

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

APRIL 8, 2025

2:30 PM

- APPROVAL OF MINUTES March 4, 2025
- FINANCIAL
 - YTD Report
- OLD BUSINESS
 - Radio Project
 - CAD Project
 - EMS
 - Emergency Management
 - Threat Assessment Team
 - Fire
- RESOLUTIONS -NONE
- PROCLAMATIONS – KEN EASTON
- ADJOURNMENT

PUBLIC SAFETY MEETING

March 4, 2025

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, March 4, 2025 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
Marte Sauerbrey	Chair, Legislator
Barb Roberts	Legislator
William Standinger	Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Emergency Services
Bob Williams	Coroner and Assistant Fire Coordinator
Sheriff Gary Howard	Sheriff's Office

Guest:

Jackson Bailey	County Administrator
Pete Dewind	County Attorney (<i>in at 2:45</i>)
Cathy Haskell	Legislative Clerk

Absent:

Jake Brown	Legislator
William Ellis	Deputy Director, Emergency Services

APPROVAL OF MINUTES:

Approval of February 4, 2025 minutes: Legislator Roberts made the motion, seconded by Legislator Standinger to approve the February 4, 2025 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- Expenditures are at 18% of the budget.

NEW BUSINESS:

- Remote Work Agreements – 13 of them. It is not intended to work at home; had to do for iPad usage, which is used a lot at justice courts.
- Staffing – one unfilled Probation Officer position.
- Training – need a BAA Business associates agreement. Once contract is signed, then training can begin with the Atlas Digital Platform.
- Atlas Digital Platform – looking to do trainings with law enforcement agencies.
- Staff attended and judged the Veterans Chili Cook Off and Flannel contest in Waverly.
- So Tier Training Academy – still on track.
- Juveniles – 2 issued in February. There is also Pins level which is handled thru DSS. Anyone between 7 & 12 are referred to DSS as voluntary services for delinquent acts.
- Electronic Monitoring – 6 individuals are being monitored.
- Weekend Work Program (WWP) - resumed this past weekend. Only one appeared.

- 27 People at Pre-Trial; Court Ordered Investigations were 43; Supervision 174 cases; Violation of Probation 14 petitions.

PERSONNEL:

- One vacant Probation Officer I position exists.
- One unfunded Probation Office position exists.

RESOLUTIONS:

- **Resolution To Appoint Members to the Alternatives to Incarceration Advisory Board**
A resolution was presented to appoint members to the board.
- **Resolution To Approve a Sole Source Contract and Maintenance Agreement Between the Tioga County Probation Department and Catalis Courts & Land Records, LLC f/k/a Automon, LLC to Provide Software and Maintenance of the Caseload Explorer Product**
A resolution was presented to approve a sole source contract with Catalis Courts & Land Records, LLC.

***Committee agreed to move these resolutions forward*

OFFICE of EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Radio Project:
 - Permitting concerns have been addressed and are awaiting the hearing in the Town of Nichols this month.
 - Carmichael and Popple tower – waiting to hear what is needed to make them compliant.
 - Utilities – committee met to discuss the utilities options. Waiting on information from Motorola before moving forward.
 - Patriot Towers – Motorola awarded the construction of the towers to them. Would like to start construction in March – depending on weather.
 - Shelter from Roundtop – Motorola said it would cost just as much to move the free shelter as it would to purchase a new one.
 - Consultant – meeting with a potential consultant, Frank Yoder, to assist with the project. He will look at the tower sites on March 5th and then submit a proposal.
 - Remote Work – Corinne, Bob, Will and Deb have agreements. No set schedule.

EMERGENCY MANAGEMENT:

- 2024 SICG grant was awarded – resolution has been submitted to accept and appropriate the grant.
- Garage Furnace – there are concerns in regards to the availability of waste oil to heat the garage. We either need to secure waste oil from another source or look for another heating method. Legislators Roberts and Flesher offered some suggestions on other sources.
- NYSEMA Conference – Bob, Will and Corinne attended this conference in February. The presentations were great and a lot of good lessons were learned.
- Threat Assessment Team – the team continues to meet regularly for trainings or to hear cases. Currently working on the plan update which is due June 1st.

