSION:

Brian Cain requested an Executive Session. Legislator William Standinger made a motion; Legislator Ed Hollenbeck Seconded to discuss employee financial matter. Time commenced 3:30 PM; Time adjourned 3:45 PM with no action taken. Attendance six (6) Legislators, County Attorney, and Legislative Clerk.

SHERIFF – Gary Howard:**FINANCIAL:**

- Revenues are at \$308,123 which is 61% of the budget. Expenditures are at \$4,395,007 which is 46% of the budget. Inmate boarders are at \$197,352 which is 132% of the budget.

OLD BUSINESS:

- Update on Labor Issues – No word yet.
- Update on litigation issues – with a former employee.
- Update on inmate population – for the month of May 2022 was 50 inmates; 17 Federal inmates and 5 board-in.
- Update on projects – Black Creek – new monitor has arrived, waiting on installations. Live Scan printers are now installed, waiting on software configurations. Spillman is now live and updates are being completed.

NEW BUSINESS:

- Jail camera project starting – replacing some old cameras.
- MAT Program in the jail to start in September.

PERSONNEL:

- Civil Office – New Civil Deputy Ladd Dawson.
- Corrections Division – 5 open Corrections Officer Positions; 3 Corrections Officers have successfully completed the Corrections Academy and 2 open part-time cooks.
- Road Patrol – 2 Deputies currently on light duty; 3 Deputies attending the police academy – 2 from the Corning Academy are now in field training and 1 at the Broome County Academy.
- E911 Emergency Communication Center – 1 open full-time and 1 open part-time Dispatcher position.
- Records – all positions full.
- Administration – all positions full.

RESOLUTIONS:

- Extend Contract CBH Medical for jail medical and mental health services
- Authorize the Submission of fiscal year 2022 Body Worn Camera Grant

