

# TIOGA COUNTY BOARD OF HEALTH

## MEETING MINUTES July 17, 2025

### **BOARD MEMBERS PRESENT (Attended In Person):**

T. Nytch, DVM, President  
W. Simmons, Vice President  
T. Hills, DVM  
R. Kapur-Pado, DO  
W. Standinger III, Legislator

### **ABSENT:**

J. Raftis, DO, FACEP  
T. Leary, FNP

### **OTHER(S) PRESENT:**

H. Vroman, Public Health Director  
D. McCann, Director of Administrative Services  
P. DeWind, County Attorney

**CALL TO ORDER:** at 7:33 a.m. by Dr. Nytch.

**PRESENTATION:** N/A

### **OLD BUSINESS:**

- Meeting Minutes (June 2025): Motion to approve prior minutes made by Mr. Simmons; seconded by T. Hills, all were in favor, none opposed, motion approved.
- Enforcements: Brief discussion of establishment and reason for enforcement.

**NEW BUSINESS:** N/A

**DIRECTOR'S REPORT:** Ms. Vroman distributed and shared her Director's Report for June.

### **Public Health Information:**

Ms. Vroman shared the following:

- Funding update: recently informed that the Public Health Emergency Preparedness grant will be funded at 78% of current amount. This will not impact us much.
- American Public Health Association (APHA) is suing Health & Human Services and RFK over new ACIP recommendations.
- Avian Flu: CDC ended their emergency response but surveillance continues.
- Tick-borne illnesses increasing, with Tioga County's 2025 totals 232 with 184 of them Lyme. CDC reports the largest hospitalizations at this time (8 locally).

### **Staffing Updates:**

- One resignation.

### **Accomplished Activities:**

- Birth data from Guthrie is now available to us, so we finally have entire County's birth data.
- NYS Year 13 Performance Incentive funding, we have met all goals and benchmarks and will receive full incentive award.

## TIOGA COUNTY BOARD OF HEALTH

- Conducted alcohol sales compliance checks as part of Advocacy, Support And Prevention (ASAP) Coalition in partnership with the Tioga County Sheriff's Office and had no violations of sales to minors.
- Public Access Narcan (PAN) box installed in the Public Health reception area.

### In Progress Activities:

- Community Health Assessment (CHA) survey has 608 responses completed with a goal of 1800. Seeking Board of Health assistance getting more responses from the community.
- Continuing with Quality Improvement projects of electronic forms, policy and procedure updates, and documenting workflows.
- Annual trainings being prepared for the next months.
- Strategic Planning goals are being wrapped up, with nearly all but one fully completed.

### PRESENTATION:

Public Health Director's Mid-Year Status/Summary. Copy of PowerPoint attached in this packet.

- Funding updates
- Public Health Management Retreat
- Positions currently and anticipated in 2026
- 2025 Goals
  - Focus on expansion and retention of current workforce (met)
  - Implement comprehensive three-year plan (met/ in progress)
  - Implement new or improved programs/services (in progress)
  - Focus on clinic and lab license and what we can do to best meet the needs of the community (Assessed. No new clinic services at this time.)
  - Complete Community Health Assessment (CHA) & Community Health Improvement Plan (CHIP) (in progress)
- What's Next
- Roadmap
- Project Public Health Ready 2026 (Emergency Preparedness)
- PHAB Accreditation (National recognition)

### Other Information:

None

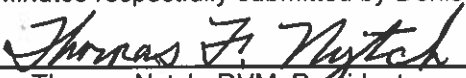
### ADDITIONAL COMMENTS:

The Board of Health wants to formally convey in the minutes that they show support and appreciation to the Management of Tioga County Public Health. Motion to do so by J. Simmons and seconded by B. Standing. All were in favor, none opposed, motion approved.

Discussed September agenda (next meeting as none in August). Decision to not have scheduled fiscal presentation unless something of note develops.

Motion to adjourn meeting by J. Simmons, seconded by R. Kapur-Pado, all in favor, none opposed, motion approved. Adjournment of meeting called at 9:09 a.m.

Minutes respectfully submitted by Denis McCann

  
Thomas Nytych, DVM, President

  
Denis McCann; Acting Secretary

Minutes approved September 18, 2025