FIRE:

- There are new requirements for fire investigation teams under NFPA 1321. We will need to begin reviewing the requirements and assess the best way to move forward. Dave Churchman has been

researching on what we need to do. It has to do with training, record keeping, case review. This went into effect retroactively as of 8/31/24. No counties are meeting this requirement as of now.

- Funerals – attended funerals for Ken Easton and a fallen Binghamton firefighter.

PERSONNEL:

- Nothing to report

RESOLUTIONS:

- **Authorize Acceptance of 2024 SICG Formula Grant Appropriation of Funds**
A resolution was presented to accept and appropriate the 2024 SICG Grant.

***Committee agreed to move these resolutions forward*

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$19,907.17 which is 4% of the budget. Expenditures are at \$1,555,076.36 which is 21% of budget (actually 12% - increase due to blanket POs). Inmate boarders are at \$10,413 which is 7% of the budget.

PERSONNEL:

- Update on Vacancies:
 - Civil:
 - One vacant part-time Civil Deputy position.
 - Corrections:
 - 1 Sergeant position due to a retirement. Lt. Agan retired 2/28/25; Sgt. Edwards was promoted to his position.
 - 3 Corrections Officer positions.
 - 1 part-time Cook position.
 - No Corrections Officers are on light duty
 - 1 Corrections Officer is on military deployment
 - Road Patrol:
 - 2 vacant Deputy positions
 - No Deputies are on light duty
 - 1 Deputy is on worker's comp (working on getting on light duty)
 - Communications:
 - 1 vacant E911 Dispatcher position
 - Records:
 - All positions are filled.
 - Administration:
 - All positions are filled.

NEW BUSINESS:

- Inmate population is 44.
- Garage – doors have been installed. Legislator Roberts asked if it went out to bid. The Sheriff responded that it went to bid and Bakers Garage Doors was awarded the bid. Legislator Standinger expressed his concern that the committee was not aware garage doors were going to be installed.

Discussion took place regarding this topic and the Sheriff stated that this was discussed with the committee on 3/5/24 and it was stated in the minutes.

- License Plate Reader – has been installed and deployed.
- Jail Cameras – working on grant to get them replaced.
- New Cameras & Door monitors for 911 installed

RESOLUTIONS:

- **Modify Budget and Transfer Funds**

A resolution was presented requesting authorization to transfer funds and modify the 2025 budget.

- **Re-appoint Members to the Traffic Safety Board**

A resolution was presented requesting authorization to re-appoint Traffic Safety Board members.

***Committee agreed to move these resolutions forward*

Executive Session:

Legislator Flesher made a motion, seconded by Legislator Roberts to go into executive session at 3:03 PM to discuss personnel matters. In attendance were Legislators Flesher, Roberts, Standing, Legislator Chair Sauerbrey; Brian Cain; and County Administrator Jackson Bailey.

Legislator Roberts motioned to adjourn Executive Session at 3:26 PM, seconded by Legislator Standing.

ADJOURNED

Meeting was adjourned at 3:26 PM.