Respectfully submitted,

Kristen Kallin
Secretary to the Director of Probation—June 9, 2022



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 07

ACCOUNTS FOR	ORIGINAL	TRANSFERS /	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
General Fund	APPROP	ADJUSTS	BUDGET			BUDGET	USE / COL	
A3020 Public Safety Communication E								
A3020 411400	Emergency Telephon	-185,000	0	-185,000	-57,936.19	.00	-127,063.81	31.3%*
A3020 433310	State Aid-Enhanced	0	0	0	.00	.00	.00	.0%
A3020 510010	Full Time	578,259	-15,000	563,259	254,974.26	.00	308,284.74	45.3%
A3020 510020	Part Time/Temporar	1,000	0	1,000	.00	.00	1,000.00	.0%
A3020 510030	Overtime Pay Only	28,000	0	28,000	18,712.19	.00	9,287.81	66.8%
A3020 510050	All other(On call),	12,000	15,000	27,000	14,497.82	.00	12,502.18	53.7%
A3020 520090	Computer	500	0	500	.00	.00	500.00	.0%
A3020 520130	Equipment (Not Car	444	0	444	.00	.00	444.00	.0%
A3020 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3020 540350	Office Equip Maint	300	0	300	.00	.00	300.00	.0%
A3020 540510	Radio Repairs	0	0	0	.00	.00	.00	.0%
A3020 540520	Software Expense	33,489	0	33,489	28,183.22	.00	5,305.78	84.2%
A3020 540660	Telephone	31,000	0	31,000	13,109.47	16,519.73	1,370.80	95.6%
A3020 581088	State Retirement F	54,738	0	54,738	38,816.89	.00	15,921.17	70.9%
A3020 583088	Social Security Fr	32,335	0	32,335	22,427.68	.00	9,907.22	69.4%
A3020 584088	Workers Compensati	12,243	0	12,243	7,634.43	.00	4,608.97	62.4%
A3020 584588	Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3020 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3020 585588	Disability Insuran	679	0	679	406.90	.00	271.70	60.0%
A3020 586088	Health Insurance F	152,703	0	152,703	93,963.41	.00	58,739.27	61.5%
A3020 588988	Eap Fringe	146	0	146	87.31	.00	58.29	60.0%
A3110 Sheriff								
A3110 412703	Shared Services Sh	-30,000	0	-30,000	-3,750.00	.00	-26,250.00	12.5%*
A3110 415100	Sheriff Fees	-80,000	0	-80,000	-41,182.56	.00	-38,817.44	51.5%*
A3110 425450	Licenses	-35,000	0	-35,000	-14,581.00	.00	-20,419.00	41.7%*
A3110 425950	Patrol Income	-7,000	0	-7,000	.00	.00	-7,000.00	.0%*
A3110 426250	Forfeiture Of Crim	0	-115	-115	-115.00	.00	.00	100.0%
A3110 426260	Forfeiture Of Crim	0	-828	-828	-828.00	.00	.00	100.0%
A3110 427010	Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3110 427050	PLS01 Gifts And Don	0	0	0	-150.00	.00	150.00	100.0%
A3110 433190	State Aid- Bullet	0	0	0	-1,225.25	.00	1,225.25	100.0%
A3110 433470	State Aid-SLETPP G	0	0	0	.00	.00	.00	.0%
A3110 433480	State Aid-16 SLETP	0	0	0	.00	.00	.00	.0%
A3110 433900	State Aid-Police T	0	-12,150	-12,150	-1,732.80	.00	-10,417.20	14.3%*
A3110 433950	State Aid-Buckle U	0	0	0	.00	.00	.00	.0%
A3110 433952	NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
A3110 433960	St Aid- Child Pass	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 07								
ACCOUNTS	FOR	ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A	General Fund	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USE/COL
A3110 443190	Fed Aid Bullet Pro	0	0	0	-1,225.25	.00	1,225.25	100.0%
A3110 510010	Full Time	2,659,357	0	2,659,357	1,173,390.03	.00	1,485,966.97	44.1%
A3110 510020	Part Time/Temporar	60,909	0	60,909	7,276.35	.00	53,632.65	11.9%
A3110 510030	Overtime Pay Only	142,900	12,150	155,050	104,040.27	.00	51,009.73	67.1%
A3110 510040	Workers Compensati	0	0	0	.00	.00	.00	.0%
A3110 510050	All other(On Call,	75,000	0	75,000	29,009.21	.00	45,990.79	38.7%
A3110 520130	Equipment (Not Car	9,000	0	9,000	1,139.78	.00	7,860.22	12.7%
A3110 520191	Emergency Equipmen	5,000	0	5,000	1,886.43	398.41	2,715.16	45.7%
A3110 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3110 530300	Legal	0	0	0	.00	.00	.00	.0%
A3110 530330	Shared Services	0	0	0	.00	.00	.00	.0%
A3110 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3110 540020	Ammunition	12,000	0	12,000	6,926.16	2,823.17	2,250.67	81.2%
A3110 540070	Car Maintenance	48,040	-3,300	44,740	10,360.60	2,476.88	31,902.52	28.7%
A3110 540090	Clothing	28,000	0	28,000	11,918.02	3,008.35	13,073.63	53.3%
A3110 540093	Building Maint & R	10,000	0	10,000	515.79	4,990.37	4,493.84	55.1%
A3110 540220	Automobile Fuel	85,000	-2,500	82,500	41,217.39	23,073.30	18,209.31	77.9%
A3110 540280	Investigations	10,000	0	10,000	2,036.29	3,469.00	4,494.71	55.1%
A3110 540330	Legal Fees	5,000	2,300	7,300	2,912.00	.00	4,388.00	39.9%
A3110 540335	Asset Forfeiture E	0	115	115	.00	.00	115.00	.0%
A3110 540336	Asset Forf. Exp-Re	0	828	828	.00	.00	828.00	.0%
A3110 540350	Office Equip Maint	1,000	0	1,000	83.08	151.60	765.32	23.5%
A3110 540420	Office Supplies	15,000	0	15,000	4,538.88	698.28	9,762.84	34.9%
A3110 540444	Permits, Fees, Ins	26,000	0	26,000	10,845.75	.00	15,154.25	41.7%
A3110 540470	Physicals	11,000	0	11,000	6,655.00	250.00	4,095.00	62.8%
A3110 540480	Postage	10,000	0	10,000	335.48	8,540.16	1,124.36	88.8%
A3110 540485	Printing/Paper	9,000	0	9,000	3,849.09	525.36	4,625.55	48.6%
A3110 540510	Radio Repairs	0	0	0	.00	.00	.00	.0%
A3110 540560	Repairs	2,000	0	2,000	565.00	.00	1,435.00	28.3%
A3110 540620	Software Expense	16,625	0	16,625	6,246.38	10,038.15	340.47	98.0%
A3110 540640	Supplies (Not Offi	3,000	0	3,000	738.25	.00	2,261.75	24.6%
A3110 540640	PLS01 Supplies -PLS	750	0	750	.00	.00	750.00	.0%
A3110 540660	Telephone	11,000	0	11,000	4,257.28	4,779.52	1,963.20	82.2%
A3110 540680	Tires	11,924	0	11,924	.00	.00	11,924.00	.0%
A3110 540731	Training/State Req	5,000	450	5,450	5,450.00	.00	.00	100.0%
A3110 540733	Training/All Other	5,000	3,050	8,050	7,189.80	.00	860.20	89.3%
A3110 581088	State Retirement F	545,603	0	545,603	317,200.24	.00	228,402.74	58.1%
A3110 583088	Social Security Fr	212,822	0	212,822	103,043.45	.00	109,778.45	48.4%
A3110 584088	Workers Compensati	47,749	0	47,749	26,878.11	.00	20,871.15	56.3%
A3110 584588	Life Insurance Fri	920	0	920	294.61	553.89	71.50	92.2%
A3110 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3110 585588	Disability Insuran	543	0	543	302.76	.00	240.12	55.8%
A3110 586088	Health Insurance F	808,575	0	808,575	392,096.10	.00	416,478.76	48.5%
A3110 588988	Eap Fringe	568	0	568	306.81	.00	261.03	54.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 07		ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND	APPROP	ADJUSTS	BUDGET			BUDGET	USE/COI

A3150 Jail

A3150 422640	Jail - For Other G	-150,000	0	-150,000	-248,198.07	.00	98,198.07	165.5%
A3150 422650	Jail - Inmate Forf	-1,000	0	-1,000	-276.87	.00	-723.13	27.7%*
A3150 427010	Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3150 427720	Misc Jail Revenue	-5,000	0	-5,000	.00	.00	-5,000.00	.0%*
A3150 433920	State Aid-Jail/Bre	0	0	0	.00	.00	.00	.0%
A3150 443920	Federal Aid-Jail/B	0	0	0	.00	.00	.00	.0%
A3150 510010	Full Time	2,539,995	-100,000	2,439,995	1,096,014.31	.00	1,343,980.69	44.9%
A3150 510020	Part Time/Temporar	18,000	0	18,000	.00	.00	18,000.00	.0%
A3150 510030	Overtime Pay Only	110,000	100,000	210,000	160,367.50	.00	49,632.50	76.4%
A3150 510040	Workers Compensati	0	0	0	.00	.00	.00	.0%
A3150 510050	All other(On call,	15,000	0	15,000	5,465.85	.00	9,534.15	36.4%
A3150 520191	Emergency Equipmen	500	0	500	361.18	.00	138.82	72.2%
A3150 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3150 540040	Books	0	0	0	.00	.00	.00	.0%
A3150 540090	Clothing	8,000	0	8,000	1,236.08	.00	6,763.92	15.5%
A3150 540091	Bedding	1,000	0	1,000	82.62	.00	917.38	8.3%
A3150 540093	Building Maint & R	20,000	0	20,000	5,990.90	2,154.54	11,854.56	40.7%
A3150 540140	Contracting Servic	1,000	0	1,000	539.94	359.94	100.12	90.0%
A3150 540210	Garbage Disposal	5,000	0	5,000	2,056.01	2,943.99	.00	100.0%
A3150 540350	Office Equip Maint	0	0	0	.00	.00	.00	.0%
A3150 540360	Meals/Food	175,000	-700	174,300	70,842.82	88,046.47	15,410.71	91.2%
A3150 540370	Medical Expense	726,363	0	726,363	286,790.61	401,949.78	37,622.61	94.8%
A3150 540620	Software Expense	58,500	700	59,200	49,281.48	8,841.48	1,077.04	98.2%
A3150 540640	Supplies (Not Offi	26,000	0	26,000	12,590.37	412.85	12,996.78	50.0%
A3150 540640	COVID19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3150 581088	State Retirement F	325,539	0	325,539	191,706.72	.00	133,832.43	58.9%
A3150 583088	Social Security Fr	170,741	0	170,741	97,861.33	.00	72,879.34	57.3%
A3150 584088	Workers Compensati	52,285	0	52,285	29,687.44	.00	22,597.90	56.8%
A3150 584588	Life Insurance Fri	2,100	0	2,100	468.00	1,147.80	484.20	76.9%
A3150 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3150 585588	Disability Insuran	0	0	0	.00	.00	.00	.0%
A3150 586088	Health Insurance F	776,144	0	776,144	377,854.60	.00	398,289.57	48.7%
A3150 586088	Health Insurance C	0	0	0	.00	.00	.00	.0%
A3150 588988	Eap Fringe	603	0	603	339.49	.00	263.73	56.3%