Respectfully Submitted,

Diane Rockwell

Diane Rockwell
Secretary to the Sheriff
3/4/25

DRAFT



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A							
General Fund							
A3021 Enhanced E911							
A3021 411400	0	0	0	.00	.00	.00	.0%
A3021 411401	-640,000	0	-640,000	-7,238.55	.00	-632,761.45	1.1%*
A3021 520110	0	0	0	.00	.00	.00	.0%
A3021 520130	450,000	217,513	667,513	1,799.94	.00	665,712.60	.3%
A3021 540093	0	0	0	.00	.00	.00	.0%
A3021 540140	45,000	0	45,000	44,249.69	750.31	.00	100.0%
A3021 540320	0	0	0	.00	.00	.00	.0%
A3021 540320	65,500	0	65,500	18,036.00	36,072.00	11,392.00	82.6%
A3410 Fire							
A3410 415880	-5,000	0	-5,000	-160.00	.00	-4,840.00	3.2%*
A3410 427010	0	0	0	.00	.00	.00	.0%
A3410 433060	0	0	0	.00	.00	.00	.0%
A3410 433060	0	0	0	.00	.00	.00	.0%
A3410 433200	-15,000	0	-15,000	.00	.00	-15,000.00	.0%*
A3410 443050	0	0	0	.00	.00	.00	.0%
A3410 510010	0	0	0	.00	.00	.00	.0%
A3410 510020	45,750	0	45,750	13,554.31	.00	32,195.69	29.6%
A3410 510050	10,000	0	10,000	1,300.00	.00	8,700.00	13.0%
A3410 520020	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 520030	1,000	0	1,000	313.00	.00	687.00	31.3%
A3410 520080	1,500	0	1,500	.00	.00	500.00	.0%
A3410 520130	18,000	0	18,000	1,932.08	.00	16,067.92	10.7%
A3410 520130	0	0	0	.00	.00	.00	.0%
A3410 520160	400	0	400	43.08	.00	356.92	10.8%
A3410 520190	2,500	0	2,500	.00	.00	2,500.00	.0%
A3410 520191	0	298,397	298,397	.00	.00	298,397.00	.0%
A3410 520215	8,000	6,875	14,875	2,883.76	.00	11,991.43	19.4%
A3410 521130	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 530100	0	0	0	.00	.00	.00	.0%
A3410 530141	0	0	0	.00	.00	.00	.0%
A3410 530300	0	0	0	.00	.00	.00	.0%
A3410 540000	0	0	0	.00	.00	.00	.0%
A3410 540070	2,000	0	2,000	.00	.00	2,000.00	.0%
A3410 540140	8,000	0	8,000	750.00	.00	7,250.00	9.4%
A3410 540140	0	0	0	.00	.00	.00	.0%
A3410 540140	10,000	0	10,000	.00	.00	10,000.00	.0%
A3410 540144	12,000	0	12,000	812.23	.00	11,187.77	6.8%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTM	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3410 540180 Dues	1,200	200	1,400	1,279.00	.00	121.00	91.4%
A3410 540220 Automobile Fuel	3,500	0	3,500	412.71	.00	3,087.29	11.8%
A3410 540320 Leased/Service Equ	1,000	0	1,000	631.62	.00	368.38	63.2%
A3410 540320 ACCTG Leased/Servic	0	0	0	.00	.00	.00	.0%
A3410 540330 Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340 Literature	3,000	0	3,000	285.34	.00	2,714.66	9.5%
A3410 540350 Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360 Meals/Food	100	0	100	.00	.00	100.00	.0%
A3410 540370 Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390 Mileage Expense	3,000	-200	2,800	1,044.09	.00	1,755.91	37.3%
A3410 540410 Nursing Supplies	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 540480 Postage	250	0	250	.00	.00	250.00	.0%
A3410 540485 Printing/Paper	300	0	300	.00	.00	300.00	.0%
A3410 540560 Repairs	1,500	0	1,500	.00	.00	1,500.00	.0%
A3410 540620 Software Expense	500	0	500	120.00	.00	380.00	24.0%
A3410 540630 Stationery Supplie	2,000	0	2,000	113.11	.00	1,886.89	5.7%
A3410 540640 Supplies (Not offi	1,500	0	1,500	895.66	.00	604.34	59.7%
A3410 540660 Telephone	2,000	0	2,000	.00	.00	2,000.00	.0%
A3410 540731 Training/State Req	250	0	250	.00	.00	250.00	.0%
A3410 540733 Training/All Other	2,500	0	2,500	1,051.79	.00	1,448.21	42.1%
A3410 581088 State Retirement F	27,207	0	27,207	5,484.78	.00	21,722.22	20.2%
A3410 583088 Social Security Fr	4,146	0	4,146	1,332.48	.00	2,813.52	32.1%
A3410 584088 Workers Compensati	8,365	0	8,365	2,091.69	.00	6,273.31	25.0%
A3410 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3410 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588 Disability Insurance	0	0	0	.00	.00	.00	.0%
A3410 586088 Health Insurance F	0	0	0	.00	.00	.00	.0%
A3410 588988 Eap Fringe	112	0	112	27.56	.00	84.44	24.6%
A3640 Emergency Mgmt Office							
A3640 427010 COVID Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3640 433080 State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640 435100 COVID State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436574 Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050 Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP18 Fed-Aid-EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP19 Fed-Aid-EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP20 Fed-Aid-EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP21 Fed-Aid-EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050 EMP22 Fed-Aid-EMPG	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A 3640 443050 EMP23 Fed-Aid- Civi	0	0	0	.00	.00	.00	.0%
A 3640 443050 EMP24 Fed-Aid- Civi	0	0	0	.00	.00	.00	.0%
A 3640 445100 COVID Federal Aid-F	0	0	0	.00	.00	.00	.0%
A 3640 510010 Full Time	150,414	0	150,414	30,715.35	.00	119,698.65	20.4%
A 3640 510020 Part Time/Temporar	15,000	0	15,000	.00	.00	15,000.00	.0%
A 3640 510030 Overtime Pay Only	10,000	0	10,000	.00	.00	10,000.00	.0%
A 3640 510050 All-Other(On Call,	0	0	0	.00	.00	.00	.0%
A 3640 520090 Computer	0	0	0	.00	.00	.00	.0%
A 3640 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A 3640 530300 Legal	0	0	0	.00	.00	.00	.0%
A 3640 530330 Shared Services -P	0	0	0	.00	.00	.00	.0%
A 3640 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A 3640 540010 Advertising	700	0	700	.00	.00	700.00	.0%
A 3640 540070 Car Maintenance	2,000	0	2,000	.00	.00	2,000.00	.0%
A 3640 540090 Clothing	500	0	500	.00	.00	500.00	.0%
A 3640 540140 HME17 Contracting S	3,000	0	3,000	.00	.00	3,000.00	.0%
A 3640 540141 Gis Create & Maint	0	0	0	.00	.00	.00	.0%
A 3640 540180 Dues	0	0	0	.00	.00	.00	.0%
A 3640 540220 Automobile Fuel	4,000	0	4,000	633.99	.00	3,366.01	15.8%
A 3640 540320 Leased/Service Equ	0	0	0	.00	.00	.00	.0%
A 3640 540360 COVID Meals/Food	0	0	0	.00	.00	.00	.0%
A 3640 540390 Mileage Expense	0	0	0	.00	.00	.00	.0%
A 3640 540420 Office Supplies	0	0	0	.00	.00	.00	.0%
A 3640 540420 COVID Office Suppli	0	0	0	.00	.00	.00	.0%
A 3640 540510 Radio Repairs	500	0	500	.00	.00	500.00	.0%
A 3640 540540 Reimbursements	0	0	0	.00	.00	.00	.0%
A 3640 540560 Repairs	500	0	500	.00	.00	500.00	.0%
A 3640 540581 Security Systems &	0	0	0	.00	.00	.00	.0%
A 3640 540640 COVID Supplies (Not	0	0	0	.00	.00	.00	.0%
A 3640 540660 Telephone	3,000	0	3,000	159.98	.00	2,840.02	5.3%
A 3640 540733 Training/All Other	1,000	0	1,000	.00	.00	1,000.00	.0%
A 3640 581088 State Retirement F	6,698	0	6,698	1,963.50	.00	4,734.50	29.3%
A 3640 583088 Social Security Fr	13,056	0	13,056	2,562.71	.00	10,493.29	19.6%
A 3640 584088 Workers Compensati	1,195	0	1,195	626.78	.00	568.22	52.5%
A 3640 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A 3640 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A 3640 585588 Disability Insuran	68	0	68	31.08	.00	36.92	45.7%
A 3640 586088 Health Insurance F	28,133	0	28,133	15,930.25	.00	12,202.75	56.6%
A 3640 588988 Eap Fringe	16	0	16	8.26	.00	7.74	51.6%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANSFRS/ ADJSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	333,360	522,785	856,145	145,677.27	36,822.31	673,645.15	21.3%