A3151 Jail - Alternatives Program

A3151 510010	Full Time	37,673	0	37,673	17,805.84	.00	19,867.56	47.3%
A3151 510030	Overtime Pay Only	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FDR 2022 07							
ACCOUNTS FOR:	ORIGINAL	TRANSFERS /	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
General Fund	APPROP	ADJUSTS	BUDGET			BUDGET	USE / COL
A3151 510050 All other(On Call,	0	0	0	.00	.00	.00	.0%
A3151 581088 State Retirement F	6,817	0	6,817	3,065.52	.00	3,751.21	45.0%
A3151 583088 Social Security Fr	2,637	0	2,637	1,339.54	.00	1,297.79	50.8%
A3151 584088 Workers Compensati	735	0	735	288.62	.00	445.98	39.3%
A3151 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3151 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3151 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3151 586088 Health Insurance F	16,789	0	16,789	6,272.21	.00	10,516.82	37.4%
A3151 588988 Eap Fringe	9	0	9	3.30	.00	5.44	37.8%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 U7							
ACCOUNTS FOR	ORIGINAL	TRANSRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
H Capital Fund	APPROP	ADJUSTS	BUDGET			BUDGET	USE/COL
H3110 Sheriff							
H3110 433952	0	0	0	.00	.00	.00	.0%
H3110 520130	0	0	0	.00	.00	.00	.0%
H3110 520620	0	0	0	.00	.00	.00	.0%
H3110 521060	126,195	0	126,195	102,732.78	23,372.82	89.40	99.9%
H3150 Jail							
H3150 520130	30,000	0	30,000	.00	.00	30,000.00	.0%
H3150 520255	50,000	0	50,000	.00	.00	50,000.00	.0%
H3150 520620	0	0	0	.00	.00	.00	.0%
H3150 521000	0	0	0	.00	.00	.00	.0%
H3150 521060	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

	ORIGINAL APPROP	TRANSFERS / ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	EXCESS/DEFICIT	AVAILABLE BUDGET	PCT USE / COL
GRAND TOTAL	10,641,745	0	10,641,745	4,926,162.04	611,525.84	5,104,057.46	52.0%
** END OF REPORT - Generated by Rockwell, Diane **							

Tioga County Sheriff's Office



DATE: June 30, 2022

TO: Sheriff Howard

RE: July 5, 2022 Public Safety - Reference Notes

Personnel Issues:

1. **Civil Office**
 - a) All positions are currently filled. Second Civil Deputy position currently filled.
2. **Corrections Division**
 - a) There are currently (4) open Corrections Officer positions.
 - b) There are currently (2) open part-time Cook positions.
3. **Road Patrol**
 - a) There are no Deputies currently on light duty.
 - b) We have (3) Deputies attending the police academy. (2) from the Corning Academy are in their field training phase and (1) at the Broome County Academy.
 - c) There are (2) open and (2) unfunded Deputy positions. Conditional offers have been made for the (2) open positions.
4. **E911 Emergency Communications Center**
 - a) There is currently (1) open full-time and (1) open part-time Dispatcher position.
5. **Records**
 - a) All positions are filled.
6. **Administration**
 - a) All positions are filled.

Labor Issues:

1. T.C.L.E.A. negotiations are ongoing.

Litigation Issues:

1. Litigation with a former employee ongoing.

Budget:

1. Revenues are at \$371,201 which is 73% of the budget. Expenditures are at \$5,297,363 which is 53% of the budget. Inmate Boarders are at \$248,198 which is 165% of the budget.

Current Projects:

1. I Touch system still waiting on software configurations.
2. Spillman updates are still being completed.
3. Black Creek – new monitor installed.
4. Tru-Narc training ongoing.
5. Working on implementation of the MAT Program in the jail, projected to start in September.
6. Jail camera project pricing complete working with Black Creek to order.

Miscellaneous:

1. Average daily inmate population for the month of June 2022 was 49. There were an average of 17 Federal inmates (497 days) and 70 board-in days for the month.

Resolutions:

1. None