** END OF REPORT - Generated by Rockwell, Diane **

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25

AUTHORIZE ACCEPTANCE OF
2024 SICG FORMULA GRANT
APPROPRIATION OF FUNDS &
MODIFY 2025 BUDGET

WHEREAS: The Office of Emergency Services applied for and was awarded a Homeland Security Statewide Interoperable Communications "Formula" Grant 2024 in the amount of \$410,016. The grant will be used for upgrading the radio communications in the county with no local share associated with said grant; and

WHEREAS: This funding must be accepted and appropriated; therefore be it

RESOLVED: That the Tioga County Legislature authorize the acceptance of this award; and be it further

RESOLVED: That the 2025 budget be modified and funds be appropriated to the following accounts:

FROM:	A3415.433063.IO24F State Aid Interop Comm Grant	\$410,016
TO:	A3415.520130.IO24F Equipment (Not Car)	\$200,000
TO:	A3415.540140.IO24F Contracting Services	\$210,016

County of Tioga
EXECUTIVE PROCLAMATION

In Memory of Kenneth Franklin Easton

WHEREAS: Kenneth Easton passed away on February 9, 2025; and

WHEREAS: The Tioga County Legislature would like to posthumously recognize Ken Easton for his long-standing commitment to the Owego community.

WHEREAS: Ken began his life of service in the U.S. Army serving as a medic in Vietnam, then returning home to continue his service to the people of the Village of Owego. He served as fire chief for the Owego Fire Department and retired from Lockheed Martin – Owego.

WHEREAS: Ken was a Vietnam Veteran and a recipient of Purple Heart. He was also awarded National Defense Service Medal, Vietnam Service Medal, one O/S Bar, the Combat Medical Badge, and the Air Medal.

WHEREAS: Ken and Donna had two children who both chose to service our country by joining the U.S. Coast Guard and the U.S. Navy. Ken is survived by his daughter and son-in-law, Rebecca and Michael Roden; son, Greg Easton; grandchildren, Emma and Tyler Moore, Michael "Mikey" Roden and his fiancée, Holly Kersten; numerous adopted kids and grandkids; several nieces, nephews, cousins and dear friends.

WHEREAS: He fiercely loved all his family and friends. He was driven by duty, always acted honorably and continually was a good friend

THE TIOGA COUNTY LEGISLATURE wishes to express their sincere condolences to the family and friends of Kenneth Easton and acknowledge his steadfast service and generosity to his community.

Dated: April 15, 2025

MARTHA SAUERBREY, CHAIR
TIOGA COUNTY LEGISLATURE

Financial:

Budget: Well within Budget - See attached spreadsheets.

Old Business:**Radio Project:**

Site construction has begun at Hanson Farm site in Richford!!! Patriot Tower was on site clearing the site and pouring the base for the tower.

Nichols permitting concerns appear to be resolved and is moving forward. This tower will need to be lit due to concerns with the medical helicopter flight path. We will have the specs/cost for this addition in the coming weeks.

The microwave installer was on site the end of March to ensure that all equipment is accounted for in the warehouse – they will begin installing at existing sites in the coming months.

We are continuing to await the update for what it will take to make Carmichael and Popple towers compliant after the failed structural assessments. We expect cost estimates shortly.

Fleet mapping and talk-group committee meetings have been taking place to begin designing the channel layout for the new system.

Frank Yoder has been brought on as a consultant to assist in managing the construction and obstacles for the radio project.

CAD Project:

Nothing new to report.

EMS:

The Spring EMT class is still in progress.

Emergency Management:

Corinne got to go to the Newark Valley Elementary School and read during "Read Across America" week and answer fire safety questions. Corinne also was interviewed by WBNG to highlight women in male dominated fields, for Women's History Month.

The office is preparing for the Open House on May 17th, from 10-2. Weather permitting, the Lifenet Helicopter will be on site, and we have already gotten many table requests for different resources.

Focusing on closing out some existing grants, especially with the uncertain future of some of the programs.

Threat Assessment Team:

The team has continued to meet regularly and either hear potential cases or have trainings to further the understanding and skills of the team.

We are currently working with the NYS DHSES DTPU to work toward the plan update that is due June 1st, 2025.

Corinne assisted with a course in Ithaca, and Tioga is hosting the TERC course with NYS DHSES DTPU in May.

Fire:

There are new requirements for Fire Investigation teams under NFPA 1321. The county will need to begin reviewing these new requirements and determine the best way to move forward.

As of 4/1, Fire Investigation has 17 investigations totaling over 244 hours, not including follow up.

Bob Williams, Will Ellis, Dave Churchman and Corinne attended the Fire Coordinators Conference the first week in April. Presentations included a recap of the Jennings Creek Fire, which Tioga County had deployed resources to.

New Business:

None.

Personnel:

None.

Resolutions:

None.